



## BOARD OF ALDERMEN REGULAR MEETING

Tuesday, September 05, 2023 at 6:00 PM

Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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### MINUTES

#### NOTICE/MINUTES

##### Call to order/Verification of Attendance

##### PRESENT

Mayor Staci Mitchell

Polk Brian

Morgan Buxton

Rodney Welch

Ben Westerburg

##### ABSENT

Thom Hamilton

The meeting was opened with prayer by Ridge Avenue Baptist Church Pastor James Wolfe. The pledge of Allegiance was led by West Ridge Middle School 7th grader Azlyn Alexander.

##### Motion to Approve Minutes

Motion to approve the minutes of the August 15, 2023 Regular Council Meeting.

Motion made by Welch, Seconded by Buxton.

Voting Yea: Brian, Buxton, Welch, Westerburg

#### ADMINISTRATION/FINANCE

Resolution 825: Resolution to approve the appointment of certain designated positions (City Clerk & Deputy City Clerk).

Motion made by Brian, Seconded by Welch.

Voting Yea: Brian, Buxton, Welch, Westerburg

Ordinance 5232: Ordinance to authorize a First Amendment to the Management Facility Agreement with Sports Facilities Management to provide an amendment of the "Opening Date".

Motion made by Westerburg, Seconded by Buxton.

Voting Yea: Brian, Buxton, Welch, Westerburg

#### BUILDING AND DEVELOPMENT

Ordinance 5233: Ordinance to rezone properties located at 145 Reagan Street, 105 Bancroft Blvd and 214 Reagan Street from a R-1 (Single Family) District to a B-3 (General Business) District. Applicants are the property owners: Salvation Army, Inc., Ginger Patrick Trichell and Transformations 122 Inc. **Received a favorable review from the Planning Commission.**

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Welch, Westerburg

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**COUNCIL MINUTES**  
**SEPTEMBER 5, 2023**

Resolution 826: Resolution to reappoint Thom Hamilton to the City of West Monroe Historic Preservation Commission for a term expiring October 1, 2027.

Motion made by Westerburg, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Welch, Westerburg

Resolution 827: Resolution to reappoint Nora Collins to the City of West Monroe Historic Preservation Commission for a term expiring October 1, 2027.

Motion made by Buxton, Seconded by Brian.  
Voting Yea: Brian, Buxton, Welch, Westerburg

**LEGAL**

Ordinance 5234: Ordinance to expand the boundaries of the West Monroe Economic Development District, and to extend the levy of a sales tax and a hotel occupancy tax within the expended boundaries.

Motion made by Westerburg, Seconded by Welch.  
Voting Yea: Brian, Buxton, Welch, Westerburg

**PUBLIC WORKS**

Ordinance 5235: Ordinance to authorize a joint funding agreement for water sources investigations with the U.S. Geological Survey, U.S. Department of the Interior (annual agreement: \$20,560 City, \$7,600 USGS).

Motion made by Westerburg, Seconded by Welch.  
Voting Yea: Brian, Buxton, Welch, Westerburg

**COMMUNITY SERVICES**

Ordinance 5236: Ordinance to declare certain movable property as surplus, and to be sold by public internet auction (miscellaneous surplus items and scrap metal at Ike).

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Welch, Westerburg

**WMPD**

Ordinance 5237: INTRODUCE Ordinance to sell service firearm to retired Major Gary Aldridge.

Motion made by Westerburg, Seconded by Welch.

**ENGINEERING/CONSTRUCTION PROJECTS**

Mane Street Cross Drain Repair - Project #CP23012

Authorization to invite bids from selected contractors (construction cost estimate: \$79,900).

Motion made by Buxton, Seconded by Welch.  
Voting Yea: Brian, Buxton, Welch, Westerburg

West Monroe Sports Complex - Project #000179

Authorize Change Order No. 004 (+ \$6,119.00; + 67 days) with Lincoln Builders of Ruston, Inc.

Motion made by Welch, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Welch, Westerburg

West Monroe Sports Complex - Project #000179

Authorize City Clerk to advertise for bids for wood court flooring protection.

Motion made by Buxton, Seconded by Brian.

Voting Yea: Brian, Buxton, Welch, Westerburg

Highland School Area Sidewalks - Project #000134

Ordinance 5238: Ordinance to authorize execution of an Entity/State Agreement with LA Department of Transportation and Development (DOTD).

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Welch, Westerburg

Otis Street Rehabilitation - State Project #H.013518 - City Project #000145

Authorize Change Order No. 7 (+ \$32,318.23; + 30 days) with Amethyst Construction, Inc, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Buxton, Seconded by Westerburg.

Voting Yea: Brian, Buxton, Welch, Westerburg

Natchitoches Street Rehab (Trenton - N. 7th) - State Project #H.013400 - City Project #000144

Authorize Change Order No. 7 (+ \$50,312.60; + 30 days) with Diamond B. Construction Co., LLC, subject to the availability of City funds and DOTD approval of the Change Order and DOTD funding of their share of the Change Order.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Buxton, Welch, Westerburg

North 7th Street (Hwy. 143) Restriping (5-Lane) - Project #000188

Authorize the City Clerk to advertise for bids.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Welch, Westerburg

Kiroli Park Trails - LWCF Grant - Project #C24002

Add to Agenda: Ordinance to authorize acceptance of Land and Water Conservation Fund Grant.

Motion made by Buxton, Seconded by Welch.

Voting Yea: Brian, Buxton, Welch, Westerburg

Kiroli Park Trails - LWCF Grant - Project #C24002

Ordinance 5239: Ordinance to authorize acceptance of a Land and Water Conservation Fund Grant through the Louisiana Office of State Parks for certain described recreational improvements at Kiroli Park according to the terms and provisions of the grant, including a commitment for local funding of up to 50% of the project costs.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Buxton, Welch, Westerburg



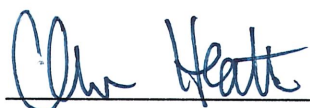
Project Updates

Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) and Robbie L. George, IV, P.E. (S.E. Huey, Co.) presented the City Council with project updates for transportation, drainage, water and other.

**ADJOURN**

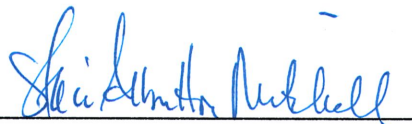
Motion made by Brian, Seconded by Buxton.  
Voting Yea: Brian, Buxton, Welch, Westerburg

ATTEST:

A handwritten signature in blue ink, appearing to read "Chr Heath", written over a horizontal line.

CHRISTEN HEATH  
CITY CLERK

APPROVED:

A handwritten signature in blue ink, appearing to read "Staci Albritton Mitchell", written over a horizontal line.

STACI ALBRITTON MITCHELL  
MAYOR