

CITY OF WESTLAKE



MINUTES

Art in Public Places Advisory Board Meeting

Thursday, September 22, 2022 at 6:00 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road
Westlake, Florida 33470

This meeting took place at the Westlake Community Center/City Council Chambers located at 4005 Seminole Pratt Whitney Road, Westlake, Florida, 33470 and publicly viewed Via Communications Media Technology.

Members of the public participated in the meeting through electronic means and may have access as follows:

1. Joined the Webex meeting from a computer, tablet or smartphone at the following link: <https://cityofwestlake.my.webex.com/>

Meeting ID: 2634 990 9329
Password: hello

2. Participants may have also dialed in using phone with f the following number:

United States Toll: +1-408-418-9388
Meeting ID: 2634 990 9329

As a preliminary matter, Ms. Burgess noted that Board Member Gail Blair Lewis, Board Member Lauren Mondell, Board Member Jennifer Estis, and Board Member Nancy Bongiovanni were present physically constituting a quorum. Paul Abrams was not present.

Board Liaison, Mayor O'Connor, Nilsa Zacarias and Osniel Leon were also present physically.

City Attorney, Mr. Doody was present via communications media technology.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the mayor and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members can unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Board Members physically present to utilize microphones.

CALL TO ORDER

Ms. Burgess called the meeting to order at 6:03 PM.

ROLL CALL

Present and constituting a quorum were:

Board Member Bongiovanni
Board Member Blair Lewis
Board Member Estis
Board Member Mondell

Also, present:

Zoie Burgess, CMC, City Clerk
Donald J. Doody, Interim City Attorney (Via Communications Media Technology)
Mery Ramirez, Recording Clerk

Mr. Abrams was absent.

PLEDGE OF ALLEGIANCE

Ms. Burgess led the audience in the Pledge of Allegiance.

OATH OF OFFICE

A. Oath of Office

Paul Abrams

Gail Blair
Nancy Bongiovanni
Jennifer Estis
Lauren Mondell

Ms. Burgess gave the Oath of Office to Ms. Blair Lewis, Ms. Bongiovanni, Ms. Estis and Ms. Mondell.

APPROVAL OF AGENDA

Ms. Burgess called for a motion to approve the agenda.

Motion by Board Member Bongiovanni to approve the agenda, seconded by Board Member Estis.

UPON ROLL CALL:

Board Member Bongiovanni	YES
Board Member Blair Lewis	YES
Board Member Estis	YES
Board Member Mondell	YES

With all in favor, motion carried without dissent (4-0)

NEW BUSINESS

A. Board Organization - Selection of Board Chair and Vice Chair (City Attorney)

Mr. Doody discussed the board member roles and the need to appoint a Board Chair and Vice Chair.

Ms. Bongiovanni volunteered as Board Chair and Ms. Jennifer Estis volunteered as Vice Chair.

Ms. Burgess called for a motion to appoint Ms. Bongiovanni as Board Chair.

Motion by Board Member Estis to appoint Nancy Bongiovanni as Board Chair, seconded by Board Member Blair Lewis.

UPON ROLL CALL:

Board Member Blair Lewis	YES
Board Member Estis	YES
Board Member Mondell	YES
Board Member Bongiovanni	YES

With all in favor, motion carried without dissent (4-0)

Ms. Burgess called for a motion to appoint Vice Chair.

Motion by Board Member Blair Lewis to appoint Ms. Estis as Vice Chair, seconded by Board Member Mondell.

UPON ROLL CALL:

Board Member Estis	YES
Board Member Mondell	YES
Board Member Bongiovanni	YES
Board Member Blair Lewis	YES

With all in favor, motion carried without dissent (4-0)

B. Legal Orientation - Sunshine Law (City Attorney)

Mr. Doody gave an overview of Florida Law and Sunshine Law. Mr. Doody also discussed public records, legislative content, awareness of being recorded and conducting business in the public.

C. Planning & Zoning Orientation - Ordinance Review - Roles & Responsibilities (City Planner)

Ms. Zacarias presented a PowerPoint presentation:

- Why the City of Westlake Established the Art Program
- Discussed the Vision of Municipal Public arts Program
- Gave examples of artwork incorporated into the city
- How artwork affects the city in a positive way

Mr. Leon discussed the city code language for Ordinance 2021-12 – Chapter 24 – Art in Public Places.

BOARD & STAFF COMMENTS

Ms. Bongiovanni inquired if planning and zoning had an RFP template for requirements of what is to be considered by the board. Ms. Zacarias further explained the process that is in place for the applicant but noted that at this time there are no guidelines on how to review the artwork once it is proposed. Ms. Bongiovanni explained that she would like to see a consistent mechanism of guidelines be provided.

Ms. Bongiovanni inquired if there should be a liaison relationship with the Art in Public Places in Palm Beach. Ms. Zacarias requested clarification if board Chair was referring to the Palm Beach County or the Town of Palm Beach. Ms. Bongiovanni confirmed that she is referring to Palm beach County. Ms. Zacarias explained that is not something that has been considered. Ms. Burgess further explained that it would be discussed with legal, as there wasn't a provision in the code to have a liaison with Palm Beach County.

Ms. Bongiovanni inquired of the percentage from the vertical construction and if there is a methodology to identify if they are truly donating that 1% to the arts. Ms. Zacarias read into the record the definition of Building construction costs and highlighting that the building official will be a part of the process: construction cost means the total cost associated with the construction or renovation of a building, as determined by the Building Official issuing a building permit for construction or renovation of the building. This includes all buildings on the project site, except for site infrastructure, temporary buildings or structures, and parking garages. The building construction costs include labor, structural materials, plumbing, electrical, mechanical, infrastructure, design, permitting, architecture, engineering, lighting, signage, and site work associated with the building's construction or renovation.

Ms. Estis asked if developers are required to provide the space for the art. Ms. Zacarias confirmed that the applicants must provide the space for the art.

There being no further board comments or discussion, next item followed.

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing Board, state your name and address for the record.

Ms. Burgess noted that no public comment cards were received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

Board Liaison, Mayor O'Connor commented and expressed his excitement of the future of the board. Mr. O'Connor encouraged the board to reach out to him with any questions or discussions. Mr. O'Connor stated, although, the members could not communicate to each other they could communicate directly with him.

There being no further comments, the next item followed.

ADJOURNMENT

There being no further business, Chair Bongiovanni adjourned the meeting at 6:56 PM.

Zoie P. Burgess, City Clerk

Nancy Bongiovanni, Board Chair