



MEMORANDUM

TO: Members of the City Council, City of Westlake
FROM: Steven Fowler, Accountant; Trumaine Easy, Accounting Director
CC: Ken Cassel, City Manager
DATE: May 25, 2021
SUBJECT: April Financial Report

Please find attached the April 2021 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. An overview of the City's funds is provided below. Should you have any questions or require additional information, please contact me at Steven.Fowler@inframark.com.

General Fund

- Total Revenues through April were approximately 48% of the annual budget. FY2021 Ad Valorem Tax collections were approximately 96%. The annual budget includes revenue from a funding agreement with the Developer. The Developer is invoiced quarterly for any year-to-date excess of actual expenditures over actual revenue.
- Total Expenditures through April were approximately 53% of the annual budget.

Special Revenue Fund – Housing Assistance Program

- Total Revenues through April were approximately 389% of the annual budget, which is a result of a higher than anticipated rate of residential construction. A donation of \$1,500 per Single Family Residence building permit is paid into the Housing Assistance Program.

Special Revenue Fund – Comprehensive Planning Services

- Total Revenues through April were approximately 96% of the annual budget.
- Total Expenditures through April were approximately 52% of the annual budget.

City of Westlake

Financial Report

April 30, 2021



Table of Contents

<u>FINANCIAL STATEMENTS</u>	Page #
Balance Sheet	1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	2 - 4
Special Revenue Fund (Housing Assistance Program)	5
Special Revenue Fund (Comprehensive Planning Services)	6
<u>SUPPORTING SCHEDULES</u>	
Cash and Investment Report	7
Bank Reconciliation	8
<u>CHECK REGISTER</u>	
Check Register	9 - 10

City of Westlake

Financial Statements

April 30, 2021

Balance Sheet
April 30, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM	SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS	TOTAL
ASSETS				
Cash - Checking Account	\$ 1,223,309	\$ -	\$ -	\$ 1,223,309
Accounts Receivable	670	-	-	670
Due From Other Gov'tl Units	70	-	-	70
Due From Other Funds	-	-	1,601,334	1,601,334
Investments:				
Money Market Account	614,676	1,730,415	-	2,345,091
Deposits	641	-	-	641
Mortgages Receivable	-	269,146	-	269,146
TOTAL ASSETS	\$ 1,839,366	\$ 1,999,561	\$ 1,601,334	\$ 5,440,261
LIABILITIES				
Accounts Payable	\$ 46,691	\$ -	\$ 625,611	\$ 672,302
Accrued Expenses	-	-	19,300	19,300
DBPR surcharge	2,287	-	-	2,287
DCA surcharge	3,363	-	-	3,363
Unearned Revenue	105,931	-	-	105,931
Due To Other Districts	5,072	-	-	5,072
Accrued Taxes Payable	2,879	-	-	2,879
Deferred Revenue-Developer Submittals (Minto)	-	-	25,347	25,347
Other Current Liabilities	-	-	4,118	4,118
Due To Other Funds	1,601,334	-	-	1,601,334
TOTAL LIABILITIES	1,767,557	-	674,376	2,441,933
FUND BALANCES				
Nonspendable:				
Deposits	641	-	-	641
Restricted for:				
Special Revenue	-	1,999,561	926,958	2,926,519
Unassigned:				
	71,168	-	-	71,168
TOTAL FUND BALANCES	\$ 71,809	\$ 1,999,561	\$ 926,958	\$ 2,998,328
TOTAL LIABILITIES & FUND BALANCES	\$ 1,839,366	\$ 1,999,561	\$ 1,601,334	\$ 5,440,261

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2021

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
REVENUES				
Interest - Investments	\$ -	\$ -	\$ 248	\$ 248
Ad Valorem Taxes	1,164,549	1,115,299	1,115,299	-
Ad Valorem Taxes - Discounts	(46,582)	(43,037)	(43,037)	-
Local Option Gas Tax	100	-	-	-
FPL Franchise	113,700	66,325	70,420	4,095
Electricity	152,900	89,192	70,156	(19,036)
Water	27,000	15,750	21,965	6,215
Gas	19,000	11,083	14,944	3,861
Communication Services Taxes	17,800	10,383	14,241	3,858
Occupational Licenses	5,000	2,917	1,525	(1,392)
Building Permits - Admin Fee	45,500	26,542	65,078	38,536
Other Licenses, Fees & Permits	2,300	1,342	635	(707)
State Revenue Sharing Proceeds	4,700	2,742	3,025	283
Administrative Fees	10,500	6,125	8,144	2,019
Other Public Safety Chrgs/Fees	2,500	1,458	2,700	1,242
Garbage/Solid Waste Revenue	3,600	2,100	117,766	115,666
Other Operating Revenues	13,200	7,700	10,534	2,834
Judgements and Fines	-	-	480	480
Interest - Tax Collector	-	-	68	68
Developer Contribution	1,512,933	-	-	-
Lien Search Fee	-	-	2,850	2,850
TOTAL REVENUES	3,048,700	1,315,921	1,477,041	161,120
EXPENDITURES				
Legislative				
Mayor/Council Stipend	146,400	85,400	97,600	(12,200)
FICA Taxes	11,200	6,533	7,466	(933)
ProfServ-Legislative Expense	24,000	-	-	-
Public Officials Insurance	3,900	3,900	4,025	(125)
Misc-Event Expense	25,000	-	-	-
Council Expenses	15,000	4,965	4,965	-
Dues, Licenses, Subscriptions	1,900	1,395	1,395	-
Total Legislative	227,400	102,193	115,451	(13,258)
City Manager				
Contracts-City Manager	222,900	130,025	130,025	-
Office Supplies	15,500	9,042	7,566	1,476
Dues, Licenses, Subscriptions	2,200	2,013	2,013	-
Total City Manager	240,600	141,080	139,604	1,476

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>City Clerk</u>				
ProfServ-Web Site Maintenance	18,000	10,500	6,283	4,217
Contracts-City Clerk	125,100	72,975	72,975	-
Postage and Freight	1,400	817	731	86
Printing	22,500	13,125	1,459	11,666
Legal Advertising	28,200	16,450	10,719	5,731
Miscellaneous Services	-	-	300	(300)
Dues, Licenses, Subscriptions	1,400	1,400	2,310	(910)
Total City Clerk	196,600	115,267	94,777	20,490
<u>Finance</u>				
Auditing Services	5,300	-	-	-
Contracts-Finance	92,700	54,075	54,075	-
Total Finance	98,000	54,075	54,075	-
<u>Legal Counsel</u>				
ProfServ-Legal Services	404,000	235,667	349,119	(113,452)
Outside Legal Services	115,000	67,083	-	67,083
Miscellaneous Services	-	-	180	(180)
Miscellaneous Expenses	10,100	5,891	5,891	-
Total Legal Counsel	529,100	308,641	355,190	(46,549)
<u>Other Administrative Services</u>				
ProfServ-Info Technology	144,700	84,408	94,793	(10,385)
ProfServ-Compliance Service	25,000	-	-	-
Contracts-Admin. Service	158,700	92,575	92,575	-
Misc-Public Relations	50,000	-	-	-
General Government	115,000	3,023	3,023	-
Emergency Comm. Program	25,000	-	-	-
Total Other Administrative Services	518,400	180,006	190,391	(10,385)
<u>Facility Services</u>				
Telephone, Cable & Internet Service	21,200	12,367	8,899	3,468
Lease - Copier	20,500	11,958	9,320	2,638
Lease - Building	12,500	500	500	-
Insurance (Liab,Auto,Property)	4,000	4,000	4,088	(88)
Miscellaneous Services	1,200	700	812	(112)
Cleaning Services	43,500	17,686	17,686	-
Principal-Capital Lease	7,600	4,330	3,712	618
Interest-Capital Lease	2,600	1,610	1,396	214
Total Facility Services	113,100	53,151	46,413	6,738

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Community Services</u>				
Contracts-Solid Waste	-	-	137,727	(137,727)
Contracts-Sheriff	662,000	386,167	379,167	7,000
Electricity	43,300	25,258	47,188	(21,930)
R&M-Community Maintenance	26,700	15,575	15,575	-
Operating Supplies	25,000	14,583	27,238	(12,655)
Total Community Services	757,000	441,583	606,895	(165,312)
<u>Other Fees and Charges</u>				
Misc-Contingency	134,000	5,999	5,999	-
Total Other Fees and Charges	134,000	5,999	5,999	-
<u>Reserves</u>				
1st Quarter Operating Reserves	234,500	136,792	-	136,792
Total Reserves	234,500	136,792	-	136,792
TOTAL EXPENDITURES & RESERVES	3,048,700	1,538,787	1,608,795	(70,008)
Excess (deficiency) of revenues				
Over (under) expenditures	-	(222,866)	(131,754)	91,112
Net change in fund balance	\$ -	\$ (222,866)	\$ (131,754)	\$ 91,112
FUND BALANCE, BEGINNING (OCT 1, 2020)	203,563	203,563	203,563	
FUND BALANCE, ENDING	\$ 203,563	\$ (19,303)	\$ 71,809	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ -	\$ -	\$ 2,244	\$ 2,244
Donations	150,000	87,500	582,000	494,500
TOTAL REVENUES	150,000	87,500	584,244	496,744
EXPENDITURES				
Public Assistance				
Misc-Admin Fee (%)	11,300	6,592	8,144	(1,552)
Assistance Program	138,700	-	-	-
Total Public Assistance	150,000	6,592	8,144	(1,552)
TOTAL EXPENDITURES	150,000	6,592	8,144	(1,552)
Excess (deficiency) of revenues Over (under) expenditures	-	80,908	576,100	495,192
Net change in fund balance	\$ -	\$ 80,908	\$ 576,100	\$ 495,192
FUND BALANCE, BEGINNING (OCT 1, 2020)	1,423,461	1,423,461	1,423,461	
FUND BALANCE, ENDING	\$ 1,423,461	\$ 1,504,369	\$ 1,999,561	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2021

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
REVENUES				
Building Permits	\$ 1,159,200	\$ 676,200	\$ 1,357,863	\$ 681,663
Reinspection Fees	8,600	5,017	30,050	25,033
Building Permits - Surcharge	2,000	1,167	4,430	3,263
Other Building Permit Fees	15,000	8,750	48,600	39,850
Building Permits - Admin Fee	64,400	37,567	89,284	51,717
Engineering Permits	590,900	344,692	415,974	71,282
Planning & Zoning Permits	231,000	134,750	50,315	(84,435)
TOTAL REVENUES	2,071,100	1,208,143	1,996,516	788,373
EXPENDITURES				
Comprehensive Planning				
ProfServ-Engineering	562,900	328,358	174,136	154,222
ProfServ-Info Technology	28,100	16,392	25,623	(9,231)
ProfServ-Planning/Zoning Board	231,000	134,750	161,159	(26,409)
ProfServ-Consultants	28,000	16,333	4,325	12,008
ProfServ-Building Permits	1,219,900	711,608	698,131	13,477
Postage and Freight	-	-	19	(19)
Telephone, Cable & Internet Service	1,200	702	668	34
Lease - Copier	-	-	2,955	(2,955)
Printing	-	-	681	(681)
Miscellaneous Services	-	-	213	(213)
Office Supplies	-	-	1,647	(1,647)
Total Comprehensive Planning	2,071,100	1,208,143	1,069,557	138,586
TOTAL EXPENDITURES	2,071,100	1,208,143	1,069,557	138,586
Excess (deficiency) of revenues Over (under) expenditures	-	-	926,959	926,959
Net change in fund balance	\$ -	\$ -	\$ 926,959	\$ 926,959
FUND BALANCE, BEGINNING (OCT 1, 2020)	-	-	-	
FUND BALANCE, ENDING	\$ -	\$ -	\$ 926,959	

City of Westlake

Supporting Schedules

April 30, 2021

Cash and Investment Report

April 30, 2021

GENERAL FUND

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	BankUnited	Checking Account	n/a	\$1,223,309
Money Market	BankUnited	MMA	0.20%	\$614,676
		Subtotal		<u>\$1,837,985</u>

SPECIAL REVENUE FUND

Money Market	BankUnited	MMA	0.20%	\$1,730,415
		Subtotal		<u>\$1,730,415</u>
		Total		<u><u>\$3,568,400</u></u>

City of Westlake

Bank Reconciliation

Bank Account No. 0300 Bank United GF
Statement No. 0421
Statement Date 4/30/2021

G/L Balance (LCY)	1,223,309.32	Statement Balance	1,226,557.56
G/L Balance	1,223,309.32	Outstanding Deposits	666.78
Positive Adjustments	0.00		
	<hr/>	Subtotal	1,227,224.34
Subtotal	1,223,309.32	Outstanding Checks	3,915.02
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	1,223,309.32	Ending Balance	1,223,309.32
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference	
Outstanding Checks							
4/16/2021	Payment	8633	ENVIRO TEAM NORTH AMERICA	1,190.00	0.00	1,190.00	
4/23/2021	Payment	8637	MILNER INC LEASE	1,071.67	0.00	1,071.67	
4/27/2021	Payment	8639	SUN BOLT, INC.	1,447.00	0.00	1,447.00	
4/28/2021	Payment	8640	OFFICE DEPOT	206.35	0.00	206.35	
Total Outstanding Checks.....				3,915.02		3,915.02	
Outstanding Deposits							
4/29/2021		DEP01646	SW COLLECTION	G/L Acc	248.38	0.00	248.38
4/30/2021		DEP01647	TRASH BIN PURCHASE/ENGINEERING APR	G/L Acc	418.40	0.00	418.40
Total Outstanding Deposits.....				666.78		666.78	

City of Westlake

Check Register

April 1-30, 2021

Payment Register by Fund
For the Period from 04/1/2021 to 4/30/2021
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	1003	04/21/21	CITY OF WESTLAKE	041421	ADMIN FEE 3/2021 DEPOSIT	Misc-Admin Fee	549005-58050	\$1,502.08
001	8600	04/01/21	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-4	4/2021 LEGAL SERVICE	Miscellaneous Enxpenses	549999-51401	\$841.62
001	8600	04/01/21	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-4	4/2021 LEGAL SERVICE	ProfServ-Legal Services	531023-51401	\$33,665.00
001	8601	04/01/21	PBC SHERIFF'S OFFICE	68226	4/2021 LAW ENFORCMTN SERVICE	Contracts-Sheriff	534100-52902	\$54,166.67
001	8602	04/01/21	AVATARA PARTNERS LLC	10370	4/2021 CLOUD SERVICE	ProServ-Info Technology	531020-51905	\$5,322.00
001	8602	04/01/21	AVATARA PARTNERS LLC	10370	4/2021 CLOUD SERVICE	Due to Other Districts	206500	\$1,774.00
001	8603	04/01/21	NETONE TECHNOLOGIES, INC	8847	4/2021 PPD BLOCK	ProServ-Info Technology	531020-51905	\$1,125.00
001	8613	04/02/21	OFFICE DEPOT	163719218001	INK	Office Supplies	551002-51306	\$20.84
001	8613	04/02/21	OFFICE DEPOT	163719218002	INK	Office Supplies	551002-51306	\$31.97
001	8614	04/02/21	FLORIDA VENDORS ASSOCIATION	1568	CLEANING SUPPLIES	Cleaning Services	551008-51906	\$163.31
001	8614	04/02/21	FLORIDA VENDORS ASSOCIATION	1558	3/2021 BACK OFFCE/CHAMBERS CLEANING	Cleaning Services	551008-51906	\$1,825.00
001	8615	04/02/21	ADVANCED DISPOSAL	TLAKE-040221	3/2021 RESIDENTIAL SOLID WASTE COLLECTION & DISPOS	Contracts-Solid Waste	534038-52902	\$22,590.08
001	8616	04/02/21	ONSOLVE	15164152	CODE CODERED STANDARD 3/31/2021-3/30/2022	ProfServ-Web Site Maintenance	531094-51307	\$1,500.00
001	8617	04/02/21	INTERNATIONAL INSTITUTE FOR LEADERSHIP	004	CONFLICT MANAGEMENT COACHING 3/2021	General Government	549109-51905	\$906.25
001	8618	04/05/21	MILNER INC LEASE	71514056	SOFTWARE LEASE W/LATE FEE 2/15-3/14/2021	Miscellaneous Services	549001-51906	\$53.20
001	8618	04/05/21	MILNER INC LEASE	71514056	SOFTWARE LEASE W/LATE FEE 2/15-3/14/2021	Due to Other Districts	206500-51906	\$212.80
001	8618	04/05/21	MILNER INC LEASE	71514056	SOFTWARE LEASE W/LATE FEE 2/15-3/14/2021	Principal-Capital Lease Payments	571040-51906	\$626.92
001	8618	04/05/21	MILNER INC LEASE	71514056	SOFTWARE LEASE W/LATE FEE 2/15-3/14/2021	Interest-Capital Lease Payments	572040-51906	\$224.28
001	8619	04/06/21	OFFICE DEPOT	164152429001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$48.56
001	8620	04/06/21	FLORIDA TECHNICAL CONSULTANTS	1155	15-WA15 GIS SUPPORT SERVICE 3/2021	ProServ-Info Technology	531020-51905	\$2,418.50
001	8620	04/06/21	FLORIDA TECHNICAL CONSULTANTS	1155	15-WA15 GIS SUPPORT SERVICE 3/2021	Due to Other Districts	206500	\$1,036.50
001	8621	04/06/21	NEW HORIZON COMMUNICATIONS CORP	1519053	IP CIRCUIT/ACCESS CHARGE 4/1-4/30/2021	ProServ-Info Technology	531020-51905	\$984.74
001	8622	04/13/21	T-MOBILE USA, INC.	03212021-3851	SERVICE FOR 2/21-3/20/21	Telephone, Cable and Internet Services	541016-51906	\$284.26
001	8623	04/13/21	OFFICE DEPOT	164155047001	PAPER CLIPS	Office Supplies	551002-51306	\$10.78
001	8625	04/13/21	CIT BANK, N.A.	37486106	COPIER LEASE 4/2021	Lease-Copier	544008-51906	\$529.19
001	8625	04/13/21	CIT BANK, N.A.	37486106	COPIER LEASE 4/2021	Due to Other Districts	206500	\$132.30
001	8626	04/16/21	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-5	FINAL INVOICE PURUANT TO CONTRACT	ProfServ-Legal Services	531023-51401	\$103,519.86
001	8629	04/16/21	FLORIDA TECHNICAL CONSULTANTS	1167	16-WA16 GIS SUPPORT SERVICES	ProServ-Info Technology	531020-51905	\$5,197.50
001	8629	04/16/21	FLORIDA TECHNICAL CONSULTANTS	1167	16-WA16 GIS SUPPORT SERVICES	Due to Other Districts	206500	\$2,227.50
001	8630	04/16/21	FLORIDA VENDORS ASSOCIATION	1557	CLEANING SERVICE 3/5-3/26/2021	Cleaning Services	551008-51906	\$600.00
001	8631	04/16/21	MILNER INC LEASE	71844016	COPIER LEASE 3/15-4/14/2021	Miscellaneous Services	549001-51906	\$53.20
001	8631	04/16/21	MILNER INC LEASE	71844016	COPIER LEASE 3/15-4/14/2021	Due to Other Districts	206500	\$212.80
001	8631	04/16/21	MILNER INC LEASE	71844016	COPIER LEASE 3/15-4/14/2021	Principal-Capital Lease Payments	571040-51906	\$632.59
001	8631	04/16/21	MILNER INC LEASE	71844016	COPIER LEASE 3/15-4/14/2021	Interest-Capital Lease Payments	572040-51906	\$218.61
001	8632	04/16/21	GATEHOUSE WEST PALM BCH	35857-022621	NOTICE OF PUBLIC HEARING 2/26/2021	Legal Advertising	548002-51307	\$700.00
001	8632	04/16/21	GATEHOUSE WEST PALM BCH	0000211446	LEGAL ADD 2/26/2021	Legal Advertising	548002-51307	\$700.00
001	8632	04/16/21	GATEHOUSE WEST PALM BCH	100633133-03302021	NOTICE OF PUBLIC MEETING 3/30/2021	Legal Advertising	548002-51307	\$700.00
001	8633	04/16/21	ENVIRO TEAM NORTH AMERICA	21101	LIMITED SITE ASSESSMENT & ENVIRONMENTAL	Misc-Contingency	549900-58050	\$1,190.00
001	8634	04/21/21	SEMINOLE IMPROVEMENT DISTRICT	041521	MAINT PERSONNEL AND ELEC REIMB NET OF IT COSTS	Due to Other Districts	206500	\$16,193.65
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	Contracts-City Manager	534381-51306	\$18,575.00
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	Contracts-City Clerk	534379-51307	\$10,425.00
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	Contracts-Finance	534376-51308	\$7,725.00
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	Contracts-Admin Service	534375-51905	\$13,225.00
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	Postage and Freight	541006-51307	\$16.83
001	8635	04/23/21	INFRAMARK, LLC	62505	4/2021 MANAGEMENT FEE	ProfServ-Web Site Maintenance	531094-51307	\$383.38
001	8637	04/23/21	MILNER INC LEASE	72115123	COPIER LEASE 4/1-4/30/2021	Lease-Copier	544008-51906	\$857.34
001	8637	04/23/21	MILNER INC LEASE	72115123	COPIER LEASE 4/1-4/30/2021	Due to Other Districts	206500	\$214.33
001	8640	04/28/21	OFFICE DEPOT	158327259002	INK	Office Supplies	551002-51306	\$35.52

Payment Register by Fund
For the Period from 04/1/2021 to 4/30/2021
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	8640	04/28/21	OFFICE DEPOT	168051098001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$161.29
001	8640	04/28/21	OFFICE DEPOT	168081470001	CREAMER	Office Supplies	551002-51306	\$9.54
001	DD579	04/02/21	FPL	03222021-02039 ACH	ACCT# 51575-02039 2/19-3/22/2021	2/19-3/22/2021	543075-52902	\$71.66
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	ASSOC OF RCRDS MGRS/ADMIN	554020-51307	\$205.00
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	CS.CO/WBXHELPMN	554020-51307	\$39.90
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	STK SHUTTERSTOCK	554020-51307	\$29.00
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	AC FILTERS	551002-51306	\$33.00
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	J2 EFAX SERVICE	554020-51306	\$16.95
001	DD580	04/04/21	CARD SERVICES CENTER ACH	03102021-0935 ACH	SERVICE FOR 2/10-3/1/2021	JABREWSKI	551002-51306	\$34.50
001	DD581	04/17/21	COMCAST	03262021-4953 ACH	ACCT# 8535 11 407 0674953 3/30-4/29/2021	Telephone, Cable and Internet Services	541016-51906	\$409.72
001	DD582	04/17/21	COMCAST	03262021-4961 ACH	ACCT# 8535 11 407 0674961 3/30-4/29/21	Telephone, Cable and Internet Services	541016-51906	\$561.88
001	DD585	04/18/21	FPL	04072021-89127 ACH	ACCT# 61367-89127 3/8-4/7/2021	Electricity	543075-52902	\$82.01
001	DD586	04/18/21	FPL	04072021-99121 ACH	ACCT# 09796-99121 3/8-4/7/2021	Electricity	543075-52902	\$92.23
001	DD574	04/02/21	KARA S. CRUMP	PAYROLL	April 02, 2021 Payroll Posting			\$2,787.98
001	DD575	04/02/21	KATRINA L. LONG	PAYROLL	April 02, 2021 Payroll Posting			\$2,787.98
001	DD576	04/02/21	ROGER B MANNING	PAYROLL	April 02, 2021 Payroll Posting			\$2,830.98
001	DD577	04/02/21	JOHNPAUL O'CONNOR	PAYROLL	April 02, 2021 Payroll Posting			\$923.50
001	DD578	04/02/21	PATRIC S. PAUL	PAYROLL	April 02, 2021 Payroll Posting			\$923.50
Fund Total								\$327,599.58

SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS - 102

102	8611	04/02/21	CHEN MOORE & ASSOCIATES, INC.	0000139766	PROFESSIONAL PERSONNEL 2/1-2/28/2021	ProfServ-Engineering	531013-51501	\$28,104.86
102	8612	04/02/21	NOVA ENGINEERING AND	0251729	PROFESSIONAL SERVICE 3/1-3/27/2021	ProfServ-Building Permits	531091-51501	\$99,621.25
102	8624	04/13/21	PBC FINANCE DEPARTMENT	032021	3/2021 IMPACT FEES	Other Current Liabilities	229000	\$403,226.44
102	8627	04/16/21	CHEN MOORE & ASSOCIATES, INC.	0000139872	ENGINEERING SERVICE 3/1-3/31/2021	ProfServ-Engineering	531013-51501	\$24,542.45
102	8628	04/16/21	FED EX	7-333-57823	TO VINYASUN ON 3/30/2021	Postage and Freight	541006-51501	\$19.05
102	8636	04/23/21	GREATAMERICA FINANCIAL SERVICES CORP	29127988	KONICA LEASE 4/2021	Lease-Copier	544008-51501	\$315.13
102	8638	04/23/21	AT&T MOBILTY	87298217522X04092021	ACCT# 2872298217522 3/2-4/1/2021	Telephone, Cable and Internet Services	541016-51501	\$95.36
102	8639	04/27/21	SUN BOLT, INC.	9918-21	EMBROIDERY SHIRTS-BUILDING	Office Supplies	551002-51501	\$1,447.00
102	DD584	04/14/21	DBPR/BCAIB	041421	SURCHARGES	DBPR Surcharge	202115	\$5,032.93
102	DD584	04/14/21	DBPR/BCAIB	041421	SURCHARGES	DCA Surcharge	202117	\$7,455.41
Fund Total								\$569,859.88

Total Checks Paid	\$897,459.46
--------------------------	---------------------