

**MINUTES OF PLANNING AND ZONING MEETING
CITY OF WESTLAKE**

A Planning and Zoning meeting of the City of Westlake was held on July 8, 2019 at 6:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Roger Manning	Mayor
Katrina Long Robinson	Vice Mayor
John Stanavitch	City Council Seat 1
Kara Crump	City Council Seat 2
Phillip Everett	City Council Seat 3

Also present were:

Kenneth Cassel	City Manager
Pam E. Booker, Esq.	City Attorney
Nilsa Zacarias	NZ Consultants
John Carter	Minto PBLH, LLC

The following is a summary of the minutes and actions taken during the July 8, 2019 City of Westlake Planning and Zoning Meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mayor Manning called the meeting to order and Mr. Cassel called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the June 17, 2019 Planning and Zoning Meeting

On MOTION by Councilwoman Crump seconded by Vice Mayor Long Robinson with all in favor the minutes of the June 17, 2019 Planning and Zoning meeting were approved.
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FOURTH ORDER OF BUSINESS

Staff Reports and Presentations

- A. Requested Use Presentation for 7-Eleven**
- B. Requested Use Staff Report for 7-Eleven**
- C. 7-Eleven Site Plan Presentation**
- D. 7-Eleven Site Plan Staff Report**

The above listed staff reports and presentations were provided in the agenda package and there were no changes from the presentations made at a previous meeting.

Unapproved Minutes

FIFTH ORDER OF BUSINESS

Consideration of Recommendation of Resolution 2019-16, Approving Requested Use for Gasoline Station and Convenience Store

Mr. Cassel read Resolution 2019-16 by title only.

On MOTION by Councilman Stanavitch seconded by Councilwoman Crump with all in favor Resolution 2019-16 was approved for recommendation to the City Council.

SIXTH ORDER OF BUSINESS

Consideration of Recommendation of Resolution 2019-15, Approving Final Site Plan for 7-Eleven

Mr. Cassel read Resolution 2019-15 by title only.

On MOTION by Vice Mayor Long Robinson seconded by Councilman Everett with all in favor Resolution 2019-15 was approved for recommendation to the City Council.

SEVENTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned at 6:07 p.m.

Kenneth Cassel
City Manager

Roger Manning
Mayor