

**MINUTES OF MEETING  
CITY OF WESTLAKE  
LOCAL PLANNING AGENCY MEETING**

A meeting of the City Council, sitting as the Local Planning Agency of the City of Westlake was held on Monday, March 9, 2020 at 6:00 p.m., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road, Westlake, Florida.

**1. CALL TO ORDER**

Mayor Manning called the meeting to order at 6:00 PM.

**2. ROLL CALL**

Present and constituting a quorum were: Roger Manning, Mayor; Katrina Long Robinson, Vice Mayor; John Stanavitch, Councilman; Kara Crump, Councilwoman; and Phillip Everett, Councilman.

Staff Members Present: Kenneth Cassel, City Manager; Pam E. Booker, Esquire, City Attorney; Zoie P. Burgess, City Clerk; Efreem Owens, Paralegal; and Ms. Nilsa Zacarias – NZ Consultants

**3. PLEDGE OF ALLEGIANCE**

Mayor Manning led the Pledge of Allegiance.

**4. ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

Mayor requested and confirmed there were no additions, deletions or modifications to agenda as presented, and asked for a motion to approve.

**On motion by Councilman Stanavitch to approve the agenda as presented, seconded by Councilwoman Crump.**

**UPON ROLL CALL:**

Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes
Vice Mayor Long-Robinson	Yes
Councilman Stanavitch:	Yes

With all in favor, motion carried without dissent (4-0).

**5. PUBLIC COMMENTS AND REQUESTS**

The floor was opened to public comments. There being no comments, the next item followed.

**6. CONSENT AGENDA**

A. Approval of Meeting Minutes

- October 28, 2019 – Local Planning Agency Meeting Minutes

**On motion by Councilwoman Crump to approve the Consent Agenda, seconded by Councilman Everett.**

**UPON ROLL CALL:**

Councilman Everett:	Yes
Vice Mayor Long-Robinson	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes
Councilwoman Crump:	Yes

With all in favor, motion carried without dissent (4-0).

**7. PUBLIC HEARING**

A. Ordinance 2020-03 – Amending the Comprehensive Plan to Adopt by Reference an Updated 10-Year Water Supply Facilities Work Plan (*Published February 27, 2020- Palm Beach Post*)

- Exhibit “A” – 10-Year Water Supply Work Plan
- Exhibit “B” – Water supply related amendments to current Comprehensive Plan

1. Staff Presentation on Ordinance 2020-03 (NZ Consultants)

Ms. Denise Malone, with NZ Consultants provided presentation to recommend Amending the Comprehensive Plan to Adopt by Reference an Updated 10-Year Water Supply Facilities Work Plan.

For the record, Mr. Cassel read Ordinance 2020-03 by title only.

**ORDINANCE 2020-03**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING ITS COMPREHENSIVE PLAN TO ADOPT BY REFERENCE AN UPDATED 10-YEAR WATER SUPPLY FACILITIES WORK PLAN AS REQUIRED BY 163.3177, FLORIDA STATUTES; PROVIDING FOR THE ADOPTION OF AMENDMENTS TO THE CITY'S COMPREHENSIVE PLAN TO IMPLEMENT THE UPDATED WATER SUPPLY FACILITIES WORK PLAN; PROVIDING FOR ADOPTION OF UPDATED POLICIES WITHIN THE COMPREHENSIVE PLAN INFRASTRUCTURE ELEMENT; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY, DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

2. Recommendation to Council for Transmittal Hearing and First Reading of Ordinance 2020-03

**On motion by Vice Mayor Long Robinson to recommend to Council for approval and transmittal of amendment package, seconded by Councilman Everett.**

**UPON ROLL CALL:**

Councilwoman Crump:	Yes
Councilman Everett:	Yes
Mayor Manning:	Yes
Councilman Stanavitch:	Yes

**8. ADJOURNMENT**

There being no further business, Mayor Manning adjourned the meeting at 6:12 PM

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Zoie P. Burgess, City Clerk

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Roger Manning, Mayor