



BOARD OF ALDERMEN REGULAR MEETING

Tuesday, October 7, 2025 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

MINUTES

NOTICE/MINUTES

Call to order/Verification of Attendance

PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Thom Hamilton

Rodney Welch

Ben Westerburg

The meeting was opened with prayer by Pastor Lane Thompson of New Iona Presbyterian Church. The Pledge of Allegiance was led by Kiroli Elementary's Student of the Year, Harrison Buffington.

Motion to Approve Minutes

Motion to approve the Minutes of the September 15, 2025 Special Council Meeting.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Recognitions/Presentations

City of West Monroe Employees were recognized for years of service.

ADMINISTRATION/FINANCE

Ordinance 5520: Ordinance to authorize an application for a FY 2026 Louisiana Community Development Grant for the Riverbend Area Sewer Rehabilitation (\$1,516,039.00).

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5521: Ordinance to authorize execution of an updated Agreement For Services with the Ouachita Parish Sheriff's Office (Detention Services).

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5522: Ordinance to accept a FY 25-26 Technical Assistance grant in the amount of \$65,000 for the West Monroe Main Street Streetscape Improvement Visualization from Louisiana Main Street, part of the Office of Cultural Development in the Louisiana Department of Culture, Recreation, and Tourism.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5523: Ordinance to accept funding assistance from the Waste Tire Pilot Program of the Louisiana Department of Environmental Quality (\$17,312 requested); to authorize submission of the necessary information required for preparation of the Cooperative Endeavor Agreement and to thereafter execute that Cooperative Endeavor Agreement.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

BUILDING AND DEVELOPMENT

Ordinance 5524: Ordinance to grant a Right of Way to Entergy Louisiana, LLC for the New Drago Street Sewer Lift Station.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

TABLED UNTIL NEXT MEETING: Ordinance to amend Sec. 12-7038 of the Code of Ordinances to impose a fee of \$100.00 in order to apply to the West Monroe Historic Preservation Commission for a certificate of appropriateness (but excluding pre-approved actions under Sec. 12-7039).

Motion to Table Until October 21, 2025 Council Meeting made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

LEGAL

Ordinance 5525: Ordinance to authorize the publication of a Notice of Intention to further expand the boundaries of the West Monroe Economic Development District, State of Louisiana, and to levy the sales tax and hotel occupancy tax currently levied within the District in the new areas of the District; and providing for other matters in connection therewith.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5526: Ordinance to amend Sec. 2-6016 of the Code of Ordinances, to update the listing of the actions previously approved which establish the West Monroe Economic Development District and its boundaries.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Ordinance 5527: Ordinance to amend Section 9-3006 of the Code of Ordinances, to prohibit owners and operators of Class 5 to Class 8 trucks from standing, stopping or parking on public streets, rights of way or other public properties or on private driveways, rights of way or other private properties within any residential district, excluding those being actively utilized on site; to modify the existing penalties for violation; and to set an effective date of October 13, 2025.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

PUBLIC WORKS

Ordinance 5528: Ordinance to authorize execution of a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and State of Louisiana in order to receive a Line-Item Appropriation of \$390,000 pursuant to Act 461 of the 2025 Regular Legislative Session of the Louisiana Legislature for the purchase of a street sweeper.

Motion made by Hamilton, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

POLICE/FIRE

WMFD

Ordinance 5529: Ordinance to approve execution of a Mutual Aid Agreement with the Louisiana Office of the State Fire Marshal and each Parish and City fire department entering into a similar Mutual Aid Agreement.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

WMPD

Ordinance 5530: Ordinance to authorize execution of the Louisiana Highway Safety Subgrant Agreement and contract with the Louisiana Department of Public Safety and Corrections, Louisiana Highway Safety Commission for FFY 2026 (Proposed award amount: \$159,597).

Motion made by Buxton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ENGINEERING/CONSTRUCTION PROJECTS

Exchange Street Drainage Improvements - City Project #000329

Ordinance 5531: Review submitted bids and engineer's recommendations, and if the project is awarded, approve Ordinance to accept awarded bid, and to authorize execution of a contract for project construction with the low bidder (Amethyst Construction, \$144,210).

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Cotton Street (Streetscape Improvements) - City Project #000323

Ordinance 5532: Ordinance to approve agreement with Civil & Environmental Consultants, Inc. for landscape architectural services related to Cotton Street.

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

West Monroe Riverfront Park Fishing Pier Project - City Project #C23014

Authorize Change Order No.1 (+0.00, +262 days) with D and L of Ouachita, Inc.

Motion made by Buxton, Seconded by Hamilton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Sunshine Heights Drainage Improvements - State Project #50-MV2-22-02, City Project #C22024

Authorize Change Order No. 1 for Kepper Trucking & Dirt Contracting, LLC (+ \$21,567.00, + 0 days).

Motion made by Brian, Seconded by Buxton.

Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

Project Updates

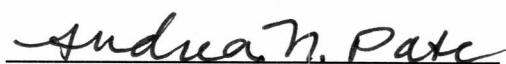
Jonathan Kaufman, City Project Manager, Director of Building & Development presented the City Council with project updates for transportation, drainage, and more.

ADJOURN

Motion made by Hamilton, Seconded by Brian.

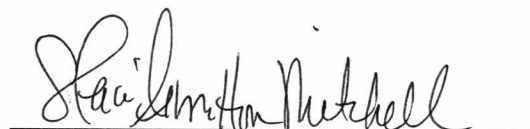
Voting Yea: Brian, Buxton, Hamilton, Welch, Westerburg

ATTEST:



ANDREA PATE
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR