

**MINUTES OF MEETING
CITY OF WESTLAKE
LOCAL PLANNING AGENCY MEETING**

A meeting of the City Council, sitting as the Local Planning Agency of the City of Westlake was held on Monday, February 10, 2020 at 6:00 p.m., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road, Westlake, Florida.

1. CALL TO ORDER

Mayor Manning called the meeting to order at 6:00 PM.

2. ROLL CALL

Present and constituting a quorum were: Roger Manning, Mayor; and John Stanavitch, Councilman; Kara Crump, Councilwoman; and Phillip Everett, Councilman. Absent: Katrina Long Robinson, Vice Mayor

Staff Members Present: Kenneth Cassel, City Manager; Pam E. Booker, Esquire, City Attorney; Zoie P. Burgess, City Clerk; Efrem Owens, Paralegal; and Ms. Nilsa Zacarias – NZ Consultants

3. PLEDGE OF ALLEGIANCE

Mayor Manning led the Pledge of Allegiance.

4. ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor requested and confirmed there were no additions, deletions or modifications to agenda as presented, and asked for a motion to approve.

On motion by Councilwoman Crump to approve the agenda as presented, seconded by Councilman Everett.

UPON ROLL CALL:

Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes

With all in favor, motion carried without dissent (4-0).

5. PUBLIC COMMENTS AND REQUESTS

The floor was opened to audience comments. There being no comments, the next item followed.

6. CONSENT AGENDA

A. Approval of Meeting Minutes

- October 7, 2019 – Local Planning Agency Meeting Minutes
- December 9, 2019 – Local Planning Agency Meeting Minutes

On motion by Councilman Stanavitch to approve the Consent Agenda, seconded by Councilwoman Crump.

UPON ROLL CALL:

Councilman Everett: Yes
Mayor Manning: Yes
Councilman Stanavitch: Yes
Councilwoman Crump: Yes

With all in favor, motion carried without dissent (4-0).

7. PUBLIC HEARING

A. Ordinance 2019-10 – Establishing Regulations for Parking

- Staff Presentation on Ordinance 2019-10 – Establishing Regulations for Parking (NZ Consulting)

Ms. Zacarias provided PowerPoint presentation. Presentation highlights the changes initially provided to Council for first reading at the October 7, 2019, Local Planning Agency.

For the record, Mr. Cassel read Ordinance 2019-10 by title only:

ORDINANCE 2019-10

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING REGULATIONS FOR PARKING WITHIN THE CITY OF WESTLAKE; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR RESIDENTIAL AND COMMERCIAL PROPERTY PARKING STANDARDS; ALL OF WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES, ENTITLED “PARKING REGULATIONS”, PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

On motion by Councilwoman Crump to recommend to City Council Ordinance 2019-10, Establishing Regulations for Parking, seconded by Councilman Everett.

UPON ROLL CALL:

Councilwoman Crump: Yes
Councilman Everett: Yes
Mayor Manning: Yes
Councilman Stanavitch: Yes

With all in favor, motion carried without dissent (4-0).

B. Ordinance 2020-01 – Establishing Regulations for the Sale and Consumption of Alcoholic Beverages

- Staff Presentation/Discussion of Ordinance 2020-01 – Establishing Regulations for the Sale and Consumption of Alcoholic Beverages (City Attorney)

Ms. Booker provided explanation of changes and identified that given the timeframe since the first reading, it is coming before Council again for first reading and noted that second reading will be February 24, 2020.

Ms. Booker noted two typos in the title were corrected, the dates were modified, page 5, Section 19.5, 3 there was a clarification added for outdoor entertainment and speakers may be permitted when the minimum distance from a single-family residential home is 1500 feet measured from property line to property line.

Ms. Booker continued and read into record changes on page 6, F regarding cocktail lounges, breweries and bars as it relates to the Downtown Mixed Use area, noting that they were initially not permitted, and now it has been updated to allow for a location with a minimum of 200 feet apart.

Ms. Booker noted a change on page 10, Section 5 regarding scribes' errors and giving the City attorney permission to make necessary corrections.

- Recommendation to Council for Ordinance 2020-01 – Establishing Regulations for the Sale and Consumption of Alcoholic Beverages

Mayor Manning called for any questions. There being no further questions or discussions, Mr. Cassel read Ordinance 2020-01 by title only:

ORDINANCE 2020- 01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ESTABLISHING REGULATIONS FOR THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE CITY OF WESTLAKE; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR CLASSIFICATION OF VENDORS AND DISTRIBUTORS; PROVIDING FOR LICENSING OF NON-RESTAURANT RETAIL BEVERAGE STORES AND RETAIL LIQUOR STORES; PROVIDING ADVERTISING GUIDELINES FOR RETAIL BEVERAGE STORES, RETAIL LIQUOR STORES SITUATED WITHIN A HOTEL OR RESTAURANT; PROVIDES FOR PAYMENT OF EXCISE TAXES; PROVIDES FOR THE SALE OF LICENSE SPECIFIC ALCOHOLIC BEVERAGES; PROVIDES THE OPERATING HOURS OF RETAIL PACKAGE STORES, RETAIL BEVERAGE STORES, RETAIL LIQUOR STORES AND CLUB VENDORS; PROHIBITS SUNDAY DELIVERIES OF ALCOHOLIC BEVERAGES AND INTOXICATING

LIQUORS BY RETAIL VENDORS; PROVIDES RESTRICTIONS AS TO PUBLIC CONSUMPTION IN A PUBLIC OR IN CERTAIN PRIVATE PLACES, WHICH SHALL BECOME PART OF THE CODE OF ORDINANCES, ENTITLED "ALCOHOLIC BEVERAGE CODE", PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

On motion by Councilman Stanavitch to recommend to City Council Ordinance 2020-01, Establishing Regulations for the Sale and Consumption of Alcoholic Beverages, seconded by Councilwoman Crump.

UPON ROLL CALL:

Mayor Manning:	Yes
Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes
Councilman Everett:	Yes

With all in favor, motion carried without dissent (4-0).

8. ADJOURNMENT

There being no further business, Mayor Manning adjourned the meeting at 6:27 PM

Zoie P. Burgess, City Clerk

Roger Manning, Mayor