

# Charles (Chad) Morris

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Westlake staff and recruiters

Thank you for the opportunity to apply for the City Manager position in Westlake. After reviewing the job description, it's clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. I am familiar with the issues and concerns that accompany growth and operations in local government. Given your requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I have a working knowledge of the challenges of water and wastewater utilities as well as electric utilities, and have worked with Public Works Department staff to address stormwater infiltration and drainage issues. I have a strong understanding of financial issues and their impacts on local government, and have developed and presented budgets to City Council. I am familiar with the operations of Public Safety, Public Works, and Leisure/Recreation Departments. I have extensive experience in the fields of procurement and technology. I have experience dealing with state and federal agencies as well. I have experience with labor negotiations, Project Management, and Land Use Planning. I also have experience writing and administering grants.

I am a results-oriented professional who has been recognized as proactive and competent by my co-workers and management. Over the course of my 25-year career, I've developed a skill set directly relevant to the City Manager role for which you are hiring, including government policy and regulations, government procurement and budgeting, and developing and leading teams to accomplish both short term and long-term goals. Overall, I have consistently demonstrated leadership, problem-solving, and communication abilities in every aspect of my roles at the City of Niceville and the City of Milton-Freewater. I invite you to review my experience and achievements in the attached resume or in personal conversation, as appropriate. I have completed a MPA and have 24 years of increasing responsibility, including more than 15 years in supervisory roles, in a local government environment.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills, abilities, and knowledge of municipal operations will benefit Westlake. I look forward to a discussion about the type of labor contracting you are doing in Westlake. It appears to be an innovative approach to operating a city.

Please contact me at (850) 974-3833 or via email at [cmorris6.wolf@gmail.org](mailto:cmorris6.wolf@gmail.org) to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

*Chad D. Morris*

Chad Morris