

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA TO ENTER INTO A MEMORANDUM OF UNDERSTANDING OR A COOPERATIVE ENDEAVOR AGREEMENT WITH ONE OR MORE PARISH OR MUNICIPAL GOVERNMENTS, AGENCIES OF THE STATE OF LOUISIANA, AND OTHER STATE OR LOCAL PUBLIC ENTITIES; FOR THE UTILIZATION OF CERTAIN CITY STRUCTURES AS EMERGENCY EVACUATION SHELTERS UNDER CERTAIN CIRCUMSTANCES AND THE TERMS AND CONDITIONS OF SUCH UTILIZATION; TO AFFIRM THAT THIS APPROVAL IS CONTINUING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to enter into a Memorandum of Understanding or Cooperative Endeavor Agreement with one or more parish governing authorities and/or municipalities, agencies of the State of Louisiana, and other state or local public entities, to provide for the utilization of certain City of West Monroe structures as emergency evacuation shelters under certain circumstances, and the terms and conditions of such utilization, with the general format to be similar to that attached as Exhibit “A” (being the Memorandum of Understanding with the Parish of Plaquemines), or that attached as Exhibit “B” (being the proposed Cooperative Endeavor Agreement with the Department of Children and Family Services (“DCFS”) of the State of Louisiana, or that attached as Exhibit “C” (being the Memorandum of Understanding with the Ouachita Parish School Board).

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to agree to such amendments and/or modifications of the terms of the example Memorandums of Understanding and Cooperative Endeavor Agreement attached to this ordinance as she determines to be either necessary or appropriate under the circumstances from time to time, including the setting of an appropriate fees for the facilities to be the subject of the agreement and thereafter to execute one or more Memorandum of Understanding; to establish a term of the particular agreement for a period of up to five (5) years; and in the event of one of the designated events described in the Memorandums of Understanding or Cooperative Endeavor Agreements

having occurred, then to undertake such actions in order to fulfill the terms and provisions of the Memorandum of Understanding or Cooperative Endeavor Agreement as she deems to be either necessary or proper;

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in special and legal session convened, that this is intended to be a continuing approval and authorization for so long as the format of Memorandums of Understanding and the Cooperative Endeavor Agreements is not significantly modified.

The above Ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in special and legal session convened, voted on by yea and nay vote, this 15<sup>th</sup> day of September, 2025, the final vote being as follows:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

APPROVED THIS 15TH DAY OF  
SEPTEMBER, 2025

\_\_\_\_\_  
ANDREA PATE, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

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STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA