



Office of the Mayor
Staci Albritton Mitchell

August 5, 2025

Louisiana Department of Environmental Quality
Office of Environmental Services
P.O. Box 4313
Baton Rouge, LA 70821-4313
Attn: Dutch Donlon

RE: LDEQ Waste Tire Pilot Program (City of West Monroe, LA Updated Submission)

Dear Mr. Donlon,

The City of West Monroe is respectfully submitting a proposal to the Louisiana Department of Environmental Quality Waste Tire Pilot Program for funding assistance in battling the issue of unauthorized waste tire disposals in the West Monroe area.

Need for Funding

The City of West Monroe Public Works is the municipal department responsible for the collection and management of all waste tires that are gathered by city Code Enforcement officers, West Monroe Police officers and at community cleanups led by volunteers with Keep West Monroe Beautiful. The recent Franklin Rubber fire in the region has caused significant congestion in tire disposal operations at the sole pickup location, Benson Environmental. This bottleneck is leading to a backlog of uncollected tires, resulting in an increased accumulation of waste tires at the Public Works facility. ***To handle the current and future waste tire volume at the collection center, the City of West Monroe requests \$17,312.00 to construct a covered open-air pavilion facility to house collected tires during the process of preparing them for appropriate disposal.*** This funding will help cover the costs of materials for this pavilion. This cost was generated from estimates received by Public Works as well as a quote from a vendors. *

Materials Needed	Cost
Concrete- 17 cubic yards	\$2,125.00
Roof	\$13,386.50
Fence	\$1,800.00
Total Cost	\$17,312.00
*Quote attached to document including cost of open-air structure for waste tire storage. Concrete and Fence cost assessed by Public Works Department.	

Operational Ability

On average, the West Monroe Public Works Department currently collects 800 waste tires a year through collection days, code enforcement activities, and responding to reports of illegal waste tire dumping. The Public Works Department is responsible for removing metal rims from all tires, cleaning them, and preparing them to be transported by a local license tire hauler. The proposed storage pavilion would increase efficiency and timeliness of waste tire collections since the allocated space for storage



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would allow for planning and processing of waste tires for disposal. Currently, West Monroe is dealing with an increase of waste tires due to the aforementioned Franklin Rubber fire; these additional tires are waiting for proper disposal and recycling. The proposed additional storage facility will decrease the community impact of the hazardous issues associated with waste tires.

Public Benefit

The construction of a covered open-air pavilion for waste tire storage will improve the ability of the City of West Monroe to respond to promiscuously disposed tires and improve service to the public during collection days. The intention of this proposal is to provide additional infrastructure to facilitate the proper storage and disposal of waste tires and provide additional opportunities for the community to appropriately dispose of unwanted tires to increase the sustainability of the practice.

As acknowledged in the *Louisiana Department of Environmental Quality 2024 Waste Tire Town Hall Report*, "municipalities bear the cost and burden of maintaining clean areas to prevent blight and other detrimental community impacts resulting from illegal tire dumping." The City of West Monroe requests funding to help supplement the ongoing efforts to battle the unauthorized disposal of waste tires and the impact to our community.

We greatly appreciate the opportunity to work with LDEQ to continue the fight against waste tires. We are an active partner with Keep Louisiana Beautiful, and the City of West Monroe leadership has a strong commitment to maintaining the beauty and health of our community.

If you need additional information about this proposal, please contact City of West Monroe Chief of Staff Courtney Hornsby at (318) 396-2600 or chornsby@westmonroe.la.gov. Thank you for your consideration of this proposal.

A handwritten signature in cursive script that reads "Staci Albritton Mitchell".

Sincerely,
Staci Albritton Mitchell
Mayor, City of West Monroe, Louisiana

Attachment: Quote

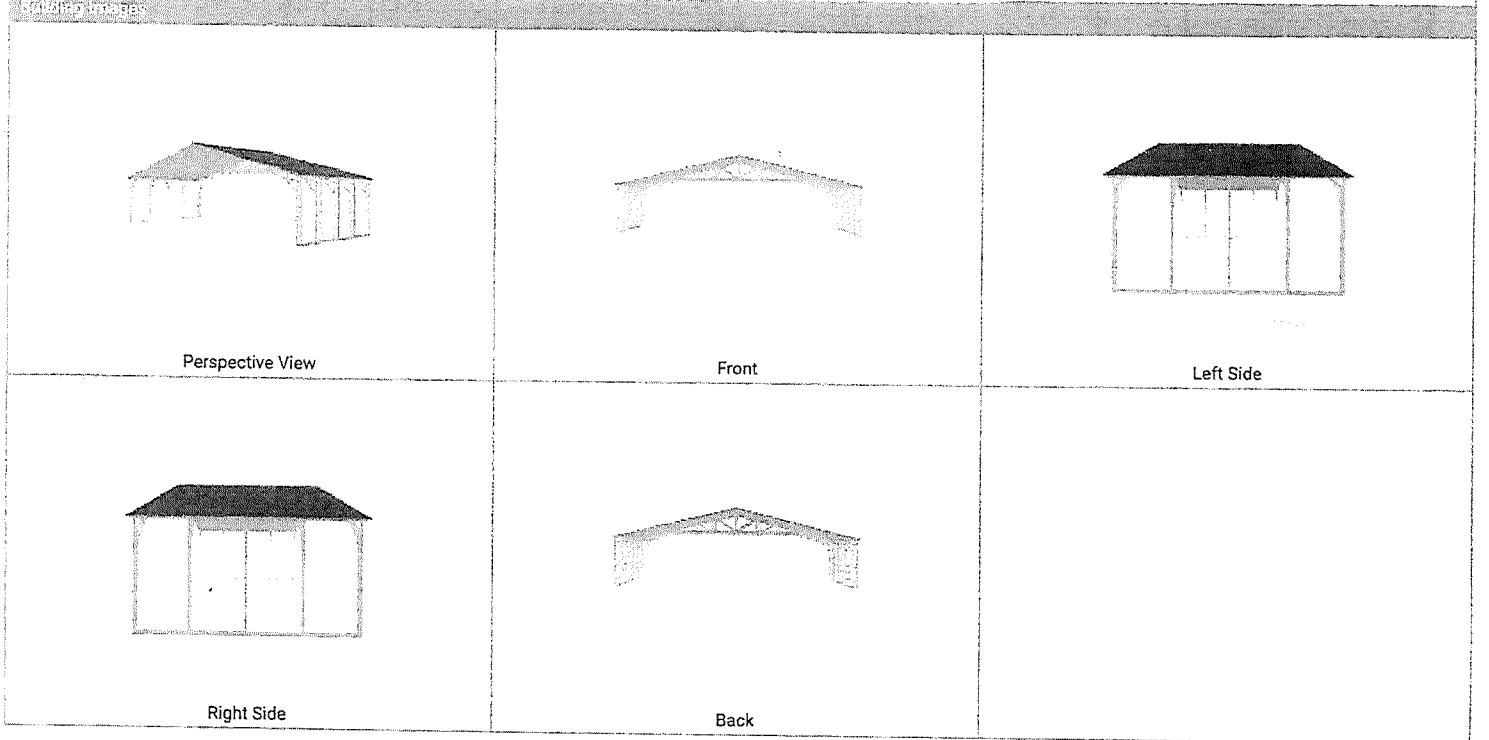


Star Buildings & Carports
 2803 NW Stallings Dr.
 Nacogdoches, TX 75964
 (833) 319-0301 or (936) 715-0363
orders@starbuildingsandcarports.com

Customer Order - May 8, 2025

SHIP TO			Dealer
Name _____	Order # _____		Phone: _____ medlinsar@gmail.com
Billing Address _____			
City _____	State _____	Zip Code _____	
Install Address _____			
City _____	State LA	Zip Code _____	
Email _____	Phone # _____	Mobile # _____	

Building Info	Size	Color	Anchoring & Site Preparation
Style: Commercial (32' to 60' Wide)	$\frac{50'}{\text{Width}} \times \frac{20'}{\text{Length}} \times \frac{10'}{\text{Leg Height}}$	Roof Bright Red <input checked="" type="checkbox"/>	Installation Surface: Cement <input checked="" type="checkbox"/>
Roof Overhang: 6"		Trim: Clay <input type="checkbox"/>	Electricity Available <input type="checkbox"/>
Roof Style: Vertical Style			Ready For Installation (Only Check If Site Is Ready) <input type="checkbox"/>
Leg Style: Ladder Legs			Jobsite Level (No More Than 3" Un-level & Clear Of Obstacles) <input type="checkbox"/>
Brace: 2' Brace			Installation Surface _____
			Inside City Limit <input type="checkbox"/>



Structure	Description	Quantity	Amount
	Structure Details		
	Style: Commercial (32' to 60' Wide)	1	-
	Base Price: 50'x20'	1	\$11,495.00
	Installation Surface: Cement	1	-
	Roof Color: Bright Red	1	-
	Trim Color: Clay	1	-
	Frame Spacing: Five Feet Frame Spacing	1	-
	Roof Style: Vertical Style	1	-
	Roof Pitch: 3 / 12	1	-
	Roof Overhang: 6"	1	-
	Trusses: High Clearance	1	-
	Leg Style: Ladder Legs	1	-
	Brace: 2' Brace	1	-
	Leg Height: 10'	1	\$566.00
	Additional Options		
	14 Gauge Framing		-
	29 Gauge Roof & Siding		-
	Standard Screws		-
	*Lift required for install. Lift fee is \$3,000, unless the Lift is provided by the customer.	1	-
	Subtotal:		\$12,061
	Sales Tax (10.99%):		\$1,325.50
	Total Order Amount:		\$13,386.50
	Deposit Required to Order:		\$2,170.98
	Final Balance Due at Installation:		\$11,215.52
	Card Balance Due:		\$11,551.99

Signatures	
Customer Signature:	
Date:	
Delivery Notes:	
Delivery Notes:	
Dealer or Manufacturer Signature:	
Date:	

Purchase Agreement & Terms:

Star Building Carports reserves the right to correct any balance/pricing errors. Orders over \$20,000 require a 50% payment to be made when installation is scheduled. Personal checks are NOT accepted as a form of payment. Final payment must be made in the form of a cashier's check. The customer is required to show proof of final payment prior to install. If a card is being used for the final payment, the office must have the card number on file prior to install. Star Buildings & Carports holds the right to repossess any buildings not paid in full upon installation. If repossession is not an option, a lien will be placed on the property. The customer is responsible for obtaining building permits, if required. Proof of permit must be submitted before installation is scheduled. The customer is also responsible to verify there are no pipelines, gas lines, or water lines on installation site. In addition, there should be no electrical wires less than 15 feet above building site. Star Buildings & Carports is NOT liable for any damages caused during installation if pipelines, gas lines or water lines are not marked. The installers will charge the customer a labor fee for any additional labor such as cutting posts to level carports, building over objects (ex. RVs, mobile homes, etc.) or for leveling your land. If any additions are made after the building is completed, there will be a return fee, plus the cost of addition. Star Buildings & Carports is not responsible for changes in scheduling due to weather, lack of permits, accidents or unexpected extended installation times from previous customers. Customers should note that the installers will arrive in a heavy duty truck with a commercial cargo trailer. They require clear access to the location of installation. If the location can not be accessed directly and materials have to be carried in, there will be an additional labor cost. Regular and Boxed Eave Roofs over 35' long will not be covered by warranty. All Vertical Roofs are covered by warranty. A copy of the warranty can be obtained through the dealer or by contacting Star Buildings & Carports.

Warranted buildings must be installed by a manufacturer approved installer using only approved anchors. Installation by anyone other than a factory approved installer will VOID your warranty. Damages from strong winds, snow, or ice are not considered defects. Damage from storms, such as hurricanes and tornadoes, are not covered under warranty. Carports and buildings are rated for 25 PSF and 140 MPH per 3 second gust of wind with certified anchors. If the High Wind Package is added the wind rating increases to 170 MPH per 3 second gust of wind with certified anchors. Certified anchors MUST be used for the wind rating to be valid.

By signing this form, the customer agrees with all of the above specifications, and understands that deposit on building is non-refundable in the event of cancellation after 72 hours upon order of building. Should you need to cancel your order, you must contact Star Buildings & Carports. Orders that are canceled through the dealer and not through Star Buildings & Carports will result in a 30% charge to the customer.

NOTE: 3% Fee for Debit card & Credit card processing of each credit card & debit cards transaction.

Customer Signature: _____ Date: _____

Dealer Signature: _____ Date: _____

Approval Signature upon install completion

Customer Signature: _____ Date: _____

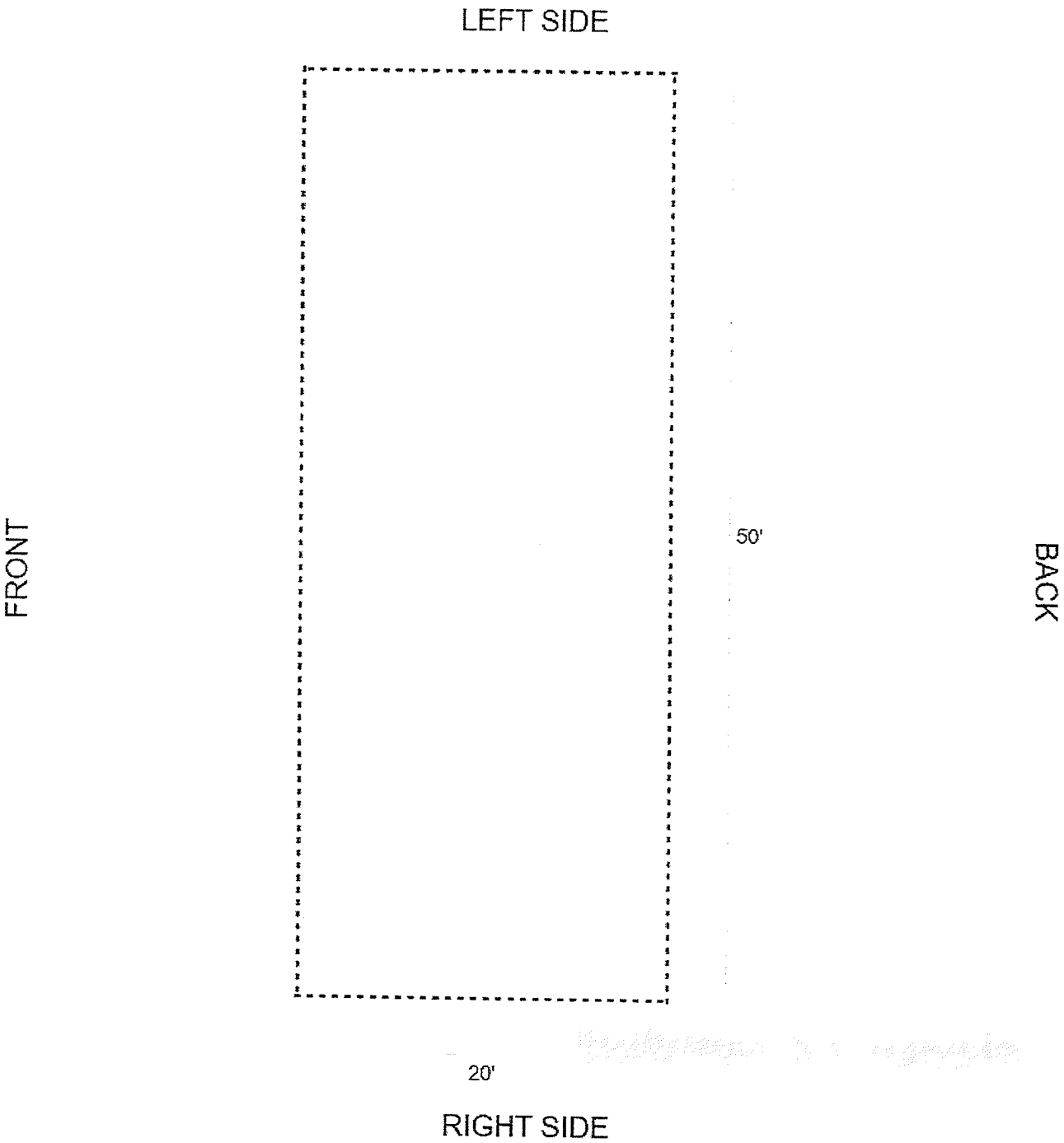
Installer Signature: _____ Date: _____

This estimate is provided by Star Buildings & Carports. Use of this estimate with any other company violates the terms and conditions of Star Buildings & Carports and will be subject to legal action.



Star Buildings & Carports
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(833) 319-0301 or (936) 715-0363
orders@starbuildingsandcarports.com

FLOOR PLAN



SYMBOL LEGEND

Open Wall