



Meeting Agenda Item Coversheet

MEETING DATE:		October 7, 2025		Submitted By: City Clerk	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>		Resolution 2025-26, Delegating All Canvassing Duties to the County Canvassing Board			
STAFF RECOMMENDATION: (MOTION READY)		Motion to Approve Resolution 2025-26, Delegating All Canvassing Duties to the County Canvassing Board and Designating the City Clerk to serve as the City's Official representative with the Palm Beach County Supervisor of Election			
SUMMARY and/or JUSTIFICATION:		Section 102.141 F.S., provides for the establishment of a canvassing board for Palm Beach County. The Palm Beach County Supervisor of Election (PBCSOE) has outlined provisions to handle most of the responsibilities it would during a normal county-wide election should municipalities designate the County canvassing board for the City's municipal elections. Staff is requesting that the Palm Beach County Canvassing Board serve as the City's canvassing board for municipal elections to remove redundancy of officials attending the same election activities, such as pre-election testing of tabulation equipment, opening, tabulation, duplication, and the canvassing of ballots. The municipality will be responsible for all costs associated with their elections and the municipality will still be the qualifying officer, but the municipal clerk will not be responsible for administering or canvassing the election. The municipal clerk will still hold the responsibility of securing polling locations.			
SELECT, if applicable		AGREEMENT:		BUDGET:	
		STAFF REPORT:		PROCLAMATION:	
		EXHIBIT(S):		OTHER:	
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>					
SELECT, if applicable		RESOLUTION:		X ORDINANCE:	

RESOLUTION 2025-26		
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(if Item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank)</i> <u>Please keep text indented.</u>	A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, DELEGATING ALL CANVASSING DUTIES, AS DEFINED IN THE FLORIDA ELECTION CODE AND THE FLORIDA ADMINISTRATIVE CODE, TO THE COUNTY CANVASSING BOARD ESTABLISHED IN ACCORDANCE WITH SECTION 102.141, F.S., AUTHORIZING AND DESIGNATING THE CITY CLERK TO SERVE AS THE CITY'S OFFICIAL REPRESENTATIVE IN ALL TRANSACTIONS WITH THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS IN RELATION TO MATTERS PERTAINING TO THE USE OF THE REGISTRATION BOOKS AND RECORDS NECESSARY FOR HOLDING MUNICIPAL ELECTIONS WITHIN THE CITY; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.	
FISCAL IMPACT <i>(if any):</i>		\$