

Application Summary of: City of West Monroe | Mitchell, Staci

Unique Application ID: 9645

LDD Collaboration

*This project will serve and benefit a portion of the Delta region as defined by the Delta Regional Authority Act of 2000, as amended. A map and description of the DRA region can be found online at: <https://dra.gov/about-dra/map-room/>.

Yes

*Applicant Unique Entity ID (UEI) Number (register for free on www.sam.gov)

TKPGRPA6GCE9

*Please provide verification (dashboard screenshot) of the active status of the organization's UEI number from the sam.gov status tracker [HERE](#). (File type must be image or PDF.)

SAM.gov Verification .pdf

*Please select the organization type:

Counties/parishes, cities, or other political subdivisions of a state, including a special purpose district of a state or local government engaged in economic or community development activities, or a consortium of political subdivisions

\$ Capital Investments

Please affirm at the bottom of this page that you have read the Notice of Funding Availability in its entirety.

Community Infrastructure Fund Program Notice of Funding Availability Executive Summary

Table of Contents

A. DRA OVERVIEW.....	3
B. PROGRAM DESCRIPTION	3
1. Program Overview	3
2. 2025 CIF Grants.....	3
3. 2025 CIF Priorities, Objectives, and Funding Principles	4
C. AWARD INFORMATION.....	4
1. Availability of Funding.....	4
2. Period of Performance.....	5
1. Eligible Applicants.....	8
D. APPLICATION SUBMISSION AND GENERAL TECHNICAL ASSISTANCE.....	6
E. APPLICATION SCORING CRITERIA AND PROMPTS.....	6
F. APPLICATION REVIEW INFORMATION.....	13
G. AWARD ADMINISTRATION.....	17
H. DRA CONTACT INFORMATION.....	18
I. GENERAL DISCLOSURES.....	18
Appendix.....	19

A. DRA OVERVIEW

The DRA is a federal agency whose mission is to spur growth and economic development within its eight-state region. Established by an act of Congress through the Delta Regional Authority Act of 2000 (7 U.S.C. § 2009aa1-13), DRA makes strategic investments of federal appropriations into the critical and human infrastructure of Delta communities. DRA is composed of the governors of the eight Delta states and a federal co-chair, who is appointed by the president and approved by the U.S. Senate. Local participation is also provided through 45 multi-county Local Development Districts (LDDs). DRA serves the 10- million people residing in the 252 counties and parishes that include parts of the states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri, and Tennessee.

(An interactive map of the DRA region can be found [here](#).)

D. APPLICATION SUBMISSION AND GENERAL TECHNICAL ASSISTANCE

Project applications must be submitted electronically via the CIF Portal. Funding decisions will be made on a monthly basis. Potential applicants are encouraged to contact DRA programs staff or their Local Development Districts office for application assistance and additional information about the 2025 CIF application submission requirements. In addition to the requirements described in this NOFA, all applications must meet the general requirements for DRA funding and be consistent with DRA's strategic plan.

After an application is submitted, it undergoes a validation process during which the application may be accepted or rejected. DRA staff are available to discuss pre-award eligibility concerns, as well as post-award requirements. The DRA will provide technical assistance to unfunded applicants who send a request to sedap.cif@dra.gov at the conclusion of the funding cycle. Local Development Districts may also serve as technical assistance providers for DRA funding programs.

F. APPLICATION REVIEW INFORMATION

All applications submitted to the DRA for the 2025 CIF funding cycle will undergo an initial pre-screening to verify eligibility and completeness. Eligible submissions will then undergo a preliminary review by DRA program staff to ensure alignment with the program guidelines outlined in this NOFA. Following this, each application will be thoroughly reviewed and scored based on the criteria specified in Section F: Application Review Information.

DRA reserves the right to negotiate budget costs with selected applicants, which may include adjusting proposed expenses, modifying project objectives, or requesting additional information. The DRA may also reject applications if concerns arise regarding applicants' ability to successfully fulfill the grant's objectives and requirements. DRA holds full discretion to award some, all, or none of the applications received under this competitive solicitation. All award decisions made by DRA are final.

The 2025 CIF program awards will be made only as funds are available. Publication of this NOFA does not obligate the Delta Regional Authority to award any specific grant or cooperative agreement, nor does it obligate the DRA to expend any portion of the available funds. Applicants seeking to contract with specific individuals, consulting groups, or organizations using DRA funding must have a competitive procurement policy in place. This NOFA does not commit DRA to award any contracts, procure services, or supplies. Regardless of other provisions in this NOFA, DRA reserves the right to award grants, cooperative agreements, or contracts to communities or regions that best meet the NOFA's requirements, and not necessarily to the lowest-cost proposers. DRA retains the sole right to accept or reject any or all responses received from this NOFA, to negotiate with qualified sources, or to cancel this NOFA in whole or in part at DRA's discretion.

H. DRA CONTACT INFORMATION

DRA collaborates with the region's LDDs to offer interested applicants and awardees technical assistance, application support and review and post-award assistance. Applicants may choose to work the LDD within their district. DRA strongly encourages interested applicants to contact DRA programs staff and/or their respective LDDs with any questions they have about CIF in general, as well as with any specific questions they have about the use of agency funds to support projects in Delta communities and regions. Applicants with additional questions are encouraged to submit these to sedap.cif@dra.gov.

Clarksdale, MS (DRA Headquarters)

236 Sharkey Avenue, Suite 400

Clarksdale, MS 38614

Phone: (662) 624-8600

Fax: (662) 624-8537

Washington, D.C.

444 North Capitol Street NW, Suite 546

Washington, DC.. 20001

Phone: (202) 434-4870

I. GENERAL DISCLOSURES

The 2025 CIF program awards will be made only to the extent that funds are available. Publication of this NOFA does not obligate DRA to award any specific grant or cooperative agreement or to obligate all or any part of available funds. Applicants intending to contract with a specific individual, consulting group, or organization with DRA funding must have a competitive procurement policy in place.

This NOFA does not commit DRA to award a contract, procure or contract for services or supplies. Notwithstanding any other provisions of the NOFA, DRA reserves the right to award grants, cooperative agreements, or contracts to communities or regions that best meet the requirements of the NOFA and not necessarily to the lowest-cost proposers. DRA solely reserves the right to accept or reject any or all responses received as a result of this NOFA, to negotiate with all qualified sources, or to cancel in part or in its entirety this NOFA if it is in the interests of DRA to do so.

\$ Other Funding Sources

*Project Name	Wastewater Treatment Plant Outfall and Treatment Improvements
*Project State	Louisiana
*Select all Louisiana parishes covered by the project.	Ouachita
*Applicant Legal Name	City of West Monroe
*Applicant Email	chornsby@westmonroe.la.gov
*Would you like to collaborate with your LDD for this project?	Yes
*Is the LDD the person completing this application?	Yes
*Select Local Development District Select the LDD that will handle this application. If you are unsure about which LDD to select, you can find one that serves your county here. The local development district field is required in order to save the application.	LA - North Delta
*Enter the email address for the LDD assigned to this project. Contact information for LDDs can be found here.	tracy@northdelta.org
*Enter the phone number for the LDD assigned to this project. Contact information for LDDs can be found here.	318-855-2917

*Please verify that the LDD has been added as a collaborator to this application.

Staci Mitchell 3/26/2025 3:10 PM

Project Location

*Please select the project category. (Select all that apply).

Public Infrastructure

*Project Name

Wastewater Treatment Plant Outfall and Treatment Improvements

*Is this a construction or non-construction project?

Construction

*How long will the project take to complete?

1 month

***Project Summary** Enter a brief description of the project here.

The project includes the construction of a new discharge point and chlorine contact chamber at the West Monroe wastewater treatment plant. This includes re-piping of the existing discharge from the Sparta Reuse Facility, adding a secondary discharge structure, armoring of the outfall ditch, and flow metering. We will also construct a new chlorine contact chamber at the outfall from the oxidation pond/rock filter system. This portion will include re-working of the piping from the rock filters to the outfall pump station, reconstruction of the levee system, new chlorine solution piping, and flow metering. These improvements will allow the plant to remain within the prescribed permit discharge limits when recycled effluent is restricted and in times of extreme water flow through the system

[add summary other project benefits, summary of support, etc as we collect that information]

***Description of Project and Community Needs** Describe your unique community, how your community will be directly affected by the project, and the critical infrastructure challenge for your community. Specifically, applicants should include information about: Community, Infrastructure Challenge, and Data.

<p>*Project Design and Implementation PlansHow do these challenges affect the community’s well-being, economic development, public health, or quality of life? How does your project present a feasible solution? Specifically, applicants should include information about: Project Design, Project Goals, Results, and Documentation.</p>	
<p>*Alignment with Strategic Goals and PlansDetail how your project aligns with DRA goals, CIF priorities, and/or regional development strategy. What statistics or data can you provide to illustrate this alignment? Specifically, applicants should include information about: CIF Alignment, Alignment with Local Plans, and Collaboration.</p>	
<p>*Evidence of Community and Employer Demand for Proposed Project How have you engaged with your local community and stakeholders to gather input for your project? Can you provide examples of how their feedback influenced your project? Specifically, applicants should include information about: Stakeholder Engagement and Feedback.</p>	
<p>*Demonstration of Inclusion in a Persistent Poverty County/ParishDemonstrate that project activities take place in at least one or more persistent poverty county/parish.</p>	
<p>*Demonstration of Realistic and Attainable OutcomesWhat are the specific, measurable outcomes you will achieve with this project and how will you reach them? Specifically, applicants should include information about: Project Activities, Timelines, and Sustainability, and Evaluation.</p>	
<p>*Evidence of Community Impact and Quality of Life Improvements How will your project positively impact both your community and the Delta region? How will your intervention contribute to local workforce, economic, or community development? Specifically, applicants should detail how their project will positively impact their community by: Access to resources, sustainability, and overall benefit.</p>	

<p>*Evidence of Project Team and Organizational Capacity</p> <p>Who are the key members of your project team and what are their roles and responsibilities? Does your organization have the capacity to manage and implement the project well? Specifically, applicants should include information about: Relevant Experience and Resumes and Job Descriptions</p>	
<p>*Local and Regional Collaboration with Public and Private Partners</p> <p>Who are your local and regional partners on this project and how are you collaborating with them? Please describe their roles and any leveraged resources or services they provide. Specifically, applicants should include information about: Local Development Districts, Local Partners, and Letters of Support.</p>	
<p>*Evidence of Institutional Partnerships Grounded in Collaboration</p> <p>How will your project impact the Delta region? In what ways do your partnerships with entities such as women-owned businesses or HBCUs contribute to community growth? Specifically, applicants should include information about: Inclusive Partnerships</p>	
<p>*Budget and Funding Request and Description of Matching Funds</p> <p>What is the total amount of funding you are requesting from the DRA? Please submit a detailed categorical budget narrative for both DRA and non-DRA funds. Specifically, applicants should include information about: Amount Requested, Matching Funds, and Budget Narrative.</p>	

***Detailed Budget Narrative and Resource Allocation**

Have you completed the proper budget narrative form? (SF424A for non-construction or SF424C for construction projects) Describe any leveraged resources. Specifically, applicants should include information about: Budget Narrative Forms, Leveraged Resources. Budget Categories: Each budget category (such as personnel, travel, equipment, supplies, and other expenses) should include the total estimated cost for the entire period of performance and demonstrate how the cost contributes to project completion. •Resource Allocation: Applicants must demonstrate that their resource allocation will lead to effective planning and management. Applicants' budget narrative must align with their project timeline so that each budget category corresponds to specific milestone and phase of the project.

***Realistic Project Timeline and Risk**

Management Describe how your project timeline ensures each phase of the project will be executed in a timely and accountable way. Explain how your timeline aligns with your budget narrative. Specifically, applicants should include information about: Project Timeline, Roles and Responsibilities, and Success Factors.

*Please submit a project timeline by month and upload. *(File type must be PDF or Excel)*



Critical Infrastructure Prequalification

*Project State

Louisiana

*The project takes place in the following city(ies):

West Monroe

*Enter the 9 digit zip code for the project. If the applicant is unsure of the last 4 digits of the project zip code, it can be found using [THIS link](#).

71292-6821

*Congressional Districts covered by this project:

LA05



Local Impact

*Will this project create jobs?	No
Will this project retain jobs?	Yes
*How many direct, full-time jobs will this project retain? The jobs retained count field is required when jobs created is 1.	
*When will the projected jobs to be created or retained be realized?	
*Will this project improve water or sewer service?	Yes
*How many people will benefit from improved water/sewer?	
*How many households will benefit from the water/sewer improvements?	
What date will the affected population benefit from water/sewer improvements?	
*Current Rates	
*Date of last rate study (please upload a copy of the rate study in the attachments section below).	
*Date of last rate increase	
*Percent of uncollected fees	
Additional supporting documentation	

\$ Budget DRA

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non- discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non- discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.


11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91- 190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.


Standard Form 424D (Rev. 7-97) Prescribed by OMB Circular A-102

*By checking this box, I affirm my understanding and compliance with the above statements.

i Distressed Counties and Isolated Areas of Distress

<p>*</p> <p>Does the proposed project fall within a "disadvantaged" area as identified by the Justice 40 Climate and Economic Justice Screening Tool (CEJST)? Search for disadvantaged areas HERE. If yes list tract number(s). If no, enter N/A.</p>	
---	--

 LDD Fee	
<p>*Requested DRA Investment Enter the total amount of funding being requested from the DRA. *NOTE: Do NOT include the LDD Project Administration fee in this total.</p>	\$1,539,613.00
<p>*Budget and Budget Narrative AlignmentThe applicant must complete a budget narrative form. Either Budget Form SF424A (non-construction) or SF424C (construction), as applicable. In preparing the Budget Form, you must provide a concise narrative explanation to support the budget request. The Budget Narrative must provide a description of costs associated with each line item on the budget form. The Budget Narrative should also include a section describing any leveraged resources provided (as applicable) to support grant activities. Leveraged resources are all resources, both cash and in-kind, in excess of this award. Each category (personnel, travel, equipment, supplies, other) should include the total estimated cost for the period of performance.</p>	

 Attachments	
<p>*Requested DRA Investment Enter the total amount of funding being requested from the DRA. *NOTE: Do NOT include the LDD Project Administration fee in this total.</p>	\$1,539,613.00
*Personnel	\$0.00
*Fringe Benefits	\$0.00
*Travel	\$0.00
*Supplies	\$0.00

*Contractual	\$0.00
*Administrative and Legal	\$0.00
*Land, Structure, Appraisals	\$0.00
*Construction	\$1,539,613.00
*Architectural and Engineering	\$0.00
*Project Inspection Fees	\$0.00
*Site Work	\$0.00
*Equipment	\$0.00
*Contingencies	\$0.00
*Other	\$0.00
* Indirect Charges (10% or less)	\$0.00
*Total Direct Charges	\$0.00
* DRA Total Project Costs: Complete allocation of DRA funds. (Click the calculate button to view the Budget Total)	\$1,539,613.00
*LDD Project Administrative Fee.	19396.13
Architectural and Engineering	
Contingency	

Notice of Funding Availability

*Personnel	\$0.00
*Fringe Benefits	\$0.00
*Travel	\$0.00
*Supplies	\$0.00
*Contractual	\$0.00
*Administrative and Legal	\$0.00
*Land, Structure, Rights of Way, Appraisals	\$0.00
*Relocation and Payments	\$0.00

*Construction	\$409,387.00
*Architectual and Engineering	\$250,447.00
*Project Inspection Fees	\$0.00
*Site Work	\$0.00
*Demolition and Removal	\$0.00
*Equipment	\$0.00
*Miscellaneous	\$0.00
*Contingencies	\$0.00
*Program Income	\$0.00
*Other	\$0.00
* Indirect Charges (10% or less)	\$0.00
* Non-DRA Total Complete allocation of Non-DRA funds. (Click the calculate button to view the Budget Total)	\$659,834.00
*Total Direct Charges	\$659,834.00

\$ Budget NonDRA

i Project Information

*Does this project have additional funding sources?	Yes
*Amount	\$659,834.00
*Type	Applicant Cash
*Status	Committed
*Documentation of Funding (File type must be PDF)	
Add another funding source?	No



Certifications and Representations

*Does this project have capital investments as stated in an attached Participation Agreement?
Capital expenditures- the funds expended by the company (or lessor) for new real and personal property improvements related to the project.

No

\$ DRA Provided Funds

*Please upload a completed copy of the attached Work Plan.

Please upload a signed copy of the Participation Agreement.

Upload the applicant's approved architectural plans (File type must be PDF or image)

Upload zip file for photos of proposed project area

Resolution (File type must be PDF)

Letter of Support (File type must be PDF)

Letter of Support (File type must be PDF)

Letter of Support (File type must be PDF)

Letter of Support (File type must be PDF)

Letter of Support (File type must be PDF)

Letter of Support (File type must be PDF)

Additional documentation (File type must be PDF)

Additional Documentation (File type must be PDF)

Additional Documentation (File type must be PDF)_1

Additional Documentation (File type must be PDF)_2

Letter of engagement from Partnerships

Resumes and Job Descriptions (File type must be PDF)_1

Partnership Agreements	
Resumes and Job Descriptions (File type must be PDF)_2	

Document Title	Question	Size (KB)	Date Uploaded
SAM.gov Verification .pdf	UEI Verification	162.39	3/26/2025 3:42 PM