

**City of Westwood, Kansas
Planning Commission Meeting
4700 Rainbow Boulevard
May 5, 2025 – 7:00 PM**

Commissioners Present: Clay Fulghum
Ann Holliday
David Kelman
Emily Keyser
Scott McCracken
Mark Neibling
Sarah Page, Chair

Commissioners Absent: Kevin Breer, Vice Chair
Samantha Kaiser

Staff Present: Leslie Herring, City Administrator
John Sullivan, Public Works Director
Kathryn Dumovich, City Attorney for Planning Commission

Call to Order

Chair Sarah Page called the meeting to order at 7:00 PM on May 5, 2025.

Approval of Agenda and Meeting Minutes

Chair Page called for modifications or discussion of the May 5, 2025 Planning Commission meeting agenda, February 24, 2025 City Council-Planning Commission joint work session minutes, and March 3, 2025 meeting minutes or a motion for approval. Commissioner Holliday moved to approve the agenda and meeting minutes. Commissioner Keyser seconded. Motion passed unanimously.

Public Hearings

Presentations

Annual Legalities Training

The Planning Commission received the annual legalities training from MVP Law Attorney Kathryn Dumovich. The presentation was included in the meeting packet.

Old Business – None.

New Business

Election of officers (Chair, Vice-Chair, and Secretary)

Chair Page asked that City Administrator Herring provide the staff report. City Administrator Herring presented the report included in the meeting packet.

Chair Page stated that Commissioner Breer has taken a different role in his professional life and that it has been difficult for him to attend Planning Commission meetings regularly. Page stated that Breer would be open to someone else serving as Vice-Chair and welcomed nominations. Commissioner Neibling asked Commissioner Fulghum if he would be willing to accept the nomination for Vice-Chair.

Fulghum affirmed. Page moved to elect Clay Fulghum as Vice-Chair. Second by Neibling. Motion passed unanimously.

Commissioner Kelman asked Page whether she would be willing to serve another term as Chair. Page affirmed. Kelman moved to elect Page as Chair. Second by Neibling. Motion passed unanimously.

Commissioner Kelman moved to elect Leslie Herring as Secretary. Second by Fulghum. Motion passed unanimously.

Announcements/Planning Commissioner Comments

Chair Page shared that she would like for the Planning Commission to initiate a review of the massing and density of new single-family detached houses in Westwood to determine whether changes to the City's zoning ordinance are warranted based on community concerns and building trends.

Staff Reports

Administrative Report (City Administrator Leslie Herring)

Herring shared an update on the following items:

- Recodification process
- Mission Road construction project

Adjournment

Motion by Commissioner Fulghum to adjourn the meeting. Second by Commissioner Kelman. Motion passed unanimously. The meeting adjourned at 8:18 PM.

Upcoming Items

APPROVED: _____
Sarah Page, Chair

ATTEST: _____
Leslie Herring, Secretary