



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, May 10, 2022 at 6:30 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Trevor Land

Ben Westerburg

The invocation was offered by Whites Ferry Road Church Minister David Bromley. The pledge was led by WMHS Senior Rebel Band member and Eagle Scout Garrett Hammond.

Motion to Approve Minutes

Motion to approve the minutes of the April 26, 2022 Special Council Meeting.

Motion made by Westerburg, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

ADMINISTRATION/FINANCE

Public Hearing on the proposed expansion to the boundaries of the West Monroe Economic Development District, State of Louisiana.

Ordinance 5054: Ordinance to authorize the expansion of the boundaries of the West Monroe Economic Development District, State of Louisiana; extending the levy of a sales tax and a hotel occupancy tax within the expended area of the District; and providing for other matters in connection therewith.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5055: Ordinance to authorize City to enter into the annual Agreement for Professional Services with Arthur J. Gallagher Risk Management Services (Loss Control Services Fee Agreement) - \$16,500.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5056: **INTRODUCE** Ordinance to adopt a General Fund and Special Revenue Fund Budgets for the City of West Monroe for the fiscal year of July 1, 2022 to June 30, 2023.

Motion made by Hamilton, Seconded by Westerburg.

Ordinance 5057: **INTRODUCE** Ordinance to adopt a Utility Enterprise Fund Budget for the City of West Monroe Utility Fund for the fiscal year of July 1, 2022 to June 30, 2023.

Motion made by Buxton, Seconded by Westerburg.

Ordinance 5058: Ordinance to authorize the City to enter into an agreement with The Picard Group to provide certain lobbying and related services at the state and federal level.

Motion made by Brian, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5059: Ordinance to authorize an agreement with Fontenot Benefits & Actuarial Consulting to provide actuarial and related services in order to comply with GASB 75 - June 30, 2022 to June 30, 2023 (\$3000).

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5060: Ordinance to amend Sec. 3-2001, et seq., of the Code of Ordinances, to provide for the renewal of the Atmos Energy franchise (10 years).

Motion made by Westerburg, Seconded by Land.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5061: **INTRODUCE** Ordinance to authorize the sale of certain immovable property to Marion State Bank, and to now execute an Agreement for Purchase and Sale pending the future date of closing (Lot 2 of Highland Park Commercial Subdivision, \$497,000.00).

Motion made by Brian, Seconded by Hamilton.

BUILDING AND DEVELOPMENT

Table until May 24, 2022 Special Council Meeting: Ordinance to rezone property located at 902 Montgomery Avenue (Parcel #R10482), from a R-1 (Single Family) District to a R-2 (Multi Family Residential) District. Applicant: Land Farm Properties LLC (Brandon Land). Received a **favorable** review from the Planning Commission.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Resolution 792: Resolution to accept the Citywide Master Plan for City of West Monroe.

Motion made by Buxton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

LEGAL

Take No Action: Ordinance to approve a Cooperative Endeavor Agreement with the Ouachita Parish Police Jury that will assist in the funding of certain essential new projects of the City.

PUBLIC WORKS

Ordinance 5062: Ordinance to amend Section 7-1019 of the Code of Ordinances, City of West Monroe, Louisiana, relative to water rates.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5063: Ordinance to amend Sec. 7-2010 of the Code of Ordinances, City of West Monroe, Louisiana, relative to sewerage collection charges and sewerage treatment charges.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Utility Extensions at West Monroe Commercial Park - Project #C22008

Accent/Reject bids. The bids were as follows:

<u>VENDOR NAME</u>	<u>BASE BID AMOUNT</u>
Don M. Barron Contractor	\$593,968.00
JABAR Corporation	\$591,920.10

Motion to authorize the acceptance and award of bid to the lowest bid that meets specifications made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Linderman St. Overlay - Project #C22010

Authorize the City Clerk to advertise for bids.

Motion made by Buxton, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

FY 2022-2023 LGAP - Project #000200

Ordinance 5064: Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 2022-2023 program cycle Local Government Assistance Program (LGAP) (\$50,000 grant request, \$250,000 total estimated cost).

Motion made by Hamilton, Seconded by Brian.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

FY 2022-2023 CWEF - Project #000201

Ordinance 5065: Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 2022-2023 program cycle Community Water Enrichment Fund (CWEF) (\$50,000 grant request, \$100,000 total estimated cost).

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Cypress/Slack Sewer Improvements (DRA) - Project #000174

Authorize City Clerk to advertise for bids.

Motion made by Westerburg, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Natchitoches St Rehab Trenton - N 7th (DOTD Urban Systems Program) - State Project No. H.013400; City Project #000144

Authorize Change Order No. 2 (+ \$34,000; 10 days) with Diamond B. Construction Co., LLC

Motion made by Buxton, Seconded by Land.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Otis Street Rehabilitation (DOTD Urban Systems Program) - State Project No. H.013518; City Project #000145

Authorize Change Order No. 1 (+ \$1,750.00; 0 days) with Amethyst Construction, Inc.

Motion made by Buxton, Seconded by Brian.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Crosley Street Rehab: Trenton - N 7th (DOTD Urban Systems Program) - State Project #H.013401; City Project #000184

Ordinance 5066: Ordinance to authorize a Professional Services Agreement with S.E. Huey Co. for Engineering Services.

Motion made by Hamilton, Seconded by Westerburg.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

West Monroe Sports Complex - Project #000179

ADD TO AGENDA: Ordinance to authorize Amendment #4 to the Contract with Lincoln Builders of Ruston for West Monroe Indoor Sports Complex Project.

Motion made by Westerburg, Seconded by Buxton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Ordinance 5067: Ordinance to authorize a Amendment #4 to the Contract with Lincoln Builders of Ruston, the CMAR Contractor and Construction Manager for the West Monroe Indoor Sports Complex Project, to establish a Revised Guaranteed Maximum Price, and to award the Contract for Construction Services to Lincoln Builders of Ruston.

Motion made by Brian, Seconded by Hamilton.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

Project Updates

Robert L. George, IV, P.E. (S.E. Huey Co.) presented the City Council with project updates for transportation, drainage, water and other.

ADJOURN

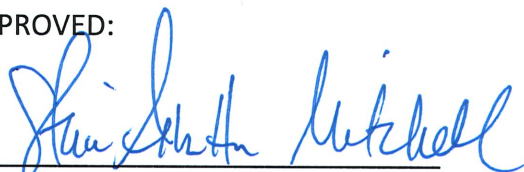
Motion made by Hamilton, Seconded by Land.
Voting Yea: Brian, Buxton, Hamilton, Land, Westerburg

ATTEST:



RONALD SCOTT OLVEY
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR