

STATE OF LOUISIANA  
CITY OF WEST MONROE

ORDINANCE NO. \_\_\_\_\_

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE ACCEPTANCE OF A COMMUNITY INFRASTRUCTURE FUND (CIF) GRANT FROM DELTA REGIONAL AUTHORITY (“DRA”) FOR DRA PROJECT: LA-9645, WWTP REUSE FACILITY DISCHARGE AND POND OUTFALL MODIFICATIONS IN THE AMOUNT OF \$1,559,009; TO DESIGNATE A PERSON WITH AUTHORITY TO ACCEPT THE GRANT; TO AUTHORIZE EXECUTION OF CERTAIN DOCUMENTS; TO AUTHORIZE MAKING CERTAIN ASSURANCES; TO PERFORM CERTAIN DUTIES REQUIRED BY THE GRANT AGREEMENT; TO PROVIDE FOR A SUCCESSOR WITH AUTHORITY IN THE EVENT OF AN ADMINISTRATIVE CHANGE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Delta Regional Authority (hereinafter sometimes “DRA”) was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri, and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region’s economy; and

WHEREAS, the City of West Monroe, Louisiana (sometimes “Awardee”), acting by and through its Board of Aldermen, proposes to accept a Community Infrastructure Fund (“CIF”) grant award from DRA; and

WHEREAS, DRA requires that a person be designated, appointed, and given the authority to perform certain duties and provide administration of this award for and on behalf of the Awardee; and

WHEREAS, the application for this grant award requested a grant award amount of \$1,539,613.00 and although the grant award is of \$1,559,009.00, it also includes award of \$19,396.00 for payment of an administrative fee to the North Delta Regional Planning and Development District; and

WHEREAS, in order to provide stability for the continuation of the anticipated project and in order to comply with the conditions of the grant, it is necessary to provide that in the event of an administration change, any successor Mayor shall continue to have the authority granted under this Ordinance.

NOW THEREFORE,

SECTION 1. BE IT ORDAINED, by the Mayor and the Board of Aldermen of the

City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby designated and appointed to act and to perform on behalf of the City of West Monroe, Louisiana in accepting this Community Infrastructure Grant (“CIF”) grant award, and shall have the authority to undertake those acts and to assume any and all duties in complying with the terms, provisions and conditions of this grant award with DRA.

SECTION 2. BE IT FURTHER ORDAINED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute and submit any and all documents, including but not limited to applications, award closings, request for funds, status reports to DRA for the applicable Fiscal Year federal award program cycle, further including but not limited to executing and submitting the following according to their terms and provisions, to wit:

1. Memorandum of Agreement
2. Mediation and Arbitration Disclosures
3. Arbitration Agreement
4. Notice of Basic Agency Transfer
5. Environmental Declaration and Indemnity
6. Board Resolutions Example
7. Automated Clearing House Form (ACH)
8. Buy America Agreement

Copies of the above are attached as Exhibit “A”.

SECTION 3. BE IT FURTHER ORDAINED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the Awardee agrees to contribute funds in the amount of \$659,834 to fund the remaining estimated expenses of the project;

SECTION 4. BE IT FURTHER ORDAINED, by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that in the event of a change in administration, the successor Mayor shall continue to have all authority granted under this Ordinance.

SECTION 5. BE IT FURTHER ORDAINED by the Mayor and Board of Alderman of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, as Mayor of the City of West Monroe, be and she is hereby further authorized to execute any and all further documents and agreements necessary or appropriate relating to acceptance of the project award or to assure qualification for the grant, or to provide any and all required certification(s)

and/or assurances of the obligations required, together with any and all further documents she determines are necessary or appropriate in order to fulfill the requirements of the grant according

to the requirements of that program.

The above ordinance was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened on the 1<sup>st</sup> day of July, 2025, voted on by yea and nay vote, passed and adopted, the final vote being as follows:

YEA:\_\_\_\_\_

NAY:\_\_\_\_\_

NOT VOTING:\_\_\_\_\_

ABSENT:\_\_\_\_\_

ATTEST:

APPROVED THIS 1ST DAY OF  
JULY, 2025

\_\_\_\_\_  
ANDREA PATE, CITY CLERK  
CITY OF WEST MONROE  
STATE OF LOUISIANA

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STACI ALBRITTON MITCHELL, MAYOR  
CITY OF WEST MONROE  
STATE OF LOUISIANA