

MEMORANDUM OF UNDERSTANDING

2024 US Olympic Trials – 2024 US Junior National Team Trials (March 19 – 30, 2024)

HOSTS: DISCOVER MONROE – WEST MONROE, THE CITY OF WEST MONROE, and WEST MONROE SPORTS AND EVENTS

The HOSTS will:

- Satisfy Bid Fee of \$30,000
- Provide the West Monroe and Sports Event Center rent free, with reasonable operating expenses, including:
 - Access and usage of Chairs, Banquet Tables, Bleachers, Meeting Rooms, Locker Facilities, Front Lobby, and Food and Beverage Facilities
 - Labor and Equipment Support for Set Up and Break Down
 - Electrical Sourcing
 - Security/Usher and Janitorial Support
- Provide Athletic Trainer(s) and/or Emergency Medical Technician Support
- Provide High Speed Internet Access for Live Stream of Junior National Team Trials and usage by Competition Officials and Participants
- Provide Guidance and Support to Create Volunteer Pool for the table tennis Competitions
- Provide Reasonable Marketing Support for the table tennis Competitions
- Provide Reasonable Support and Guidance in Ticket Sales for the table tennis Competitions
- Assist in Establishing Relationships with Hotels in the Vicinity of the Event Facility, including:
 - Establishing a Fair Market Price for Hotel Room Block for Participants not to exceed \$139/night
 - Establish a Reasonable Hotel Rebate Agreement with Hotels for Full Rate Rooms
 - Establish a Fair Discounted Hotel Room Price for USATT Staff and Officials (not to exceed \$99/night) and Provide Offset for Free Rooms Based Upon Agreed Full Room Rate Uptake
- Provide Reasonable Guidance to qualify and apply for any available governmental support or financial assistance to recover expenses in operating the table tennis Competitions

USA TABLE TENNIS will:

- Undertake all necessary steps to register participants, set-up, break-down, manage, operate, and officiate the 2024 US Olympic Trials and 2024 US Junior National Team Trials
- Provide and cover shipment costs of all necessary equipment, including tables, net sets, umpire tables, scoreboards, and required flooring to operate the Competitions
- Provide the necessary staff, competition managers and officials to manage the table tennis Competitions
- Provide all necessary steps and any necessary guidance to comply with requirements imposed by the United States Olympic and Paralympic Committee, including Safe Sport Compliance
- Undertake all Reasonable and Practical Efforts to Promote the Competitions and Discover Monroe – West Monroe, the City of West Monroe and the West Monroe Sports and Event Center

2024 US Olympic Trials – 2024 US Junior National Team Trials (March 19 – 30, 2024)

FOR:

DISCOVER MONROE - WEST-MONROE

_____ (Signature)

_____ (Printed with Title)

DATE: _____

CITY OF WEST MONROE

_____ (Signature)

_____ (Printed with Title)

DATE: _____

WEST MONROE SPORTS & EVENTS

_____ (Signature)

_____ (Printed with Title)

DATE: _____

FOR: USA TABLE TENNIS

_____ (Signature)

_____ (Printed with Title)

DATE: _____

MEMORANDUM OF UNDERSTANDING

2024 US Olympic Trials – 2024 US Junior National Team Trials (March 19 – 30, 2024)

HOSTS: DISCOVER MONROE – WEST MONROE (DMWM), THE CITY OF WEST MONROE(WM), and WEST MONROE SPORTS AND EVENTS (WMSE)

The HOSTS will:

- Satisfy Bid Fee of \$30,000 (DMWM)
- Provide the West Monroe and Sports Event Center rent free, with reasonable operating expenses, including: (WM & WMSE)
 - Access and usage of Chairs, Banquet Tables, Bleachers, Meeting Rooms, Locker Facilities, Front Lobby, and Food and Beverage Facilities
 - Labor and Equipment Support for Set Up and Break Down
 - Electrical Sourcing
 - Security/Usher and Janitorial Support
- Provide Athletic Trainer(s) and/or Emergency Medical Technician Support (WMSE)
- Provide High Speed Internet Access for Live Stream of Junior National Team Trials and usage by Competition Officials and Participants (WMSE)
- Provide Guidance and Support to Create Volunteer Pool for the table tennis Competitions (DMWM & WMSE)
- Provide Reasonable Marketing Support for the table tennis Competitions (DMWM)
- Provide Reasonable Support and Guidance in Ticket Sales for the table tennis Competitions (WMSE)
- Assist in Establishing Relationships with Hotels in the Vicinity of the Event Facility, including (DMWM):
 - Establishing a Fair Market Price for Hotel Room Block for Participants not to exceed \$139/night
 - Establish a Reasonable Hotel Rebate Agreement with Hotels for Full Rate Rooms
 - Establish a Fair Discounted Hotel Room Price for USATT Staff and Officials (not to exceed \$99/night) and Provide Offset for Free Rooms Based Upon Agreed Full Room Rate Uptake
- Provide Reasonable Guidance to qualify and apply for any available governmental support or financial assistance to recover expenses in operating the table tennis Competitions (WM, DMWM)

USA TABLE TENNIS will:

- Undertake all necessary steps to register participants, set-up, break-down, manage, operate, and officiate the 2024 US Olympic Trials and 2024 US Junior National Team Trials
- Provide and cover shipment costs of all necessary equipment, including tables, net sets, umpire tables, scoreboards, and required flooring to operate the Competitions
- Provide the necessary staff, competition managers and officials to manage the table tennis Competitions

- Provide all necessary steps and any necessary guidance to comply with requirements imposed by the United States Olympic and Paralympic Committee, including Safe Sport Compliance
- Undertake all Reasonable and Practical Efforts to Promote the Competitions and Discover Monroe – West Monroe, the City of West Monroe and the West Monroe Sports and Event Center

2024 US Olympic Trials – 2024 US Junior National Team Trials (March 19 – 30, 2024)

FOR:

DISCOVER MONROE - WEST-MONROE

_____ (Signature)

_____ (Printed with Title)

DATE: _____

CITY OF WEST MONROE

_____ (Signature)

_____ (Printed with Title)

DATE: _____

WEST MONROE SPORTS & EVENTS

_____ (Signature)

_____ (Printed with Title)

DATE: _____

FOR: USA TABLE TENNIS

_____ (Signature)

_____ (Printed with Title)

DATE: _____