



July 10, 2023

EXHIBIT

A

Mayor Staci Albritton Mitchell  
City of West Monroe  
2305 North 7<sup>th</sup> Street  
West Monroe, Louisiana 71291

RE: Engineering & Surveying Proposal for  
North 3<sup>rd</sup> Street Improvements  
City of West Monroe  
West Monroe, Louisiana

Dear Mayor:

Lazenby & Associates, Inc. is pleased to submit this lump sum proposal in the amount of **\$50,040.00** to provide professional engineering & surveying services as required to prepare construction plans and specifications for a city street improvement project on North 3<sup>rd</sup> Street from Park Street to Natchitoches Street. Our proposal includes the following tasks:

- Topographic Survey
- Final Plans
- Specifications
- Project Administration during Construction
- Construction Inspection
- Construction Layout
- Geotechnical Engineering Services including soil borings & pavement design by a Sub-Consultant (Sub-Consultant Fee = \$5,500 & is included in Lump Sum above)

This proposal is based on a street and sidewalk construction project on North 3<sup>rd</sup> Street from Park Street to Natchitoches Street. The scope of work for our design is listed above, and the scope of work for our services during construction includes Project Administration, Inspection, and Construction Layout.

This proposal does not include geotechnical material testing services during construction. This testing is required during construction to ensure that the contractor's materials & methods are meeting the project specifications such as fill densities, stone densities, and pavement mixture & density. I recommend consulting with Terracon at the time of construction contract award to negotiate hourly rates for these testing services during construction. Our firm can arrange those services on behalf of the City at the time of construction.

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Should you be in agreement with our proposal, please acknowledge acceptance by signing in the space provided below and return this letter to our office to serve as our authorization to proceed. We can begin immediately, and I estimate that the geotechnical services could be complete within 30 days from the notice to proceed. Our firm can have plans prepared within 45 days after the geotechnical services are complete.

Please contact me should you have any questions concerning our proposal or if you wish to discuss the scope of this project in greater detail. Thank you for considering our firm for professional engineering services required on this project.

Sincerely,

LAZENBY & ASSOCIATES, INC.

PROPOSAL ACCEPTED BY:

  
Joshua D. Hays, P.E.

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Mayor  
Staci Albritton Mitchell