

WESTWOOD PLANNING COMMISSION

Staff Report

Meeting Date: September 8, 2025

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Conduct annual review of five-year Capital Improvement Plan (CIP)

BACKGROUND

K.S.A. 12-748 calls for Planning Commission review of the City's Capital Improvement Program (CIP) to ensure conformity with the City's adopted comprehensive plan. It is a best practice for a Planning Commission to conduct this review annually.

STAFF COMMENTS

The Governing Body has reviewed the proposed and revised CIP over the course of the past three (months) of regular City Council meeting, with such CIP to be incorporated into the City's FY 2026 Budget, published for public hearing on September 11, 2025.

[To view the City's Capital Improvement Program within the context of the entire municipal budget, click here to view the August 14, 2025 presentation to City Council.](#)

[To read the September 1, 2025 updated Message from the Mayor relating to CIP and the City's budget, click here.](#)

STAFF RECOMMENDATION

The Planning Commission should review the CIP as presented on the following pages and notify City staff of any concerns that projects planned are out of conformance with the City Comprehensive Plan (2017 Westwood Master Plan).

Suggested Motion:

I move to make a finding that the proposed 2026 – 2030 Capital Improvement Plan as presented is in conformance with the City's Master Comprehensive Plan.