

# CITY OF WESTLAKE



## MINUTES - DRAFT

### City Council First Budget Hearing

Monday, September 14, 2020 at 6:30 PM

This meeting took place at the **Westlake Community Center/City Council Chambers located at 4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470 and publicly viewed Via Communications Media Technology** in accordance with the Governor's Executive Order 2020-69 and 2020-179. Due to COVID-19, and the need to ensure public health safety and welfare, this meeting will be conducted utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

Members of the public participated in the meeting through electronic means:

1. Join the Webex meeting from your computer, tablet or smartphone at the following link:

<https://cityofwestlake.my.webex.com/>

Meeting ID: 132 575 0706

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 132 575 0706

Public Comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the "raise your hand" feature during the designated time. Procedures for Public Comment are provided via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

### CITY COUNCIL:

Roger Manning, Mayor  
Katrina Long Robinson, Vice Mayor  
Patric Paul, Council Member – Seat 1  
Kara Crump, Council Member – Seat 2  
JohnPaul O'Connor, Council Member – Seat 3

### CITY STAFF:

Ken Cassel, City Manager  
Pam E. Booker, City Attorney  
Zoie P. Burgess, City Clerk

[TENTATIVE: SUBJECT TO REVISION]

A First Public Budget Hearing of the City Council of the City of Westlake was held on Monday, September 14, 2020 at 6:30 PM, immediately following the Local Planning Agency Meeting., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road, Westlake, Florida 33470 and via Communications Media Technology in accordance with the Governor's Executive Order 2020-69, due to COVID-19 and the need to ensure public health, safety and welfare.

As a preliminary matter, Ms. Burgess noted that Mayor Manning, Councilman Paul, and Councilman O'Connor are present physically. Ms. Burgess noted that Councilwoman Crump would be tardy and Vice Mayor Long-Robinson is absent.

Ms. Burgess noted City Manager Kenneth Cassel and City Attorney Pam Booker were present physically and City Clerk Burgess was attending via communications media technology.

### **CALL TO ORDER**

Mayor Manning called the City of Westlake City Council First Budget Hearing of Monday September 14, 2020, to order at 6:43 PM.

Mayor Manning acknowledged that meeting was being held in accordance with the Governor's Executive Order 2020-69 (as extended by Executive Order 20-179) and as Adopted by the City of Westlake City Council in Emergency Ordinance 2020-08.

Mayor Manning also noted that that due to COVID-19 and the need to ensure the public health, safety and welfare, the meeting may be conducted without a quorum of its members present physically or at any specific location and utilizing communications media technology such as telephonic or video conferencing, as provided by Florida Statute.

### **ROLL CALL**

Present and constituting a quorum:

Mayor Roger Manning  
Councilman Patric Paul  
Councilman JohnPaul O'Connor  
Councilwoman Kara Crump - Arrived at 6:58 PM

Absent:

Vice Mayor Long-Robinson

Also present:

Kenneth Cassel, City Manager  
Pam E. Booker, Esq. City Attorney  
Zoie P. Burgess, CMC, City Clerk - Present via communications media technology

### **PLEDGE OF ALLEGIANCE**

Mayor Manning led the Pledge of Allegiance.

**BUDGET PRESENTATION**

A. Approval of proposed FY 2020 - 2021 Budget on First Reading

**Submitted By:** Kenneth Cassel, City Manager

Mr. Cassel presented the proposed budget noting that the requested changes and modifications were made and as presented at the previous budget workshop and remains at a 5.125 millage rate.

Mayor Manning called for comments.

Councilman Paul inquired of in General Government - Other Departments showing an increase.

Mr. Cassel explained that it is now at \$115,000 and inquired of Finance what the number was at the budget presentation.

Finance explained that it was at \$25,000 and the increase reflects an additional amount of funding should staffing be needed.

Council Discussion.

Mr. Cassel further explained that it is a budget number in the event staffing is needed. Finance further explained explained that the contingency and the reserve totals increased because the total expenditures were increased \$90,000.

Mr. Cassel confirmed that these funds are not spent without Council approval.

**PUBLIC HEARING**

B. Resolution 2020-28 - Approving the Proposed Ad Valorem Millage Rate

**Submitted By:** Finance

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE PROPOSED AD VALOREM MILLAGE RATE TO BE LEVIED FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020, ENDING ON SEPTEMBER 30, 2021**

Mayor Manning introduced item.

Mayor Manning opened the Public Hearing portion of the agenda and called for any public comments.

Ms. Burgess noted there were no previous public comments received. Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

Ms. Burgess read, by title only, Resolution 2020-28.

Motion by Councilman O'Connor to adopt Resolution 2020-28 Adopting the Proposed Ad Valorem Millage Rate for FY2021, seconded by Councilman Paul.

**UPON ROLL CALL:**

Councilman O'Connor	YES
Councilman Paul	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (3-0).

Councilwoman Crump arrived after roll call vote.

C. Resolution 2020-27 - Approving Tentative Budget

**Submitted By:** Finance

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, APPROVING THE TENTATIVE BUDGET FOR THE CITY OF WESTLAKE, FLORIDA, AND MAKING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020, AND ENDING ON SEPTEMBER 30, 2021.**

Mayor Manning introduced item.

Mayor Manning opened the Public Hearing portion of the agenda and called for any public comments.

Ms. Burgess noted there were no previous public comments received. Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

Ms. Burgess read, by title only, Resolution 2020-27.

Motion by Councilman Paul to adopt Resolution 2020-27 Approving Tentative Budget, seconded by Councilwoman Crump.

**UPON ROLL CALL:**

Councilman O'Connor	YES
Councilwoman Cump	YES
Councilman Paul	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (4-0).

**PUBLIC COMMENT**

*This section of the agenda allows for comments from the public to speak on items only presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk.*

Mayor Manning called for any public comments.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

**Irany Pereira - 16111 Whipporwill Circle** - Inquired why the garbage fees are not included in the property tax.

Mr. Cassel explained that it will be another year or two before it will appear with the property tax

Ms. Booker further explained there is a process that must be completed, and staff is currently working to accomplish that.

Ms. Burgess gave the virtual participants an additional moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

**ADJOURNMENT**

There being no further business, Mayor Manning adjourned the meeting at 7:16 PM.

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Zoie P. Burgess, City Clerk

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Roger Manning, Mayor