



**BOARD OF ALDERMEN REGULAR MEETING**  
**Tuesday, April 7, 2026 at 6:00 PM**  
**Council Chambers, City Hall, 2305 North 7th Street, West Monroe**

---

**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

**PRESENT**

Mayor Staci Albritton Mitchell  
Polk Brian  
Morgan Buxton  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

The meeting was opened with prayer from Pastor Gary Sapp of Harvest Church. The Pledge of Allegiance was led by accomplished talented arts student, Georgia Moffett.

**Motion to Approve Minutes**

Motion to approve the Minutes of the March 17, 2026 Regular Council Meeting.

Motion made by Hamilton, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**Recognitions/Presentations**

Presentation of the winning entry of the Ouachita Riverfest poster contest to Mayor and Council.

Mayor Mitchell presented a proclamation recognizing April as National Donate Life Month and the Louisiana Organ Procurement Agency for their efforts to raise awareness of organ and tissue donations.

**ADMINISTRATION/FINANCE**

**Resolution 880:** Resolution declaring the month of April as Fair Housing Month in the City of West Monroe.

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**Resolution 881:** Resolution to adopt the procurement policy used to establish the pre-qualified list of residential construction contractors for the Make-A-Difference (MAD) grant.

Motion made by Westerburg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**Resolution 882:** Resolution to authorize issuing a Request For Qualifications (RFQ) for selecting Construction Contractors for CDBG-Funded Homeowner Rehabilitation Program for the Make-A-Difference (MAD) grant.

Motion made by Welch, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5583: Ordinance to approve and authorize execution of a Cooperative Endeavor Agreement with SOS Pets of Ouachita.

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5584: Ordinance to authorize execution of a Service Agreement with Ouachita Medical Clinic, LLC for physician oversight and administration of firefighter cancer screening.

Motion made by Buxton, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5585: Ordinance to authorize execution of a Memorandum of Agreement with the Louisiana Department of Transportation and Development for storm debris removal operations.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

### **BUILDING AND DEVELOPMENT**

Ordinance 5586: Ordinance to rezone property located at 405 Coleman Ave. (Assessor Parcel #39440) from a R-2 (Multiple-family Residence) District to a B-3 (General Business) District. Mark Allen Terral, applicant. Received a FAVORABLE recommendation from the Planning Commission.

Motion made by Brian, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

### **WMPD**

Ordinance 5587: Ordinance to authorize, approve, ratify and confirm execution of a cooperative endeavor agreement between the City and Metro Narcotics regarding the transfer of a certain seized vehicle.

Motion made by Welch, Seconded by Westerburg.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

### **ENGINEERING/CONSTRUCTION PROJECTS**

Sunshine Heights Drainage Improvements - City Project #C22024

Authorize Change Order No. 5 for Kepper Trucking & Dirt Contracting, LLC (+ \$133,616.00, + 30 days) for the Sunshine Heights Drainage Improvements Project.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

### Project Updates

Jonathan Kaufman, City Project Manager, Director of Building and Development presented the Council with updates on debris removal, street and drainage projects and more.

### **ADJOURN**

Motion made by Hamilton, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:

  
ANDREA PATE  
CITY CLERK

APPROVED:

  
STACI ALBRITTON MITCHELL  
MAYOR