

**AMENDMENT NO. 1 TO CONTRACT FOR ENGINEERING SERVICES  
WWTP REUSE FACILITY DISCHARGE AND POND OUTFALL  
MODIFICATIONS**

Effective this \_\_\_\_ day of \_\_\_\_\_, 2025, the CITY OF WEST MONROE ("OWNER") and S. E. HUEY CO. ("ENGINEERS") do hereby amend the "CONTRACT FOR ENGINEERING SERVICES - WWTP REUSE FACILITY DISCHARGE AND POND OUTFALL MODIFICATIONS" dated December 12, 2024 (hereinafter "ORIGINAL CONTRACT"), for the purpose and as stated below:

WHEREAS, the OWNER desires to change the scope of the WORK to include meeting the requirements of the Delta Regional Authority – Community Infrastructure Fund program;

THEREFORE, the following sections of the ORIGINAL CONTRACT are hereby amended as set forth below. Except for these amendments, all other provisions of the ORIGINAL CONTRACT shall remain in full force and effect, and provisions that are replaced (in whole or in part) are no longer applicable.

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SCOPE OF ENGINEERING SERVICES

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9. Assist OWNER in meeting the requirements of the Delta Regional Authority – Community Infrastructure Fund program by including certain provisions in the contract documents, providing construction progress reporting, and preparing closeout documentation, as prescribed.
10. ENGINEERS specifically acknowledge the requirements of R.S. 38:2317, as from time-to-time amended, and agree its provisions apply to all maps, plans, surveys, plats, property descriptions, and other work product generated or obtained in connection with PROJECT. ENGINEERS will provide OWNER with all documents to which OWNER is entitled under R.S. 38:2317, as from time-to-time amended, and provide OWNER with all non-duplicative documents generated in conjunction with the PROJECT, all in such common or usual formats as are requested by OWNER. ENGINEERS shall be entitled to reimbursement for all direct additional costs incurred in supplying these requested documents, maps, plans, surveys, plats, property descriptions, and similar items (e.g., copying charges or charges incurred for format changes).

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COMPENSATION

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- A. BASIC ENGINEERING SERVICES: The fee for Basic Engineering Services, including field work, final design, production of plans and specifications, cost estimating, and coordination with the OWNER through award of construction contract shall be \$153,369.
- B. SURVEYING SERVICES: The fee for topographic surveying services required for design shall be \$4,500.
- C. CONSTRUCTION OBSERVATION: The fee for contract administration and observation of construction, including required documentation and close-out assistance, shall be \$73,088.

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PAYMENT SCHEDULE

The foregoing fees shall be paid to ENGINEERS per invoice. Invoices will be prepared not more frequently than once per month, based on the percentage of the fee expended for the engineering services completed to that billing date. A billing schedule is attached as “Exhibit B”, which provides for the maximum percentage of fees ENGINEERS may bill prior to completion of the corresponding milestones. The maximum cumulative billing amounts shall not be exceeded except by the approval of OWNER of additional work, as provided for in COMPENSATION.

Specialized consultants or laboratory fees will be invoiced immediately based on consultants’ invoice to ENGINEERS.

An invoice will be rendered monthly and shall be due and payable within 30 days following the date rendered.

Payments made under the ORIGINAL CONTRACT shall be credited as previous payments on invoices issued

Signed and Agreed:

WITNESSES:

**S. E. HUEY CO.**

\_\_\_\_\_

BY: \_\_\_\_\_  
Robert L. George, IV, P.E.

\_\_\_\_\_

DATE: \_\_\_\_\_

WITNESSES:

**CITY OF WEST MONROE**

\_\_\_\_\_

BY: \_\_\_\_\_  
Mayor Staci Albritton Mitchell

\_\_\_\_\_

DATE: \_\_\_\_\_

**EXHIBIT “A”**

**SCHEDULE OF INVOICING RATES**

January 2025

CLASSIFICATION		INVOICING RATE PER MAN HOUR
<hr/>		
1. Engineering Services		
A. Senior Engineer		\$160.00
B. Design Engineer/Technician		\$110.00
C. Engineering Intern		\$ 95.00
D. Inspectors		\$ 85.00
2. Designer Services		
A. Senior Designer/Drafter		\$100.00
B. Drafter		\$ 85.00
3. Clerical		\$ 75.00
4. Survey Services		
A. Registered Land Surveyor		\$150.00
B. Survey Technician		\$105.00
C. 1-Man Survey Crew		\$150.00
D. 2-Man Survey Crew		\$165.00

WWTP REUSE  
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EXHIBIT “B”  
BILLING SCHEDULE

		Cumulative Maximum	Cumulative Maximum
<u>Phase (Fee)</u>	<u>Milestone Description</u>	<u>Billing %</u>	<u>Billing Amt<sup>1</sup></u>

Engineering (\$153,369)

Allocated as appropriate		95%	\$145,700
	<b>Bid Documents 100% Complete</b>	<b>100%</b>	<b>\$153,369</b>

Topographic  
Surveying (\$4,500)

	<b>Upon completion of survey services</b>	<b>100%</b>	<b>\$4,500</b>
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Construction  
Observation (\$73,088)

Construction	Invoiced monthly, per progression of construction	85%	\$62,124
Closeout	<b>All required documentation submitted to OWNER and all agencies providing oversight or funding, and all acknowledge “close-out” of project is appropriate</b>	<b>100%</b>	<b>\$73,088</b>

<sup>1</sup> Maximum amount shall not be exceeded except by the approval of OWNER of additional work, as provided for in the COMPENSATION section of the Contract.