



MEMORANDUM

TO: Members of the City Council, City of Westlake
FROM: Steven Fowler, Accountant; Alan Baldwin, Accounting Manager
CC: Ken Cassel, City Manager
DATE: October 21, 2020
SUBJECT: September Financial Report

Please find attached the September 2020 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. An overview of the City's funds is provided below. Should you have any questions or require additional information, please contact me at Steven.Fowler@inframark.com.

General Fund

- Total Revenues through September were approximately 96% of the annual budget. FY2020 Ad Valorem Tax collections were 99%. The annual budget includes revenue from a funding agreement with the Developer. The Developer is invoiced for the difference between actual revenue and actual expenditures. Actual receipts from Engineering Permits and Building Permits were 213% and 324% of budget, respectively, resulting in actual Developer Contributions less than anticipated.
- Total Expenditures through September were approximately 98% of the annual budget. Actual expenditures for Engineering and Building services were higher than anticipated.

Special Revenue Fund – Housing Assistance Program

- Total Revenues through September were approximately 484% of the annual budget, which is a result of unbudgeted donations on nonresidential permits and a higher than anticipated rate of residential construction. A donation of \$1,500 per Single Family Residence building permit is paid into the Housing Assistance Program. Non-residential donations were received for the following sites: UHS ER-\$61,448, Christ Fellowship-\$19,470, 7-Eleven-\$14,500 and P.B. County Tax Collector-\$6,945.
- September assistance program expenditures represent annual amortization of Mortgages Receivable.

City of Westlake

Financial Report

September 30, 2020



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City of Westlake

Financial Statements

September 30, 2020

Balance Sheet
September 30, 2020

| ACCOUNT DESCRIPTION | GENERAL FUND | SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM | TOTAL |
|---|-------------------|--|---------------------|
| <u>ASSETS</u> | | | |
| Cash - Checking Account | \$ 478,618 | \$ - | \$ 478,618 |
| Due From Developer | 300,000 | - | 300,000 |
| Due From Other Gov'tl Units | 70 | - | 70 |
| Due From Other Districts | 1,684 | - | 1,684 |
| Investments: | | | |
| Money Market Account | 3,483 | 1,276,315 | 1,279,798 |
| Deposits | 641 | - | 641 |
| Mortgages Receivable | - | 129,146 | 129,146 |
| TOTAL ASSETS | \$ 784,496 | \$ 1,405,461 | \$ 2,189,957 |
| <u>LIABILITIES</u> | | | |
| Accounts Payable | \$ 459,104 | \$ - | \$ 459,104 |
| Accrued Expenses | 58,331 | - | 58,331 |
| DBPR surcharge | 5,026 | - | 5,026 |
| DCA surcharge | 7,445 | - | 7,445 |
| Deferred Revenue-Developer Submittals (Minto) | 20,895 | - | 20,895 |
| TOTAL LIABILITIES | 550,801 | - | 550,801 |
| <u>FUND BALANCES</u> | | | |
| Nonspendable: | | | |
| Deposits | 641 | - | 641 |
| Restricted for: | | | |
| Special Revenue | - | 1,405,461 | 1,405,461 |
| Unassigned: | 233,054 | - | 233,054 |
| TOTAL FUND BALANCES | \$ 233,695 | \$ 1,405,461 | \$ 1,639,156 |
| TOTAL LIABILITIES & FUND BALANCES | \$ 784,496 | \$ 1,405,461 | \$ 2,189,957 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2020

| ACCOUNT DESCRIPTION | AMENDED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--------------------------------|-------------------|------------------------|------------------------|--------------------------|
| REVENUES | | | | |
| Interest - Investments | \$ - | \$ - | \$ 29 | \$ 29 |
| Ad Valorem Taxes | 557,948 | 557,948 | 554,887 | (3,061) |
| Ad Valorem Taxes - Discounts | (22,318) | (22,318) | (19,605) | 2,713 |
| Local Option Gas Tax | 100 | 100 | 138 | 38 |
| FPL Franchise | 138,100 | 138,100 | 94,338 | (43,762) |
| Electricity | 50,000 | 50,000 | 119,672 | 69,672 |
| Water | 69,400 | 69,400 | 20,755 | (48,645) |
| Gas | 10,400 | 10,400 | 16,084 | 5,684 |
| Communication Services Taxes | 30,000 | 30,000 | 15,190 | (14,810) |
| Occupational Licenses | 5,300 | 5,300 | 6,060 | 760 |
| Building Permits | 725,400 | 725,400 | 1,545,091 | 819,691 |
| Reinspection Fees | 10,000 | 10,000 | 24,600 | 14,600 |
| Building Permits - Surcharge | 1,800 | 1,800 | 3,499 | 1,699 |
| Other Building Permit Fees | 15,000 | 15,000 | 49,500 | 34,500 |
| Building Permits - Admin Fee | 57,100 | 57,100 | 149,209 | 92,109 |
| Engineering Permits | 175,400 | 175,400 | 568,669 | 393,269 |
| Planning & Zoning Permits | 241,700 | 241,700 | 69,781 | (171,919) |
| Other Licenses, Fees & Permits | 4,100 | 4,100 | 2,175 | (1,925) |
| State Revenue Sharing Proceeds | - | - | 864 | 864 |
| Local Govt .05c Sales Tax | 2,400 | 2,400 | - | (2,400) |
| Other Governmental Chrgs/Fees | - | - | 594 | 594 |
| Other Public Safety Chrgs/Fees | - | - | 2,438 | 2,438 |
| Garbage/Solid Waste Revenue | 3,800 | 3,800 | 2,717 | (1,083) |
| Penalties | - | - | 13 | 13 |
| Other Operating Revenues | - | - | 5,400 | 5,400 |
| Other Charges For Services | - | - | 131 | 131 |
| Judgements and Fines | - | - | 1,370 | 1,370 |
| Interest - Tax Collector | - | - | 610 | 610 |
| Developer Contribution | 1,958,270 | 1,958,270 | 625,000 | (1,333,270) |
| Lien Search Fee | - | - | 1,330 | 1,330 |
| TOTAL REVENUES | 4,033,900 | 4,033,900 | 3,860,539 | (173,361) |

EXPENDITURES**Legislative**

| | | | | |
|------------------------------|---------|---------|---------|--------|
| Mayor/Council Stipend | 204,000 | 204,000 | 175,200 | 28,800 |
| FICA Taxes | 15,600 | 15,600 | 13,403 | 2,197 |
| ProfServ-Legislative Expense | 24,000 | 24,000 | - | 24,000 |
| Public Officials Insurance | 3,900 | 3,900 | 3,500 | 400 |
| Misc-Election Fee | - | - | 560 | (560) |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2020

| ACCOUNT DESCRIPTION | AMENDED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|-------------------------------------|-------------------|------------------------|------------------------|--------------------------|
| Misc-Event Expense | 14,400 | 14,400 | - | 14,400 |
| Council Expenses | 20,000 | 20,000 | 8,068 | 11,932 |
| Total Legislative | 281,900 | 281,900 | 200,731 | 81,169 |
| <u>City Manager</u> | | | | |
| ProfServ-Info Technology | 165,600 | 165,600 | 164,744 | 856 |
| ProfServ-Compliance Service | 50,000 | 50,000 | - | 50,000 |
| ProfServ-Consultants | 88,800 | 88,800 | 9,625 | 79,175 |
| Contracts-Admin. Service | 158,700 | 158,700 | 158,700 | - |
| Contracts-City Manager | 254,600 | 254,600 | 254,600 | - |
| Telephone, Cable & Internet Service | 23,100 | 23,100 | 23,863 | (763) |
| Lease - Building | 500 | 500 | 500 | - |
| Insurance (Liab,Auto,Property) | 4,000 | 4,000 | 3,620 | 380 |
| Misc-Public Relations | 50,000 | 50,000 | 1,244 | 48,756 |
| General Government | 47,900 | 47,900 | 278 | 47,622 |
| Office Supplies | 17,100 | 17,100 | 14,831 | 2,269 |
| Cleaning Services | 38,400 | 38,400 | 36,497 | 1,903 |
| Dues, Licenses, Subscriptions | 5,300 | 5,300 | 4,878 | 422 |
| Cap Outlay - Office Computers | 6,000 | 6,000 | - | 6,000 |
| Total City Manager | 910,000 | 910,000 | 673,380 | 236,620 |
| <u>City Clerk</u> | | | | |
| ProfServ-Web Site Maintenance | 18,200 | 18,200 | 14,641 | 3,559 |
| Contracts-City Clerk | 125,100 | 125,100 | 125,100 | - |
| Postage and Freight | 1,400 | 1,400 | 866 | 534 |
| Lease - Copier | 36,800 | 36,800 | 52,207 | (15,407) |
| Printing | 14,300 | 14,300 | 6,317 | 7,983 |
| Legal Advertising | 24,100 | 24,100 | 27,424 | (3,324) |
| Miscellaneous Services | - | - | 1,094 | (1,094) |
| Total City Clerk | 219,900 | 219,900 | 227,649 | (7,749) |
| <u>Finance</u> | | | | |
| Auditing Services | 3,400 | 3,400 | 5,250 | (1,850) |
| Contracts-Finance | 92,700 | 92,700 | 92,700 | - |
| Total Finance | 96,100 | 96,100 | 97,950 | (1,850) |
| <u>Legal Counsel</u> | | | | |
| ProfServ-Legal Services | 415,600 | 415,600 | 414,079 | 1,521 |
| Outside Legal Services | 25,600 | 25,600 | 23,970 | 1,630 |
| Miscellaneous Services | - | - | 199 | (199) |
| Total Legal Counsel | 441,200 | 441,200 | 438,248 | 2,952 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2020

| ACCOUNT DESCRIPTION | AMENDED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--|-------------------|------------------------|------------------------|-----------------------------|
| <u>Comprehensive Planning</u> | | | | |
| ProfServ-Engineering | 175,400 | 175,400 | 331,321 | (155,921) |
| ProfServ-Planning/Zoning Board | 241,700 | 241,700 | 237,720 | 3,980 |
| ProfServ-Building Permits | 725,400 | 725,400 | 999,480 | (274,080) |
| Total Comprehensive Planning | 1,142,500 | 1,142,500 | 1,568,521 | (426,021) |
| <u>Community Services</u> | | | | |
| Contracts-Sheriff | 677,000 | 677,000 | 650,451 | 26,549 |
| R&M-Parks | 50,000 | 50,000 | - | 50,000 |
| R&M-Community Maintenance | 26,700 | 26,700 | 26,700 | - |
| Operating Supplies | 15,000 | 15,000 | 6,121 | 8,879 |
| Total Community Services | 768,700 | 768,700 | 683,272 | 85,428 |
| <u>Road and Street Facilities</u> | | | | |
| Electricity - General | 45,000 | 45,000 | 43,864 | 1,136 |
| Total Road and Street Facilities | 45,000 | 45,000 | 43,864 | 1,136 |
| <u>Other Fees and Charges</u> | | | | |
| Misc-Contingency | 28,600 | 28,600 | 3,449 | 25,151 |
| Total Other Fees and Charges | 28,600 | 28,600 | 3,449 | 25,151 |
| <u>Debt Service</u> | | | | |
| Principal-Capital Lease | - | - | 6,848 | (6,848) |
| Interest-Capital Lease | - | - | 3,366 | (3,366) |
| Total Debt Service | - | - | 10,214 | (10,214) |
| <u>Reserves</u> | | | | |
| Reserve - Buildings | 100,000 | 100,000 | - | 100,000 |
| Total Reserves | 100,000 | 100,000 | - | 100,000 |
| TOTAL EXPENDITURES & RESERVES | 4,033,900 | 4,033,900 | 3,947,278 | 86,622 |
| Excess (deficiency) of revenues | | | | |
| Over (under) expenditures | - | - | (86,739) | (86,739) |
| Net change in fund balance | \$ - | \$ - | \$ (86,739) | \$ (86,739) |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 320,434 | 320,434 | 320,434 | |
| FUND BALANCE, ENDING | \$ 320,434 | \$ 320,434 | \$ 233,695 | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2020

| ACCOUNT DESCRIPTION | AMENDED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--|-------------------|------------------------|------------------------|-----------------------------|
| <u>REVENUES</u> | | | | |
| Interest - Investments | \$ - | \$ - | \$ 6,776 | \$ 6,776 |
| Donations | 150,000 | 150,000 | 718,863 | 568,863 |
| TOTAL REVENUES | 150,000 | 150,000 | 725,639 | 575,639 |
| <u>EXPENDITURES</u> | | | | |
| <u>Public Assistance</u> | | | | |
| Misc-Admin Fee (%) | 11,300 | 11,300 | - | 11,300 |
| Assistance Program | 138,700 | 138,700 | 10,550 | 128,150 |
| Total Public Assistance | 150,000 | 150,000 | 10,550 | 139,450 |
| TOTAL EXPENDITURES | 150,000 | 150,000 | 10,550 | 139,450 |
| Excess (deficiency) of revenues Over (under) expenditures | - | - | 715,089 | 715,089 |
| Net change in fund balance | \$ - | \$ - | \$ 715,089 | \$ 715,089 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 690,372 | 690,372 | 690,372 | |
| FUND BALANCE, ENDING | \$ 690,372 | \$ 690,372 | \$ 1,405,461 | |

City of Westlake

Supporting Schedules

September 30, 2020

Cash and Investment Report

*September 30, 2020***GENERAL FUND**

| <u>Account Name</u> | <u>Bank Name</u> | <u>Investment Type</u> | <u>Maturity</u> | <u>Yield</u> | <u>Balance</u> |
|------------------------------|------------------|------------------------|-----------------|-----------------|------------------|
| Checking Account - Operating | BankUnited | Checking Account | n/a | n/a | \$478,618 |
| Money Market | BankUnited | MMA | n/a | 0.30% | \$3,483 |
| | | | | Subtotal | <u>\$482,101</u> |

SPECIAL REVENUE FUND

| | | | | | |
|--------------|------------|-----|-----|-----------------|---------------------------|
| Money Market | BankUnited | MMA | n/a | 0.30% | \$1,276,315 |
| | | | | Subtotal | <u>\$1,276,315</u> |
| | | | | Total | <u><u>\$1,758,415</u></u> |

City of Westlake

Bank Reconciliation

Bank Account No. 0300 Bank United GF
 Statement No. 0920
 Statement Date 9/30/2020

| | | | |
|-----------------------------|------------|-----------------------------|------------|
| G/L Balance (LCY) | 478,617.81 | Statement Balance | 500,304.05 |
| G/L Balance | 478,617.81 | Outstanding Deposits | 1,052.51 |
| Positive Adjustments | 0.00 | | |
| | <hr/> | | |
| Subtotal | 478,617.81 | Subtotal | 501,356.56 |
| Negative Adjustments | 0.00 | Outstanding Checks | 22,738.75 |
| | <hr/> | Differences | 0.00 |
| Ending G/L Balance | 478,617.81 | Ending Balance | 478,617.81 |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|--|---------------|--------------|------------------------------------|------------------|----------------|------------------|
| Outstanding Checks | | | | | | |
| 3/26/2020 | Payment | 8199 | FLORIDA ELECTIONS COMMISSION | 360.00 | 0.00 | 360.00 |
| 7/16/2020 | Payment | 8330 | SKY COVE, LLC | 300.00 | 0.00 | 300.00 |
| 9/24/2020 | Payment | 8409 | NZ CONSULTANTS, INC. | 22,078.75 | 0.00 | 22,078.75 |
| Total Outstanding Checks..... | | | | 22,738.75 | | 22,738.75 |
| Outstanding Deposits | | | | | | |
| 9/29/2020 | | DEP01274 | REINSPECTION FEES/TRASH BIN PURCHA | G/L Ac 442.62 | 0.00 | 442.62 |
| 9/30/2020 | | DEP01276 | PERMITS | G/L Ac 609.89 | 0.00 | 609.89 |
| Total Outstanding Deposits..... | | | | 1,052.51 | | 1,052.51 |

City of Westlake

Check Register

September 1-30, 2020

Payment Register by Fund
For the Period from 9/1/2020 to 9/30/2020
(Sorted by Check / ACH No.)

| Fund No. | Check / ACH No. | Date | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------------|-----------------|----------|-----------------------------------|----------------------|--|--|---------------|--------------|
| GENERAL FUND - 001 | | | | | | | | |
| 001 | 8382 | 09/03/20 | PBC SHERIFF'S OFFICE | 65203 | 9/2020 LAW ENFORCEMENT | Contracts-Sheriff | 534100-52902 | \$54,166.63 |
| 001 | 8383 | 09/03/20 | AVATARA PARTNERS LLC | 9567 | 9/2020 COMPLETE CLOUD SERVICE | ProServ-Info Technology | 531020-51306 | \$5,097.00 |
| 001 | 8383 | 09/03/20 | AVATARA PARTNERS LLC | 9567 | 9/2020 COMPLETE CLOUD SERVICE | Due to Other Districts | 206500 | \$1,699.00 |
| 001 | 8384 | 09/03/20 | NETONE TECHNOLOGIES, INC | 8492 | 9/2020 PPD BLOCK/ARCHIVING | ProServ-Info Technology | 531020-51306 | \$1,265.00 |
| 001 | 8385 | 09/10/20 | DAKIM, INC | 09032020 | ENGINEERING COPIES | Printing | 547006-51307 | \$49.28 |
| 001 | 8386 | 09/10/20 | T-MOBILE USA, INC. | 08212020-3851 | ACCT# 955763851 7/21-8/20/2020 | Telephone, Cable and Internet Services | 541016-51306 | \$228.06 |
| 001 | 8387 | 09/10/20 | NZ CONSULTANTS, INC. | WES-46 | PROFESSIONAL PLANNING & ZONING 7/2020 | ProServ-Planning/Zoning Board | 531032-51501 | \$23,276.25 |
| 001 | 8388 | 09/10/20 | OFFICE DEPOT | 11907773001 | OFFICE SUPPLIES | Office Supplies | 551002-51306 | \$42.16 |
| 001 | 8389 | 09/10/20 | MARK L. DUBOIS | 18291 | PROFESSIONAL SERVICE THRU 8/27/2020 | ProfServ-Consultants | 531075-51306 | \$375.00 |
| 001 | 8390 | 09/10/20 | FLORIDA TECHNICAL CONSULTANTS | 1002 | WA12 GIS SUPPORT 7/27-8/3/2020 | ProServ-Info Technology | 531020-51306 | \$658.00 |
| 001 | 8390 | 09/10/20 | FLORIDA TECHNICAL CONSULTANTS | 1002 | WA12 GIS SUPPORT 7/27-8/3/2020 | Due from Other Districts | 133500 | \$282.00 |
| 001 | 8390 | 09/10/20 | FLORIDA TECHNICAL CONSULTANTS | 1011 | ENGINEERING SERVICE 8/2020 | ProServ-Info Technology | 531020-51306 | \$6,501.25 |
| 001 | 8390 | 09/10/20 | FLORIDA TECHNICAL CONSULTANTS | 1011 | ENGINEERING SERVICE 8/2020 | Due from Other Districts | 133500 | \$2,786.25 |
| 001 | 8391 | 09/10/20 | HARRIS COMPUTER SYSTEMS | MN00132577 | ANNUAL BLUEBEAM MAINT 9/2020-8/2021 | General Government | 549109-51301 | \$223.50 |
| 001 | 8391 | 09/10/20 | HARRIS COMPUTER SYSTEMS | MN00132577 | ANNUAL BLUEBEAM MAINT 9/2020-8/2021 | Due from Other Districts | 133500-51301 | \$74.50 |
| 001 | 8392 | 09/10/20 | FLORIDA VENDORS ASSOCIATION | 1373 | MAIN OFFICE CLEANING 8/7-8/28/2020 | Cleaning Services | 551008-51306 | \$600.00 |
| 001 | 8392 | 09/10/20 | FLORIDA VENDORS ASSOCIATION | 1381 | BACK OFFICE/CHAMBERS CLEANING 8/7-8/28/2020 | Cleaning Services | 551008-51306 | \$1,825.00 |
| 001 | 8393 | 09/10/20 | MILNER INC LEASE | 69263900 | SOFTWARE LEASE 8/15-9/14/2020 | Principal-Capital Lease Payments | 571040-51740 | \$593.98 |
| 001 | 8393 | 09/10/20 | MILNER INC LEASE | 69263900 | SOFTWARE LEASE 8/15-9/14/2020 | Due to Other Districts | 206500 | \$212.80 |
| 001 | 8393 | 09/10/20 | MILNER INC LEASE | 69263900 | SOFTWARE LEASE 8/15-9/14/2020 | Miscellaneous Services | 549001-51307 | \$53.20 |
| 001 | 8393 | 09/10/20 | MILNER INC LEASE | 69263900 | SOFTWARE LEASE 8/15-9/14/2020 | Interest-Capital Lease Payments | 572040-51740 | \$257.22 |
| 001 | 8394 | 09/10/20 | GATEHOUSE WEST PALM BCH | 0000195339 | LEGAL ADDS 7/2020 | Legal Advertising | 548002-51307 | \$4,544.00 |
| 001 | 8394 | 09/10/20 | GATEHOUSE WEST PALM BCH | 35857-073020 | PUBLIC NOTICE 7/30/2020 | Legal Advertising | 548002-51307 | \$700.00 |
| 001 | 8395 | 09/10/20 | ADVANCED DISPOSAL | AD08312020 | 8/2020 ADVANCED DISPOSAL FEES | Garbage/Solid Waste Revenue | 343400 | \$1,607.49 |
| 001 | 8396 | 09/10/20 | CIT BANK, N.A. | 36174706 | SERVICE FOR 8/2020 | Lease-Copier | 544008-51307 | \$8,921.09 |
| 001 | 8396 | 09/10/20 | CIT BANK, N.A. | 36174706 | SERVICE FOR 8/2020 | Due from Other Districts | 133500 | \$2,230.27 |
| 001 | 8397 | 09/10/20 | A&J BUSINESS SOLUTIONS INC | 082120 | DEP1218-8/21/2020 LOT 297 MEADOWS HOUSE NOT READY | Other Building Permit Fees | 322111 | \$150.00 |
| 001 | 8398 | 09/19/20 | LAW OFFICES OF PAM E. BOOKER, ESQ | 2020-9 | 9/2020 LEGAL SERVICE | ProfServ-Legal Services | 531023-51401 | \$34,506.62 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | Contracts-Admin Service | 534375-51306 | \$13,225.00 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | Contracts-City Manager | 534381-51306 | \$21,216.67 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | Contracts-City Clerk | 534379-51307 | \$10,425.00 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | Contracts-Finance | 534376-51308 | \$7,725.00 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | Postage and Freight | 541006-51307 | \$17.75 |
| 001 | 8399 | 09/17/20 | INFRAMARK, LLC | 55297 | 9/2020 MANAGEMENT FEES | ProfServ-Web Site Maintenance | 531094-51307 | \$377.67 |
| 001 | 8400 | 09/17/20 | CHEN MOORE & ASSOCIATES, INC. | 0000138846 | ENGINEERING SERVICE 8/1-8/17/2020 | ProfServ-Engineering | 531013-51501 | \$17,625.00 |
| 001 | 8401 | 09/17/20 | NOVA ENGINEERING AND | 0231937 | PROFESSIONAL SERVICE 7/26-8/29/2020 | ProfServ-Building Permits | 531091-51501 | \$108,396.25 |
| 001 | 8402 | 09/17/20 | ECKLER ENGINEERING, INC. | 20194 | FIRE STATION #22 PAN REVIEW 7/26-8/25/2020 | ProfServ-Engineering | 531013-51501 | \$150.00 |
| 001 | 8403 | 09/17/20 | OFFICE DEPOT | 122564195001 | MISC OFFICE SUPPLIES | Office Supplies | 551002-51306 | \$104.31 |
| 001 | 8404 | 09/17/20 | PBC FINANCE DEPARTMENT | V00023 | IMPACT FEES 8/2020 | Other Current Liabilities | 229000 | \$264,356.40 |
| 001 | 8405 | 09/17/20 | MARK L. DUBOIS | 18293 | PROFESSIONAL SERVICE THRU 9/10/2020 | ProfServ-Consultants | 531075-51306 | \$200.00 |
| 001 | 8406 | 09/17/20 | MILNER INC LEASE | 69459630 | COPIER LEASE 9/1-9/30/2020 | Lease-Copier | 544008-51307 | \$855.20 |
| 001 | 8406 | 09/17/20 | MILNER INC LEASE | 69459630 | COPIER LEASE 9/1-9/30/2020 | Due from Other Districts | 133500 | \$213.80 |
| 001 | 8407 | 09/17/20 | A&J BUSINESS SOLUTIONS INC | TLAKE-090320 | DEP01242- LOT 152R MEADOWS DOUBLE PAYMENT OF SOLID | Other Building Permit Fees | 322111 | \$29.93 |
| 001 | 8407 | 09/17/20 | A&J BUSINESS SOLUTIONS INC | 090320 | DEP01242 LOT 306 MEADOWS HOUSE NOT READY FOR TUG | Other Building Permit Fees | 322111 | \$150.00 |
| 001 | 8407 | 09/17/20 | A&J BUSINESS SOLUTIONS INC | 090320-7313 | DEP01242- OVERPAYMENT OF \$100.00 ON 9/3/2020 | Building Permits | 322000 | \$100.00 |
| 001 | 8408 | 09/17/20 | AT&T MOBILTY | 87298217522X09092020 | ACCT# 287298217522 (BLDG IPADS) 7/2-8/1/2020 | Telephone, Cable and Internet Services | 541016-51306 | \$94.00 |

Payment Register by Fund
For the Period from 9/1/2020 to 9/30/2020
(Sorted by Check / ACH No.)

| Fund No. | Check / ACH No. | Date | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|-------------------|-----------------|----------|--------------------------------------|--------------------|--|--|---------------|---------------------|
| 001 | 8409 | 09/24/20 | NZ CONSULTANTS, INC. | WES-47 | PROFESSIONAL PLANNING & ZONING 8/2020 | ProfServ-Planning/Zoning Board | 531032-51501 | \$22,078.75 |
| 001 | 8410 | 09/24/20 | OFFICE DEPOT | 119078081001 | BINDER | Office Supplies | 551002-51306 | \$8.99 |
| 001 | 8410 | 09/24/20 | OFFICE DEPOT | 111345062001 | STAMP | Office Supplies | 551002-51306 | \$12.29 |
| 001 | 8410 | 09/24/20 | OFFICE DEPOT | 105495780001 | BINDER CLUP | Office Supplies | 551002-51306 | \$5.79 |
| 001 | 8410 | 09/24/20 | OFFICE DEPOT | 124208862001 | PRESSBOARD | Office Supplies | 551002-51306 | \$68.16 |
| 001 | 8411 | 09/24/20 | GREATAMERICA FINANCIAL SERVICES CORP | 27806410 | KONICA LEASE 9/2020 | Lease-Copier | 544008-51307 | \$315.13 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | PUBLIX / MISC SUPPLIES | 551002-51306 | \$20.39 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$8.59 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | PALM BEACH POST | 554020-51306 | \$67.93 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | J2 EFAX SERVICES | 554020-51306 | \$16.95 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$188.68 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$19.95 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$25.13 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | SQ BACONEGGNCHEEZ | 551002-51306 | \$50.00 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$18.50 |
| 001 | DD453 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-0968 ACH | PURCHASES FOR 7/16-8/4/2020 | AMAZON MISC SUPPLIES | 551002-51306 | \$19.49 |
| 001 | DD454 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-1040 ACH | FACC DUES/CISCO /LEADERSHIP FLA | DRI CISCO WEBEX | 554020-51306 | \$39.90 |
| 001 | DD454 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-1040 ACH | FACC DUES/CISCO /LEADERSHIP FLA | TUITION-LEADERSHIP FLORIDA | 549170-51101 | \$2,060.00 |
| 001 | DD454 | 09/04/20 | CARD SERVICES CENTER ACH | 08102020-1040 ACH | FACC DUES/CISCO /LEADERSHIP FLA | FLORIDA ASSOC OF CITY CLERKS | 554020-51306 | \$75.00 |
| 001 | DD459 | 09/01/20 | FPL | 082020-00227 ACH | ACCT# 78436-00227 7/21-8/20/2020 | Electricity-General | 543006-54101 | \$79.61 |
| 001 | DD460 | 09/13/20 | COMCAST | 08222020-3484 ACH | ACCT# 8535 11 407 0673484 8/26-9/25/2020 | Telephone, Cable and Internet Services | 541016-51306 | \$669.71 |
| 001 | DD461 | 09/17/20 | COMCAST | 08262020-4953 ACH | ACCT# 8535 11 407 0674953 8/30-9/29/2020 | Telephone, Cable and Internet Services | 541016-51306 | \$408.61 |
| 001 | DD462 | 09/17/20 | COMCAST | 08262020-4961 ACH | ACCT# 8535 11 407 0674961 8/30-9/29/2020 | Telephone, Cable and Internet Services | 541016-51306 | \$563.61 |
| 001 | DD468 | 09/19/20 | FPL | 09082020-89127 ACH | ACCT# 61367-89127 8/7-9/8/2020 | Electricity-General | 543006-54101 | \$81.60 |
| 001 | DD469 | 09/19/20 | FPL | 09082020-99121 ACH | ACCT# 09796-99121 8/7-9/8/2020 | Electricity-General | 543006-54101 | \$84.73 |
| 001 | DD487 | 09/01/20 | FPL | 08212020-02039 ACH | ACCT# 51575-02039 7/22-8/21/2020 | Electricity-General | 543006-54101 | \$117.32 |
| 001 | DD463 | 09/14/20 | KARA S. CRUMP | PAYROLL | September 14, 2020 Payroll Posting | | | \$2,786.36 |
| 001 | DD464 | 09/14/20 | KATRINA L. LONG | PAYROLL | September 14, 2020 Payroll Posting | | | \$2,786.36 |
| 001 | DD465 | 09/14/20 | ROGER B MANNING | PAYROLL | September 14, 2020 Payroll Posting | | | \$2,829.36 |
| 001 | DD466 | 09/14/20 | JOHNPAUL O'CONNOR | PAYROLL | September 14, 2020 Payroll Posting | | | \$923.50 |
| 001 | DD467 | 09/14/20 | PATRIC S. PAUL | PAYROLL | September 14, 2020 Payroll Posting | | | \$923.50 |
| Fund Total | | | | | | | | \$635,541.42 |

| | |
|--------------------------|---------------------|
| Total Checks Paid | \$635,541.42 |
|--------------------------|---------------------|