

# Memorandum

July 6, 2020

TO: City of Westlake Mayor and Council  
FROM: Chris Tarase, Vice President  
SUBJECT: Response to Mayors e-mail of June 22, 2020

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2. The second concern is that The District Manager for SID Ken Cassel is also the City Manager of Westlake and is employed by Inframark which serves SID and The City of Westlake.

Inframark maintains the highest standards of ethical conduct on the part of its personnel. Our managers work at the behest and direction of the CDD boards and city councils. We have no authority to make decisions and are committed to only providing information and options for our clients to consider and vote on. We act with integrity in all we do.

There are several examples of projects throughout the State in which we provide management services to clients in different areas of the community without having a conflict of interest. We have several clients where we manage both the Community Development District and the Homeowners Association in the same community without creating a conflict of interest. In fact, we have found that it works well in bridging any communications gap between the two and fosters a culture of collaboration. Inframark has a General Manager who is responsible for the oversight of the Florida operations and, as such, ensures there is no conflict of interest. We are confident that, as the City continues to grow, a full-time City Manager will likely be required as part of the contract who will work in collaboration with the District Manager for SID.