



## MEMORANDUM

**TO: Members of the City Council, City of Westlake**  
**FROM: Steven Fowler, Accountant; Trumaine Easy, Accounting Director**  
**CC: Ken Cassel, City Manager**  
**DATE: April 16, 2021**  
**SUBJECT: March Financial Report**

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Please find attached the March 2021 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. An overview of the City's funds is provided below. Should you have any questions or require additional information, please contact me at [Steven.Fowler@inframark.com](mailto:Steven.Fowler@inframark.com).

### **General Fund**

- Total Revenues through March were approximately 46% of the annual budget. FY2021 Ad Valorem Tax collections were approximately 95%. The annual budget includes revenue from a funding agreement with the Developer. The Developer is invoiced quarterly for any year-to-date excess of actual expenditures over actual revenue.
- Total Expenditures through March were approximately 42% of the annual budget.

### **Special Revenue Fund – Housing Assistance Program**

- Total Revenues through March were approximately 338% of the annual budget, which is a result of a higher than anticipated rate of residential construction. A donation of \$1,500 per Single Family Residence building permit is paid into the Housing Assistance Program.

### **Special Revenue Fund – Comprehensive Planning Services**

- Total Revenues through March were approximately 82% of the annual budget.
- Total Expenditures through March were approximately 42% of the annual budget.

# City of Westlake

## Financial Report

*March 31, 2021*



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**City of Westlake**

**Financial Statements**

**March 31, 2021**

**Balance Sheet**  
March 31, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM	SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS	TOTAL
<b>ASSETS</b>				
Cash - Checking Account	\$ 1,184,841	\$ -	\$ -	\$ 1,184,841
Accounts Receivable	670	-	-	670
Due From Other Gov'tl Units	70	-	-	70
Due From Other Funds	-	-	1,475,403	1,475,403
Investments:				
Money Market Account	778,607	1,695,137	-	2,473,744
Deposits	641	-	-	641
Mortgages Receivable	-	229,146	-	229,146
<b>TOTAL ASSETS</b>	<b>\$ 1,964,829</b>	<b>\$ 1,924,283</b>	<b>\$ 1,475,403</b>	<b>\$ 5,364,515</b>
<b>LIABILITIES</b>				
Accounts Payable	\$ 19,859	\$ -	\$ 555,495	\$ 575,354
Accrued Expenses	21,000	-	39,000	60,000
DBPR surcharge	-	-	5,435	5,435
DCA surcharge	-	-	8,020	8,020
Unearned Revenue	118,869	-	-	118,869
Due To Other Districts	9,963	-	-	9,963
Deferred Revenue-Developer Submittals (Minto)	-	-	26,697	26,697
Other Current Liabilities	-	-	4,118	4,118
Due To Other Funds	1,475,403	-	-	1,475,403
<b>TOTAL LIABILITIES</b>	<b>1,645,094</b>	<b>-</b>	<b>638,765</b>	<b>2,283,859</b>
<b>FUND BALANCES</b>				
<b>Nonspendable:</b>				
Deposits	641	-	-	641
<b>Restricted for:</b>				
Special Revenue	-	1,924,283	836,638	2,760,921
<b>Unassigned:</b>				
	319,094	-	-	319,094
<b>TOTAL FUND BALANCES</b>	<b>\$ 319,735</b>	<b>\$ 1,924,283</b>	<b>\$ 836,638</b>	<b>\$ 3,080,656</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 1,964,829</b>	<b>\$ 1,924,283</b>	<b>\$ 1,475,403</b>	<b>\$ 5,364,515</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ -	\$ -	\$ 124	\$ 124
Ad Valorem Taxes	1,164,549	1,164,549	1,101,082	(63,467)
Ad Valorem Taxes - Discounts	(46,582)	(46,582)	(43,027)	3,555
Local Option Gas Tax	100	-	-	-
FPL Franchise	113,700	56,850	61,162	4,312
Electricity	152,900	76,450	59,090	(17,360)
Water	27,000	13,500	14,373	873
Gas	19,000	9,500	12,193	2,693
Communication Services Taxes	17,800	8,900	12,028	3,128
Occupational Licenses	5,000	2,500	1,525	(975)
Building Permits - Admin Fee	45,500	22,750	55,545	32,795
Other Licenses, Fees & Permits	2,300	1,150	635	(515)
State Revenue Sharing Proceeds	4,700	2,350	2,593	243
Administrative Fees	10,500	5,250	6,642	1,392
Other Public Safety Chrgs/Fees	2,500	1,250	2,025	775
Garbage/Solid Waste Revenue	3,600	1,800	96,433	94,633
Other Operating Revenues	13,200	6,600	5,439	(1,161)
Judgements and Fines	-	-	301	301
Developer Contribution	1,512,933	-	-	-
Lien Search Fee	-	-	1,663	1,663
<b>TOTAL REVENUES</b>	<b>3,048,700</b>	<b>1,326,817</b>	<b>1,389,826</b>	<b>63,009</b>
<b>EXPENDITURES</b>				
<b>Legislative</b>				
Mayor/Council Stipend	146,400	73,200	73,200	-
FICA Taxes	11,200	5,600	5,600	-
ProfServ-Legislative Expense	24,000	-	-	-
Public Officials Insurance	3,900	3,900	4,025	(125)
Misc-Event Expense	25,000	-	-	-
Council Expenses	15,000	7,500	4,745	2,755
Dues, Licenses, Subscriptions	1,900	1,395	1,395	-
<b>Total Legislative</b>	<b>227,400</b>	<b>91,595</b>	<b>88,965</b>	<b>2,630</b>
<b>City Manager</b>				
Contracts-City Manager	222,900	111,450	111,450	-
Office Supplies	15,500	7,750	6,237	1,513
Dues, Licenses, Subscriptions	2,200	1,868	1,868	-
<b>Total City Manager</b>	<b>240,600</b>	<b>121,068</b>	<b>119,555</b>	<b>1,513</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>City Clerk</u></b>				
ProfServ-Web Site Maintenance	18,000	9,000	5,900	3,100
Contracts-City Clerk	125,100	62,550	62,550	-
Postage and Freight	1,400	700	645	55
Printing	22,500	11,250	1,564	9,686
Legal Advertising	28,200	14,100	10,719	3,381
Miscellaneous Services	-	-	300	(300)
Dues, Licenses, Subscriptions	1,400	1,400	2,281	(881)
<b>Total City Clerk</b>	<b>196,600</b>	<b>99,000</b>	<b>83,959</b>	<b>15,041</b>
<b><u>Finance</u></b>				
Auditing Services	5,300	-	-	-
Contracts-Finance	92,700	46,350	46,350	-
<b>Total Finance</b>	<b>98,000</b>	<b>46,350</b>	<b>46,350</b>	<b>-</b>
<b><u>Legal Counsel</u></b>				
ProfServ-Legal Services	404,000	201,990	201,990	-
Outside Legal Services	115,000	-	-	-
Miscellaneous Services	-	-	180	(180)
Miscellaneous Expenses	10,100	5,050	5,050	-
<b>Total Legal Counsel</b>	<b>529,100</b>	<b>207,040</b>	<b>207,220</b>	<b>(180)</b>
<b><u>Other Administrative Services</u></b>				
ProfServ-Info Technology	144,700	72,350	83,459	(11,109)
ProfServ-Compliance Service	25,000	-	-	-
Contracts-Admin. Service	158,700	79,350	79,350	-
Misc-Public Relations	50,000	-	-	-
General Government	115,000	3,023	3,023	-
Emergency Comm. Program	25,000	-	-	-
<b>Total Other Administrative Services</b>	<b>518,400</b>	<b>154,723</b>	<b>165,832</b>	<b>(11,109)</b>
<b><u>Facility Services</u></b>				
Telephone, Cable & Internet Service	21,200	10,600	7,795	2,805
Lease - Copier	20,500	10,250	8,309	1,941
Lease - Building	12,500	500	500	-
Insurance (Liab,Auto,Property)	4,000	4,000	4,088	(88)
Miscellaneous Services	1,200	600	1,050	(450)
Cleaning Services	43,500	15,405	15,405	-
Principal-Capital Lease	7,600	3,695	3,079	616
Interest-Capital Lease	2,600	1,395	1,177	218
<b>Total Facility Services</b>	<b>113,100</b>	<b>46,445</b>	<b>41,403</b>	<b>5,042</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>Community Services</u></b>				
Contracts-Solid Waste	-	-	112,119	(112,119)
Contracts-Sheriff	662,000	331,000	325,000	6,000
Electricity	43,300	21,650	40,479	(18,829)
R&M-Community Maintenance	26,700	13,350	13,350	-
Operating Supplies	25,000	12,500	27,238	(14,738)
<b>Total Community Services</b>	<b>757,000</b>	<b>378,500</b>	<b>518,186</b>	<b>(139,686)</b>
<b><u>Other Fees and Charges</u></b>				
Misc-Contingency	134,000	2,184	2,184	-
<b>Total Other Fees and Charges</b>	<b>134,000</b>	<b>2,184</b>	<b>2,184</b>	<b>-</b>
<b><u>Reserves</u></b>				
1st Quarter Operating Reserves	234,500	-	-	-
<b>Total Reserves</b>	<b>234,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>3,048,700</b>	<b>1,146,905</b>	<b>1,273,654</b>	<b>(126,749)</b>
Excess (deficiency) of revenues				
Over (under) expenditures	-	179,912	116,172	(63,740)
Net change in fund balance	\$ -	\$ 179,912	\$ 116,172	\$ (63,740)
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>203,563</b>	<b>203,563</b>	<b>203,563</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 203,563</b>	<b>\$ 383,475</b>	<b>\$ 319,735</b>	



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Interest - Investments	\$ -	\$ -	\$ 1,964	\$ 1,964
Donations	150,000	75,000	505,500	430,500
<b>TOTAL REVENUES</b>	<b>150,000</b>	<b>75,000</b>	<b>507,464</b>	<b>432,464</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Public Assistance</u></b>				
Misc-Admin Fee (%)	11,300	5,650	6,642	(992)
Assistance Program	138,700	-	-	-
<b>Total Public Assistance</b>	<b>150,000</b>	<b>5,650</b>	<b>6,642</b>	<b>(992)</b>
<b>TOTAL EXPENDITURES</b>	<b>150,000</b>	<b>5,650</b>	<b>6,642</b>	<b>(992)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	69,350	500,822	431,472
Net change in fund balance	\$ -	\$ 69,350	\$ 500,822	\$ 431,472
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>1,423,461</b>	<b>1,423,461</b>	<b>1,423,461</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,423,461</b>	<b>\$ 1,492,811</b>	<b>\$ 1,924,283</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Building Permits	\$ 1,159,200	\$ 579,600	\$ 1,161,625	\$ 582,025
Reinspection Fees	8,600	4,300	21,750	17,450
Building Permits - Surcharge	2,000	1,000	3,910	2,910
Other Building Permit Fees	15,000	7,500	39,000	31,500
Building Permits - Admin Fee	64,400	32,200	75,790	43,590
Engineering Permits	590,900	295,450	364,849	69,399
Planning & Zoning Permits	231,000	115,500	38,825	(76,675)
<b>TOTAL REVENUES</b>	<b>2,071,100</b>	<b>1,035,550</b>	<b>1,705,749</b>	<b>670,199</b>
<b>EXPENDITURES</b>				
<b>Comprehensive Planning</b>				
ProfServ-Engineering	562,900	281,450	146,341	135,109
ProfServ-Info Technology	28,100	14,050	25,000	(10,950)
ProfServ-Planning/Zoning Board	231,000	115,500	130,209	(14,709)
ProfServ-Consultants	28,000	14,000	4,325	9,675
ProfServ-Building Permits	1,219,900	609,950	560,303	49,647
Telephone, Cable & Internet Service	1,200	600	572	28
Lease - Copier	-	-	1,891	(1,891)
Printing	-	-	271	(271)
Office Supplies	-	-	200	(200)
<b>Total Comprehensive Planning</b>	<b>2,071,100</b>	<b>1,035,550</b>	<b>869,112</b>	<b>166,438</b>
<b>TOTAL EXPENDITURES</b>	<b>2,071,100</b>	<b>1,035,550</b>	<b>869,112</b>	<b>166,438</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	836,637	836,637
Net change in fund balance	\$ -	\$ -	\$ 836,637	\$ 836,637
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	-	-	-	
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 836,637</b>	

# **City of Westlake**

**Supporting Schedules**

**March 31, 2021**

## Cash and Investment Report

March 31, 2021

<b>GENERAL FUND</b>
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<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	BankUnited	Checking Account	n/a	\$1,184,841
Money Market	BankUnited	MMA	0.20%	\$778,607
		<b>Subtotal</b>		<b><u>\$1,963,448</u></b>

<b>SPECIAL REVENUE FUND</b>
-----------------------------

Money Market	BankUnited	MMA	0.20%	\$1,695,137
		<b>Subtotal</b>		<b><u>\$1,695,137</u></b>
		<b>Total</b>		<b><u><u>\$3,658,585</u></u></b>

# City of Westlake

## Bank Reconciliation

**Bank Account No.** 0300 Bank United GF  
**Statement No.** 0321  
**Statement Date** 3/31/2021

<b>G/L Balance (LCY)</b>	1,184,841.29	<b>Statement Balance</b>	1,186,863.50
<b>G/L Balance</b>	1,184,841.29	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
	<hr/>	<b>Subtotal</b>	1,186,863.50
<b>Subtotal</b>	1,184,841.29	<b>Outstanding Checks</b>	2,022.21
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
	<hr/>		
<b>Ending G/L Balance</b>	1,184,841.29	<b>Ending Balance</b>	1,184,841.29
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
<b>Outstanding Checks</b>						
2/25/2021	Payment	8575	RENEE CONYERS	447.05	0.00	447.05
3/22/2021	Payment	8594	MILNER INC LEASE	1,164.84	0.00	1,164.84
3/30/2021	Payment	8598	OFFICE DEPOT	95.19	0.00	95.19
3/30/2021	Payment	8599	GREATAMERICA FINANCIAL SERVICES CO	315.13	0.00	315.13
<b>Total Outstanding Checks.....</b>				<b>2,022.21</b>		<b>2,022.21</b>

**City of Westlake**

**Check Register**

**March 1-31, 2021**

**Payment Register by Fund**  
**For the Period from 03/1/2021 to 3/31/2021**  
**(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>GENERAL FUND - 001</b>								
001	8576	03/01/21	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-3	3/2021 LEGAL SERVICE	Miscellaneous Enxpenses	549999-51401	\$841.62
001	8576	03/01/21	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-3	3/2021 LEGAL SERVICE	ProfServ-Legal Services	531023-51401	\$33,665.00
001	8577	03/01/21	PBC SHERIFF'S OFFICE	68225	3/2021 LAW ENFORCEMENT SERVICE	Contracts-Sheriff	534100-52902	\$54,166.67
001	8579	03/01/21	AVATARA PARTNERS LLC	10250	3/21 CLOUD SERVICE	ProServ-Info Technology	531020-51905	\$5,322.00
001	8579	03/01/21	AVATARA PARTNERS LLC	10250	3/21 CLOUD SERVICE	Due to Other Districts	206500	\$1,774.00
001	8580	03/01/21	NETONE TECHNOLOGIES, INC	8797	3/2021 PPD BLOCK/ARCHIVING	ProServ-Info Technology	531020-51905	\$1,057.50
001	8581	03/10/21	T-MOBILE USA, INC.	63851-022121	ACCT# 955763851 1/21-2/20/21	Telephone, Cable and Internet Services	541016-51906	\$870.41
001	8583	03/10/21	OFFICE DEPOT	158996068001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$94.30
001	8583	03/10/21	OFFICE DEPOT	159013845001	FABREZE	Office Supplies	551002-51306	\$11.97
001	8585	03/10/21	FLORIDA TECHNICAL CONSULTANTS	1132	GIS SUPPORT SERVICES 2/2021	ProServ-Info Technology	531020-51905	\$9,192.75
001	8585	03/10/21	FLORIDA TECHNICAL CONSULTANTS	1132	GIS SUPPORT SERVICES 2/2021	Due from Other Districts	133500	\$3,939.75
001	8586	03/10/21	FLORIDA VENDORS ASSOCIATION	1540	2/2021 BACK OFFICE/ CHAMBERS CLEANING	Cleaning Services	551008-51906	\$1,825.00
001	8586	03/10/21	FLORIDA VENDORS ASSOCIATION	1539	2/2021 MAIN OFFICE CLEANING	Cleaning Services	551008-51906	\$600.00
001	8587	03/10/21	MILNER INC SERVICE	888964	COPIES	Printing	547006-51307	\$801.94
001	8587	03/10/21	MILNER INC SERVICE	888964	COPIES	Due to Other Districts	206500	\$200.48
001	8588	03/10/21	ADVANCED DISPOSAL	TLAKE-030321	2/2021 RESIDENTIAL SOLID WASTE COLLECTION	Contracts-Solid Waste	534038-52902	\$20,991.80
001	8589	03/10/21	CIT BANK, N.A.	37296946	TOSHIBA COPIER LEASE 3/21	Lease-Copier	544008-51906	\$529.19
001	8589	03/10/21	CIT BANK, N.A.	37296946	TOSHIBA COPIER LEASE 3/21	Due to Other Districts	206500	\$132.30
001	8590	03/10/21	INTERNATIONAL INSTITUTE FOR LEADERSHIP	003	2/2021 CONFLICT MGMT. MEETINGS	General Government	549109-51905	\$500.00
001	8591	03/11/21	DAVID DELGADO	3009	CAMERA STUFF BULLET/DOME IP CMERA WITH IR	Telephone, Cable and Internet Services	541016-51906	\$230.00
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	Contracts-City Manager	534381-51306	\$18,575.00
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	Contracts-City Clerk	534379-51307	\$10,425.00
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	Contracts-Finance	534376-51308	\$7,725.00
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	Contracts-Admin Service	534375-51905	\$13,225.00
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	Postage and Freight	541006-51307	\$24.29
001	8592	03/22/21	INFRAMARK, LLC	61531	3/2021 MANAGEMENT SERVICE	ProfServ-Web Site Maintenance	531094-51307	\$383.33
001	8593	03/22/21	OFFICE DEPOT	160612687001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$61.30
001	8593	03/22/21	OFFICE DEPOT	159013844001	CUPS	Office Supplies	551002-51306	\$34.76
001	8593	03/22/21	OFFICE DEPOT	157705551001	FILE CABINETS(2)	Office Supplies	551002-51306	\$906.47
001	8593	03/22/21	OFFICE DEPOT	162661239001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$104.61
001	8594	03/22/21	MILNER INC LEASE	71665885	COPIER LEASE W FIN CHG/LATE FEE 3/1-3/31/2021	Lease - Copier	544008-51906	\$857.34
001	8594	03/22/21	MILNER INC LEASE	71665885	COPIER LEASE W FIN CHG/LATE FEE 3/1-3/31/2021	Due To Other Districts	206500	\$214.33
001	8594	03/22/21	MILNER INC LEASE	71665885	COPIER LEASE W FIN CHG/LATE FEE 3/1-3/31/2021	Miscellaneous Services	549001-51906	\$53.59
001	8594	03/22/21	MILNER INC LEASE	71665885	COPIER LEASE W FIN CHG/LATE FEE 3/1-3/31/2021	Miscellaneous Services	549001-51906	\$39.58
001	8597	03/22/21	NEW HORIZON COMMUNICATIONS CORP	1494845	IP CURCUIT/IP COORD ACCESS 1/29-3/31	ProServ-Info Technology	531020-51301	\$3,080.82
001	8598	03/30/21	OFFICE DEPOT	158327259001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$91.57
001	8598	03/30/21	OFFICE DEPOT	162661239002	CLIPBOARD	Office Supplies	551002-51306	\$3.62
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	PAPER	551002-51306	\$99.99
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	SPEAKERS	551002-51306	\$89.99
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	J2 FAX SERVICE	554020-51306	\$16.95
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	PALM BEACH POST	554020-51306	\$68.16
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	FL LEAGUE OF MAYORS FY21	554020-51101	\$350.00
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	DRI CISCO WEBEX	554020-51307	\$39.90
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	SHUTTERSTOCK	554020-51307	\$29.00
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	ADOBE ACROBAT PRO	554020-51307	\$179.88
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	FL INST OF GOV WEBINAR (CLERK)	549109-51905	\$225.00
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	ELEV8HOPE DONATION	549170-51101	\$321.52
001	DD555	03/04/21	CARD SERVICES CENTER ACH	02072021-0935	PURCHASES FOR 1/22-2/15/2021	HOLLAND SCHOLARSHIP DONATION	549170-51101	\$1,000.00
001	DD561	03/02/21	FPL	02182021-02039 ACH	ACCT# 51575-02039 1/21-2/19/2021	Electricity	543075-52902	\$74.97
001	DD562	03/01/21	FPL	02182021-00227 ACH	ACCT# 78436-00227 1/20-2/18/2021	Electricity	543075-52902	\$81.52

**Payment Register by Fund**  
**For the Period from 03/1/2021 to 3/31/2021**  
**(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD565	03/17/21	COMCAST	02262021-4953 ACH	8535114070674953 3/1-3/29/21	Telephone, Cable and Internet Services	541016-51906	\$409.72
001	DD566	03/17/21	COMCAST	02262021-4961 ACH	ACCT# 8535 11 407 0674961 3/1-3/29/2021	Telephone, Cable and Internet Services	541016-51906	\$561.88
001	DD567	03/19/21	FPL	03082021-99121 ACH	ACCT# 09796-99121 2/5-3/8/21	Electricity	543075-52902	\$97.69
001	DD568	03/30/21	FPL	03192021-00227 ACH	ACCT# 78436-00227 2/18-3/19/2021	Electricity	543075-52902	\$79.57
001	DD583	03/19/21	FPL	03082021-89127 ACH	ACCT# 61367-89127 2/5-3/8/2021	Electricity	543075-52902	\$87.22
001	DD556	03/05/21	KARA S. CRUMP	PAYROLL	March 05, 2021 Payroll Posting			\$2,787.98
001	DD557	03/05/21	KATRINA L. LONG	PAYROLL	March 05, 2021 Payroll Posting			\$2,787.98
001	DD558	03/05/21	ROGER B MANNING	PAYROLL	March 05, 2021 Payroll Posting			\$2,830.98
001	DD559	03/05/21	JOHNPAUL O'CONNOR	PAYROLL	March 05, 2021 Payroll Posting			\$923.50
001	DD560	03/05/21	PATRIC S. PAUL	PAYROLL	March 05, 2021 Payroll Posting			\$923.50
							<b>Fund Total</b>	<b>\$206,619.19</b>

**SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM - 101**

101	1002	03/10/21	CITY OF WESTLAKE	030421	ADMIN FEE DEPOSITS FY21 YTD @ 2/28/2021	Misc-Admin Fee (%)	549005-56400	\$6,642.01
							<b>Fund Total</b>	<b>\$6,642.01</b>

**SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS - 102**

102	8578	03/01/21	MARK DUBOIS	18315	PROFESSIONAL SERVICE 2/2021	ProfServ-Consultants	531075-51501	\$350.00
102	8582	03/10/21	NOVA ENGINEERING AND	0248972	PROFESSIONAL SERVICE 2/1-2/28/2021	ProfServ-Building Permits	531091-51501	\$80,508.75
102	8584	03/10/21	PBC FINANCE DEPARTMENT	022821	IMPACT FEES 2/2021	Other Current Liabilities	229000	\$251,688.65
102	8595	03/22/21	A&J BUSINESS SOLUTIONS INC	TLAKE-030521	LOT 9 MEADOWS TUG REQUEST NOT READY	Other Building Permit Fees	322111	\$150.00
102	8596	03/22/21	AT&T MOBILTY	87298217522X03092021	ACCT# 58998007 2/2-3/1/2021	Telephone, Cable and Internet Services	541016-51501	\$95.39
102	8599	03/30/21	GREATAMERICA FINANCIAL SERVICES CORP	28948300	KONICA LEASE 3/2021	Lease-Copier	544008-51501	\$315.13
							<b>Fund Total</b>	<b>\$333,107.92</b>

<b>Total Checks Paid</b>	<b>\$546,369.12</b>
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