



BOARD OF ALDERMEN SPECIAL MEETING
Monday, September 15, 2025 at 12:00 PM
Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Polk Brian
Morgan Buxton
Thom Hamilton – Mayor Pro Tem
Rodney Welch
Ben Westerburg

ABSENT

Mayor Staci Mitchell

The meeting was opened with prayer by Alderman Morgan Buxton. The Council led the Pledge of Allegiance.

Mayor Pro Tem, Thom Hamilton, called meeting to order, verified receipt of proper Notices of Service on or Waivers of Service by the Mayor and a majority of the Board, and the presence of a quorum.

Motion to Approve Minutes

MOTION PASSED to approve the Minutes of the September 2, 2025 Regular Council Meeting.

Motion made by Brian, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADMINISTRATION/FINANCE

MOTION PASSED to authorize issuance and advertisement of a request for proposals from contractors for solid waste pickup and waste disposal services.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5517: Ordinance to authorize execution of Memorandums of Understanding or Cooperative Endeavor Agreements with parish or municipal governments, with agencies of the State of Louisiana, and other state or local public entities to provide for the terms and conditions for the use of certain buildings owned by the City of West Monroe as emergency evacuation shelters; provides continuing authority (emergency sheltering agreements).

Motion made by Westerburg, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Crosley Street Sanitary Sewer Improvements - City Project #000322

Review submitted bids and engineer's recommendations, and if the project is to be awarded, approve

Ordinance 5518: Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the low bidder (JABAR Corporation, \$418,668.50)

Motion made by Westerborg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Julia Street Improvements - State Project #50-MV2-25-01, City Project #250003

Ordinance 5519: Ordinance to authorize execution of a contract with Lazenby & Associates, Inc. for Engineering & Surveying services (\$51,325.00).

Motion made by Welch, Seconded by Brian.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg


Project Updates

Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Brian, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:


ANDREA PATE
CITY CLERK

APPROVED:


STACI ALBRITTON MITCHELL
MAYOR