

3/9/22b



CITY OF WESTLAKE
Planning and Zoning Department
4001 Seminole Pratt Whitney Road
Westlake, Florida 33470
Phone: (561) 530-5880
www.westlakegov.com

DEPARTMENTAL USE ONLY
Ck. #
Fee:
Intake Date:
PROJECT #

APPLICATION FOR MASTER SIGNAGE PLAN

CITY COUNCIL MEETING DATE: April 7, 2026

The City Council meets on the first Tuesday of the month at 6:00 p.m., at The Lodge at Westlake Adventure Park located at 5490 Kingfisher Blvd., Westlake, Florida.

See page 3 for review process and submittal deadline.

INSTRUCTIONS TO APPLICANTS:

- 1. Please complete all sections of this application. If not applicable, indicate with N/A.
2. Provide all required documents as requested in the Master Signage Plan Application. If not applicable, indicate with N/A.
3. The applicant must be present at scheduled City Council meeting.

I. PROJECT DESCRIPTION AND APPLICANT INFORMATION

PROJECT NAME: Cresswind Palm Beach- Rear Entrance Monument

PROJECT ADDRESS: 4865 Gulf Place, Westlake, FL 33470

DESCRIPTION OF PROJECT: Proposed monument at the rear entrance of Cresswind Palm Beach designed to match the overall design theme of the previously approved front entrance monument.

Estimated Project Cost: \$80,000

Property Control Number (PCN): 77-40-43-12-13-019-40

Section/Township/Range:

Property Owner(s) of Record (Developer) KH Westlake LLC

Address: 1st Street # 105, Delray Beach, FL 33444

Phone No.: Contact Agent Fax No. E-mail Address: Contact Agent

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**Applicant/Agent (if other than owner, complete Acknowledgement and Consent section on page 2):**

Name: Wendy Tuma & John L. Clark, Urban Design Studio

Address: 610 Clematis Street Suite CU-02, West Palm Beach, FL 33401

Phone No.: 561-366-1100 Fax No.: E-mail Address: JClark@udsflorida.com

**II. LAND USE & ZONING**

A) ZONING DISTRICT Residential B) FUTURE LAND USE DESIGNATION

C) EXISTING USE(S) Gulf Place- Cresswind Palm Beach rear entrance to neighborhood

D) PROPOSED USE(S) Proposed rear entrance monument for Cressswind Palm Beach

**III. ADJACENT PROPERTIES**

	EXISTING USE(S)	FUTURE LAND USE DESIGNATION	ZONING DISTRICT
SUBJECT PROPERTY	Gulf Place- Neighborhood Entrance	R-2	R-2
NORTH	Planned neighborhood park	R-2	R-2
SOUTH	ROW- Persimmon Blvd	R-2	R-2
EAST	HOA Greenspace	R-2	R-2
WEST	HOA Greenspace	R-2	R-2

**IV. OWNER AND APPLICANT/AGENT ACKNOWLEDGEMENT AND CONSENT**

**Consent statement (to be completed if owner is using an agent)**

I/we, the owners, hereby give consent to Urban Design Studio to act on my/our behalf to submit this application, all required material and documents, and attend and represent me/us at all meetings and public hearings pertaining to the application and property I/we own described in the application. By signing this document, I/we affirm that I/we understand and will comply with the provisions and regulations of the

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City of Westlake, Florida, Code of Ordinances. I/we further certify that all of the information contained in this application and all the documentation submitted is true to the best of my/our knowledge.

<u>Brian Grove (KH Westlake LLC)</u> Owner's Name (please print)	<u>John L. Clark, Urban Design Studio</u> Applicant/Agent's Name (please print)
<u></u> Owner's Signature	<u>John L. Clark</u> Applicant/Agent's Signature
<u>3/5/2026</u> Date	<u>03/05/2026</u> Date

**V. APPLICATION FEES**

*See City of Westlake Fee Schedule*

**VI. ADMINISTRATIVE COSTS**

The owner/applicant agrees to compensate the City for all additional administrative costs, actual or anticipated, including, but not limited to, engineering fees, consultant fees, and special studies prior to the processing of the application or not later than 30 days after final application approval whichever is determined as appropriate by the City. **Failure to make such payment shall be grounds for withholding a building or zoning permit.** Costs associated with advertising for public hearings and other public notice requirements are the responsibility of the owner/applicant. The fee shall be paid prior to such application being scheduled for a public hearing requiring notice.

 3/5/2026  
**Owner's Signature to Acknowledge** **Date**

**VII. SUBMITTAL REQUIREMENTS**

The applicant shall submit the following documents to the City of Westlake **forty-five (45) business days** prior to the desired council meeting date:

- 1) **Complete signed application form as provided by the City and all required fees and costs.**
- 2) **Final Submittal Signage Package: Digital and Three (3) 11x17 sets of plans, documents, and exact rendering of all proposed signage, and proposed modification, construction, or addition. Color photographs or prints as close to the actual colors to be used must be supplied. Since color printers often do not display the correct color, provide specific color names and numbers.**
- 3) **Any other documents, maps, photographs, or drawings that may help clarify the position of the applicant.**

**NOTE: All renderings, models, drawings, photos, etc., will become the property of the City of Westlake.**