

LAZENBY
& ASSOCIATES, INC.
CONSULTING ENGINEERS & LAND SURVEYORS



2000 NORTH 7TH STREET
WEST MONROE, LA 71291
TEL. 318/387-2710

November 10, 2023

Mayor Staci Albritton Mitchell
City of West Monroe
2305 North 7th Street
West Monroe, Louisiana 71291

RE: Engineering & Surveying Proposal for
Kiroli Park Walking Trail Improvements
Federal No. 22-00980
City of West Monroe
West Monroe, Louisiana

Dear Mayor:

Lazenby & Associates, Inc. is pleased to submit this lump sum proposal in the amount of ~~\$274,765.00~~ to provide professional engineering & surveying services as required to prepare construction plans and specifications for the improvement project at Kiroli Park along the asphalt surface walking trails. Our proposal includes the following tasks:

- Topographic Survey
- Final Plans
- Specifications
- Prepare Cost Estimate
- Public Bid Project & Construction Contract Award
- Project Administration during Construction
- Construction Inspection
- As-Built Drawing at Project Close-Out
- Monthly Progress Reports

This proposal is based on a walking trail construction project at Kiroli Park including approximately 15,100 feet of walking trails associated with the City's Grant Agreement Federal No. 22-00980 from the Land & Water Conservation Fund. The scope of work for our design is listed above, and the scope of work for our services during construction includes Project Administration and Inspection. All Plans & Specifications prepared by our firm will comply with the grant requirements of the Land & Water Conservation Fund Grant Agreement Federal No. 22-00980.

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This proposal does not include geotechnical material testing services during construction. This testing is required during construction to ensure that the contractor's materials & methods are meeting the project specifications such as fill densities, stone densities, and pavement mixture & density. I recommend consulting with a local geotechnical engineering firm at the time of construction contract award to negotiate hourly rates for these testing services during construction. Our firm can arrange those services on behalf of the City at the time of construction.


Should you be in agreement with our proposal, please acknowledge acceptance by signing in the space provided below and return this letter to our office to serve as our authorization to proceed. We can begin immediately, and I estimate that our firm can have plans prepared within 120 days after the Notice to Proceed.

Our firm will arrange for the sports facilities design firm and the electrical designer to prepare a proposal to the City of West Monroe for the design & final plans of the new tennis/pickleball courts, resurfacing of existing tennis courts, fencing, and lighting around the courts. That proposal will be provided under a separate cover letter.

Please contact me should you have any questions concerning our proposal or if you wish to discuss the scope of this project in greater detail. Thank you for considering our firm for professional engineering services required on this project.

Sincerely,

LAZENBY & ASSOCIATES, INC.


Joshua D. Hays, P.E., M.S.C.E.

PROPOSAL ACCEPTED BY:

Mayor
Staci Albritton Mitchell