



## BOARD OF ALDERMEN REGULAR MEETING

Tuesday, April 16, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

##### PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Alderwoman Morgan Buxton.

##### Motion to Approve Minutes

Motion to approve the minutes of the April 2, 2024 Regular Council Meeting.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

##### Recognitions/Presentations

**PUBLIC HEARING** to discuss the City's proposed "Make A Difference (MAD)" program, and application for a grant that could provide funding, presented by Alex Holland (Atlas Community Studios).

Recognition of Keep West Monroe Beautiful poster contest winners.

Mayor Mitchell presented a Proclamation designating April as National Donate Life Month to Erin Crawford, Louisiana Organ Procurement Association (LOPA).

##### ADMINISTRATION/FINANCE

Ordinance 5310: Ordinance to authorize renewal of Claims Management Administration Program Agreement with Crawford & Company.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5311: Ordinance to authorize the City to renew an agreement with The Picard Group to provide certain lobbying and related services at the state and federal level - \$8,000/monthly.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5312: Ordinance to authorize execution of a lease agreement with Cambre Holdings of Ouachita, LLC (portion of property and building at 614 Grantham Dr., to be used for the recycling program).

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

**LEGAL**

Ordinance 5313: Ordinance to amend Sec. 2-3003, to provide for acknowledgement of acceptance or approval of certain matters in the absence of a designated City Engineer.

Motion made by Buxton, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

**ENGINEERING/CONSTRUCTION PROJECTS**

New Drago Sanitary Sewer Force Main (South 11th Street) - City Project #000200

Ordinance 5314: Review submitted bids and engineer's recommendations, and if project is to be awarded, Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the winning bidder (CDE Construction, LLC; \$268,705.00).

Motion made by Westerborg, Seconded by Welch.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Highland School Area Sidewalks - State Project #H.015216 - City Project #000134

Ordinance 5315: Ordinance to authorize execution of updated Federal Funding Commitment Letter.

Motion made by Welch, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

N. 6th Street Sidewalks FY2023 DOTD TAP - State Project #H.015921 - City Project #000219

Ordinance 5316: Ordinance to authorize execution of an Entity/State Agreement with La DOTD for State Project No. H.015921, West Monroe N. 6th Street Sidewalks Ouachita Parish, and to authorize issuance of a Federal Funding Commitment Letter.

Motion made by Westerborg, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

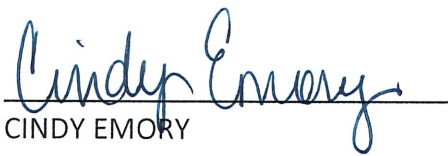
Project Updates

Robbie L. George, IV, P.E. (S.E. Huey Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage and more.

**ADJOURN**

Motion made by Brian, Seconded by Hamilton.  
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:

  
CINDY EMORY  
CITY CLERK

APPROVED:

  
STACI ALBRITTON MITCHELL  
MAYOR