

STATE OF LOUISIANA  
CITY OF WEST MONROE

RESOLUTION NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

A RESOLUTION TO APPROVE AND ADOPT THE LANGUAGE ACCESS PLAN FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY TO BE USED FOR THE CITY OF WEST MONROE'S MAKE-A-DIFFERENCE (MAD) GRANT PROGRAM; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of West Monroe ("City") has received federal funding under the Make-A-Difference (MAD) Grant Program and is therefore required to ensure meaningful access to its programs and services for persons with limited English proficiency in accordance with applicable laws and regulations;

WHEREAS, the City has prepared a Language Access Plan for Persons with Limited English Proficiency (LEP), which establishes a framework for identifying language needs, providing appropriate language assistance services, and ensuring effective communication with individuals who have limited English proficiency;

NOW, THEREFORE,

SECTION 1. BE IT RESOLVED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the City of West Monroe hereby approves and adopts the Language Access Plan for Persons with Limited English Proficiency (LEP), attached hereto as Exhibit A, for use in connection with the Make-A-Difference (MAD) Grant Program.

SECTION 2. BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, and/or her designee be and is hereby authorized to implement the provisions of the Language Access Plan and to take any actions necessary to carry out its intent.

SECTION 3. BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that the Language Access Plan shall be reviewed and updated annually, or as otherwise necessary, to ensure continued compliance with applicable laws and responsiveness to community needs.

The above Resolution was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened on the 4th day of May, 2026, voted upon by yea and nay vote, passed and adopted, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 4TH DAY OF  
MAY, 2026

\_\_\_\_\_  
ANDREA PATE, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

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STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA