



EXHIBIT

A

June 20, 2023

Mayor Staci Albritton Mitchell
City of West Monroe
2305 North 7th Street
West Monroe, Louisiana 71291

RE: Engineering & Surveying Proposal for
Mane Street Cross Drain Repair
City of West Monroe
West Monroe, Louisiana

Dear Mayor:

Lazenby & Associates, Inc. is pleased to submit this lump sum proposal in the amount of **\$42,264.00** to provide professional engineering & surveying services as required to prepare construction plans and specifications for a city street & drainage improvement project on Mane Street near 620 Mane Street (JPS Equipment Rental). Our proposal includes the following tasks:

- Topographic Survey
- Final Plans
- Specifications
- Project Administration during Construction
- Construction Inspection
- Subsurface Utility Engineering (SUE) Services including locating, mapping & reporting all underground utilities within the project area by a Sub-Consultant (Sub-Consultant Fee = \$13,334 & is included in Lump Sum above)

This proposal is based on a cross-drain repair construction project on Mane Street near the address of 620 Mane Street (JPS Equipment Rental). The scope of work for our design is listed above, and the scope of work for our services during construction includes Project Administration and Inspection.

This proposal does not include geotechnical material testing services during construction. This testing is required during construction to ensure that the contractor's materials & methods are meeting the project specifications such as concrete compressive strengths, backfill densities, stone densities, and pavement mixture & pavement density. I recommend consulting with the local firm Infrastructure Consulting & Engineering at the time of construction contract award to negotiate hourly rates for these testing services during construction. Our firm can arrange those services on behalf of the City at the time of construction.

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Should you be in agreement with our proposal, please acknowledge acceptance by signing in the space provided below and return this letter to our office to serve as our authorization to proceed. We can begin immediately, and I estimate that our firm can have plans prepared within 21 days after the notice to proceed.

Please contact me should you have any questions concerning our proposal or if you wish to discuss the scope of this project in greater detail. Thank you for considering our firm for professional engineering services required on this project.

Sincerely,

LAZENBY & ASSOCIATES, INC.


Joshua D. Hays, P.E.

PROPOSAL ACCEPTED BY:

Mayor
Staci Albritton Mitchell

Copy to: Daryl Platt, City of West Monroe Public Works, Deputy Director
Gary Eldridge, P.E., City of West Monroe, City Engineer