



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, September 03, 2024 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by McGuire Methodist Church Pastor Shawn Hornsby. The Pledge of Allegiance was led by ULM student Emily Hornsby.

Motion to Approve Minutes

Motion to approve the minutes of the August 20, 2024 Regular Council Meeting.

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ADMINISTRATION/FINANCE

Ordinance 5383: Ordinance to accept the FY 2024 Louisiana Community Development Block Grant Award for the West Monroe Make A Difference (MAD) Program, and to authorize execution of the Grant Agreement and related documents.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

APPEAL to City Council from a final decision of the West Monroe Planning Commission to APPROVE the tract located on Copley St (assessor #118514) as a Planned Building Group with preliminary approval to proceed with a subdivision consisting of 3 separate lots, each with 6,600 sq ft (compared to 7,200 sq ft minimum otherwise required), all to be developed as single-family residential properties.

Owners/applicants are Sharon D Russ and Joseph Russ.

Following receipt of comments from the public and from the applicant property owner/developer, upon motion by Hamilton, seconded by Brian, the matter was tabled until the Council meeting on October 1, 2024, with a request that the property owner/developer submit a Drainage Impact Statement for the proposed development that reflects the changes, if any, which are anticipated to occur should the proposed development proceed.

Ordinance to authorize Revocation of Alley for property located in Square 5 A & E Northern Addition and Square 1 TE Flournoys Addition (involving Assessor Parcel #'s 37593, 37613, 37614, 39126 & 39130). Received a favorable review from the Planning Commission. Tabled until September 17, 2024 Council meeting.

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5384: Ordinance to authorize rezone property located at 401 Pavilion Road, West Monroe, from I-1 (Light Industrial) District to R-2 (Multi Family Residential) District for property located at 401 Pavilion Road (Parcel #107581) to build a short-term rental resort (Phase 1 will consist of 24 cabins) per West Monroe Code of Ordinances Sec. 12: 5013. Received a **favorable** recommendation by the Planning Commission.

Motion made by Buxton, Seconded by Westerborg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Ordinance 5385: Ordinance to authorize a Revocation of a portion of Cryer Street located in the 500 Block of Cryer Street and a portion of North 4th Street (Lots 1&2 Square 7 and Lots 1 thru 6 Square 5, Lot 6 and Lot 8 of the HM Williams Addn involving Assessor Parcel #'s 39239, 39283, 37623, 69444, 37061, 37060 and 88474). Received a **favorable** recommendation from the Planning Commission.

Motion made by Brian, Seconded by Westerborg.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

LEGAL

Ordinance 5386: Ordinance to authorize the acquisition of a servitude, sixty foot (60') in width, over certain described property owned by GRIVT, LLC for the placement of utilities.

Motion made by Hamilton, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

WMFD

Ordinance 5387: Ordinance to authorize execution of an amendment to a Software License Agreement with Tyler Technologies for Emergency Networking software to be utilized by WMFD.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

WMPD

Ordinance 5388: Ordinance to authorize execution of the Louisiana Highway Safety Subgrant Agreement and contract with the Louisiana Department of Public Safety and Corrections, Louisiana Highway Safety Commission for FFY 2025.

Motion made by Westerborg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ENGINEERING/CONSTRUCTION PROJECTS

Cotton Street Improvements and Sidewalks, Planning and Construction (Ouachita) - FP&C Project No. 50-MV2-24-01, City Project # 000323

Ordinance 5389: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the State of Louisiana, Office of Facility Planning & Control (FP&C) relating to the project "Cotton Street Improvements and Sidewalks, Planning and Construction (Ouachita)".

Motion made by Westerborg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Kirol Park Trails - LWCF Grant - LWCF No. 22-00980, City Project #C24002

Authorize Certificate of Substantial Completion with Ryan Watson Construction.

Motion made by Buxton, Seconded by Welch.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

New Kiroli Road Bridge Over North Tupawek Bayou, Planning & Construction - FP&C No. 50-MV2-21-02, City Project #000175

Authorize Change Order No. 2 (- \$4,925.00; 0 days) with Merrick, LLC.

Motion made by Brian, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

Project Updates

Robbie L. George, IV, P.E. (S.E. Huey Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage and more.

ADJOURN

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerborg

ATTEST:


CINDY EMORY
CITY CLERK

APPROVED:


STACI ALBRITTON MITCHELL
MAYOR