



## MEMORANDUM

**TO: Members of the City Council, City of Westlake**  
**FROM: Steven Fowler, Accountant; Trumaine Easy, Accounting Director**  
**CC: Ken Cassel, City Manager**  
**DATE: February 15, 2021**  
**SUBJECT: January Financial Report**

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Please find attached the January 2021 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. An overview of the City's funds is provided below. Should you have any questions or require additional information, please contact me at [Steven.Fowler@inframark.com](mailto:Steven.Fowler@inframark.com).

### **General Fund**

- Total Revenues through January were approximately 39% of the annual budget. FY2021 Ad Valorem Tax collections were approximately 87%. The annual budget includes revenue from a funding agreement with the Developer. The Developer is invoiced quarterly for any year-to-date excess of actual expenditures over actual revenue. The Developer is also invoiced quarterly for the 1<sup>st</sup> Quarter Operating Reserves amount identified in the budget. The Quarter One invoice was submitted in January.
- Total Expenditures through January were approximately 28% of the annual budget.

### **Special Revenue Fund – Housing Assistance Program**

- Total Revenues through January were approximately 228% of the annual budget, which is a result of a higher than anticipated rate of residential construction. A donation of \$1,500 per Single Family Residence building permit is paid into the Housing Assistance Program.

### **Special Revenue Fund – Comprehensive Planning Services**

- Total Revenues through January were approximately 48% of the annual budget.
- Total Expenditures through January were approximately 30% of the annual budget.

# City of Westlake

## Financial Report

*January 31, 2021*



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**City of Westlake**

**Financial Statements**

**January 31, 2021**

**Balance Sheet**  
January 31, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM	SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS	TOTAL
<b>ASSETS</b>				
Cash - Checking Account	\$ 1,816,045	\$ -	\$ -	\$ 1,816,045
Accounts Receivable	670	-	-	670
Due From Other Gov'tl Units	70	-	-	70
Due From Other Districts	3,436	-	-	3,436
Due From Other Funds	-	-	1,099,792	1,099,792
Investments:				
Money Market Account	3,486	1,581,189	-	1,584,675
Deposits	641	-	-	641
Mortgages Receivable	-	169,146	-	169,146
<b>TOTAL ASSETS</b>	<b>\$ 1,824,348</b>	<b>\$ 1,750,335</b>	<b>\$ 1,099,792</b>	<b>\$ 4,674,475</b>
<b>LIABILITIES</b>				
Accounts Payable	\$ 55,179	\$ -	\$ 585,080	\$ 640,259
Accrued Expenses	3,463	-	66,200	69,663
DBPR surcharge	-	-	2,120	2,120
DCA surcharge	-	-	3,126	3,126
Unearned Revenue	128,042	-	-	128,042
Deferred Revenue-Developer Submittals (Minto)	-	-	61,213	61,213
Due To Other Funds	1,099,792	-	-	1,099,792
<b>TOTAL LIABILITIES</b>	<b>1,286,476</b>	<b>-</b>	<b>717,739</b>	<b>2,004,215</b>
<b>FUND BALANCES</b>				
<b>Nonspendable:</b>				
Deposits	641	-	-	641
<b>Restricted for:</b>				
Special Revenue	-	1,750,335	382,053	2,132,388
<b>Unassigned:</b>	537,231	-	-	537,231
<b>TOTAL FUND BALANCES</b>	<b>\$ 537,872</b>	<b>\$ 1,750,335</b>	<b>\$ 382,053</b>	<b>\$ 2,670,260</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 1,824,348</b>	<b>\$ 1,750,335</b>	<b>\$ 1,099,792</b>	<b>\$ 4,674,475</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Ad Valorem Taxes	\$ 1,164,549	\$ 1,019,541	\$ 1,019,541	\$ -
Ad Valorem Taxes - Discounts	(46,582)	(40,047)	(40,047)	-
Local Option Gas Tax	100	-	-	-
FPL Franchise	113,700	37,900	41,724	3,824
Electricity	152,900	50,967	41,652	(9,315)
Water	27,000	9,000	8,018	(982)
Gas	19,000	6,333	5,343	(990)
Communication Services Taxes	17,800	5,933	6,990	1,057
Occupational Licenses	5,000	1,667	1,525	(142)
Building Permits - Admin Fee	45,500	15,167	39,247	24,080
Other Licenses, Fees & Permits	2,300	767	315	(452)
State Revenue Sharing Proceeds	4,700	1,567	1,728	161
Administrative Fees	10,500	-	-	-
Other Public Safety Chrgs/Fees	2,500	833	1,313	480
Garbage/Solid Waste Revenue	3,600	3,600	61,804	58,204
Other Operating Revenues	13,200	4,400	3,774	(626)
Judgements and Fines	-	-	91	91
Developer Contribution	1,512,933	-	-	-
Lien Search Fee	-	-	950	950
<b>TOTAL REVENUES</b>	<b>3,048,700</b>	<b>1,117,628</b>	<b>1,193,968</b>	<b>76,340</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Legislative</u></b>				
Mayor/Council Stipend	146,400	48,800	48,800	-
FICA Taxes	11,200	3,733	3,733	-
ProfServ-Legislative Expense	24,000	-	-	-
Public Officials Insurance	3,900	3,900	4,025	(125)
Misc-Event Expense	25,000	-	-	-
Council Expenses	15,000	5,000	3,948	1,052
Dues, Licenses, Subscriptions	1,900	1,045	1,045	-
<b>Total Legislative</b>	<b>227,400</b>	<b>62,478</b>	<b>61,551</b>	<b>927</b>
<b><u>City Manager</u></b>				
Contracts-City Manager	222,900	74,300	74,300	-
Office Supplies	15,500	5,167	4,453	714
Dues, Licenses, Subscriptions	2,200	1,766	1,766	-
<b>Total City Manager</b>	<b>240,600</b>	<b>81,233</b>	<b>80,519</b>	<b>714</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>City Clerk</u></b>				
ProfServ-Web Site Maintenance	18,000	6,000	3,633	2,367
Contracts-City Clerk	125,100	41,700	41,700	-
Postage and Freight	1,400	467	595	(128)
Printing	22,500	7,500	981	6,519
Legal Advertising	28,200	9,400	7,919	1,481
Miscellaneous Services	-	-	300	(300)
Dues, Licenses, Subscriptions	1,400	1,400	1,759	(359)
<b>Total City Clerk</b>	<b>196,600</b>	<b>66,467</b>	<b>56,887</b>	<b>9,580</b>
<b><u>Finance</u></b>				
Auditing Services	5,300	-	-	-
Contracts-Finance	92,700	30,900	30,900	-
<b>Total Finance</b>	<b>98,000</b>	<b>30,900</b>	<b>30,900</b>	<b>-</b>
<b><u>Legal Counsel</u></b>				
ProfServ-Legal Services	404,000	134,660	134,660	-
Outside Legal Services	115,000	-	-	-
Miscellaneous Services	-	-	180	(180)
Miscellaneous Expenses	10,100	3,366	3,366	-
<b>Total Legal Counsel</b>	<b>529,100</b>	<b>138,026</b>	<b>138,206</b>	<b>(180)</b>
<b><u>Other Administrative Services</u></b>				
ProfServ-Info Technology	144,700	48,233	48,498	(265)
ProfServ-Compliance Service	25,000	-	-	-
Contracts-Admin. Service	158,700	52,900	52,900	-
Misc-Public Relations	50,000	-	-	-
General Government	115,000	1,391	1,391	-
Emergency Comm. Program	25,000	-	-	-
<b>Total Other Administrative Services</b>	<b>518,400</b>	<b>102,524</b>	<b>102,789</b>	<b>(265)</b>
<b><u>Facility Services</u></b>				
Telephone, Cable & Internet Service	21,200	7,067	4,697	2,370
Lease - Copier	20,500	6,833	7,325	(492)
Lease - Building	12,500	500	500	-
Insurance (Liab,Auto,Property)	4,000	4,000	4,088	(88)
Miscellaneous Services	1,200	400	850	(450)
Cleaning Services	43,500	14,500	10,391	4,109
Principal-Capital Lease	7,600	2,440	2,452	(12)
Interest-Capital Lease	2,600	950	953	(3)
<b>Total Facility Services</b>	<b>113,100</b>	<b>36,690</b>	<b>31,256</b>	<b>5,434</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>Community Services</u></b>				
Contracts-Solid Waste	-	-	70,127	(70,127)
Contracts-Sheriff	662,000	220,667	216,667	4,000
Electricity	43,300	14,433	20,034	(5,601)
R&M-Community Maintenance	26,700	8,900	8,900	-
Operating Supplies	25,000	25,000	27,238	(2,238)
<b>Total Community Services</b>	<b>757,000</b>	<b>269,000</b>	<b>342,966</b>	<b>(73,966)</b>
<b><u>Other Fees and Charges</u></b>				
Misc-Contingency	134,000	44,667	1,844	42,823
<b>Total Other Fees and Charges</b>	<b>134,000</b>	<b>44,667</b>	<b>1,844</b>	<b>42,823</b>
<b><u>Reserves</u></b>				
1st Quarter Operating Reserves	234,500	78,167	-	78,167
<b>Total Reserves</b>	<b>234,500</b>	<b>78,167</b>	<b>-</b>	<b>78,167</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>3,048,700</b>	<b>910,152</b>	<b>846,918</b>	<b>63,234</b>
Excess (deficiency) of revenues Over (under) expenditures	-	207,476	347,050	13,106
Net change in fund balance	\$ -	\$ 207,476	\$ 347,050	\$ 13,106
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>190,823</b>	<b>190,823</b>	<b>190,823</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 190,823</b>	<b>\$ 398,299</b>	<b>\$ 537,873</b>	



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Interest - Investments	\$ -	\$ -	\$ 1,374	\$ 1,374
Donations	150,000	50,000	340,500	290,500
<b>TOTAL REVENUES</b>	<b>150,000</b>	<b>50,000</b>	<b>341,874</b>	<b>291,874</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Public Assistance</u></b>				
Misc-Admin Fee (%)	11,300	-	-	-
Assistance Program	138,700	-	-	-
<b>Total Public Assistance</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
Excess (deficiency) of revenues Over (under) expenditures	-	50,000	341,874	291,874
Net change in fund balance	\$ -	\$ 50,000	\$ 341,874	\$ 291,874
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>1,408,461</b>	<b>1,408,461</b>	<b>1,408,461</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,408,461</b>	<b>\$ 1,458,461</b>	<b>\$ 1,750,335</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Building Permits	\$ 1,159,200	\$ 386,398	\$ 780,008	\$ 393,610
Reinspection Fees	8,600	2,867	14,950	12,083
Building Permits - Surcharge	2,000	667	2,991	2,324
Other Building Permit Fees	15,000	5,000	22,650	17,650
Building Permits - Admin Fee	64,400	21,467	52,722	31,255
Engineering Permits	590,900	196,967	101,478	(95,489)
Planning & Zoning Permits	231,000	77,000	23,451	(53,549)
<b>TOTAL REVENUES</b>	<b>2,071,100</b>	<b>690,366</b>	<b>998,250</b>	<b>307,884</b>
<b>EXPENDITURES</b>				
<b>Comprehensive Planning</b>				
ProfServ-Engineering	562,900	187,633	118,489	69,144
ProfServ-Info Technology	28,100	9,367	25,000	(15,633)
ProfServ-Planning/Zoning Board	231,000	77,000	88,184	(11,184)
ProfServ-Consultants	28,000	9,333	3,500	5,833
ProfServ-Building Permits	1,219,900	406,633	380,173	26,460
Telephone, Cable & Internet Service	1,200	400	380	20
Printing	-	-	271	(271)
Office Supplies	-	-	200	(200)
<b>Total Comprehensive Planning</b>	<b>2,071,100</b>	<b>690,366</b>	<b>616,197</b>	<b>74,169</b>
<b>TOTAL EXPENDITURES</b>	<b>2,071,100</b>	<b>690,366</b>	<b>616,197</b>	<b>74,169</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	382,053	382,053
Net change in fund balance	\$ -	\$ -	\$ 382,053	\$ 382,053
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	-	-	-	
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 382,053</b>	

# **City of Westlake**

**Supporting Schedules**

**January 31, 2021**

**Cash and Investment Report**

January 31, 2021

**GENERAL FUND**

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	BankUnited	Checking Account	n/a	n/a	\$1,816,045
Money Market	BankUnited	MMA	n/a	0.30%	\$3,486
<b>Subtotal</b>					<b>\$1,819,531</b>

**SPECIAL REVENUE FUND**

Money Market	BankUnited	MMA	n/a	0.30%	\$1,581,189
<b>Subtotal</b>					<b>\$1,581,189</b>
<b>Total</b>					<b>\$3,400,720</b>

# City of Westlake

## Bank Reconciliation

Bank Account No. 0300 Bank United GF  
 Statement No. 0121  
 Statement Date 1/31/2021

<b>G/L Balance (LCY)</b>	1,816,044.78	<b>Statement Balance</b>	1,874,891.07
<b>G/L Balance</b>	1,816,044.78	<b>Outstanding Deposits</b>	689.50
<b>Positive Adjustments</b>	0.00		
	<hr/>		
<b>Subtotal</b>	1,816,044.78	<b>Subtotal</b>	1,875,580.57
<b>Negative Adjustments</b>	0.00	<b>Outstanding Checks</b>	59,535.79
	<hr/>	<b>Differences</b>	0.00
<b>Ending G/L Balance</b>	1,816,044.78	<b>Ending Balance</b>	1,816,044.78
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference	
<b>Outstanding Checks</b>							
11/19/2020	Payment	8465	DAVID DELGADO	230.00	0.00	230.00	
12/10/2020	Payment	8492	FORUM CLUB OF THE PALM BEACHES, IN	525.00	0.00	525.00	
1/28/2021	Payment	8530	INFRAMARK, LLC	50,355.95	0.00	50,355.95	
1/28/2021	Payment	8531	AVATARA PARTNERS LLC	7,126.00	0.00	7,126.00	
1/28/2021	Payment	8532	GREATAMERICA FINANCIAL SERVICES CO	315.13	0.00	315.13	
1/28/2021	Payment	8533	GATEHOUSE WEST PALM BCH	700.00	0.00	700.00	
1/28/2021	Payment	8534	AT&T MOBILTY	190.72	0.00	190.72	
1/31/2021	Payment	DD539	Payment of Invoice 003979	92.99	0.00	92.99	
<b>Total Outstanding Checks.....</b>				<b>59,535.79</b>		<b>59,535.79</b>	
<b>Outstanding Deposits</b>							
1/28/2021		DEP01482	GOV PORTAL TRASH BIN PURCHASE	G/L Acc	50.00	0.00	50.00
1/29/2021		DEP01483	SID FPL PERMIT	G/L Acc	491.25	0.00	491.25
1/29/2021		DEP01492	BUSINESS TAX RECEIPTS	G/L Acc	98.25	0.00	98.25
1/31/2021		DEP01494	TRASH BIN PURCHASE	G/L Acc	50.00	0.00	50.00
<b>Total Outstanding Deposits.....</b>				<b>689.50</b>		<b>689.50</b>	

**City of Westlake**

**Check Register**

**January 1-31, 2021**

**Payment Register by Fund  
For the Period from 1/1/2021 to 1/31/2021  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>GENERAL FUND - 001</b>								
001	8510	01/05/21	PBC SHERIFF'S OFFICE	68223	1/2021 LAW ENFORCEMENT SERVICE	Contracts-Sheriff	534100-52902	\$54,166.67
001	8511	01/05/21	NETONE TECHNOLOGIES, INC	8697	1/21 PREPAID BLOCK OF TIME	ProServ-Info Technology	531020-51905	\$1,195.00
001	8512	01/07/21	T-MOBILE USA, INC.	63851-122020	ACCT# 955763851 11/21-12/20/2020	Telephone, Cable and Internet Services	541016-51906	\$228.08
001	8513	01/07/21	FLORIDA VENDORS ASSOCIATION	1488	MAIN OFFICE CLEANING 12/2020	Cleaning Services	551008-51306	\$550.00
001	8513	01/07/21	FLORIDA VENDORS ASSOCIATION	1489	12/2020 BACK OFFICE/CHAMBERS CLEANING	Cleaning Services	551008-51906	\$1,701.25
001	8514	01/07/21	MILNER INC LEASE	70784730	SOFTWARE LEASE/LATE FEE 12/15-1/14/21	Principal-Capital Lease Payments	571040-51906	\$615.74
001	8514	01/07/21	MILNER INC LEASE	70784730	SOFTWARE LEASE/LATE FEE 12/15-1/14/21	Interest-Capital Lease Payments	572040-51906	\$235.46
001	8514	01/07/21	MILNER INC LEASE	70784730	SOFTWARE LEASE/LATE FEE 12/15-1/14/21	Miscellaneous Services	549001-51906	\$53.20
001	8514	01/07/21	MILNER INC LEASE	70784730	SOFTWARE LEASE/LATE FEE 12/15-1/14/21	Due to Other Districts	206500	\$212.80
001	8517	01/11/21	CIT BANK, N.A.	36916919	TOSHIBA COPIER 1/21	Lease-Copier	544008-51906	\$661.49
001	8518	01/14/21	OFFICE DEPOT	142619764002	PAPER TOWELS	Office Supplies	551002-51306	\$75.00
001	8518	01/14/21	OFFICE DEPOT	143240220001	DRYERASE BOARD	Office Supplies	551002-51306	\$194.99
001	8518	01/14/21	OFFICE DEPOT	139603502001	RETURN FILE CANINET (INV. 129278020001)	Office Supplies	551002-51306	(\$413.24)
001	8518	01/14/21	OFFICE DEPOT	147261795001	TOILET TISSUE	Office Supplies	551002-51306	\$50.37
001	8518	01/14/21	OFFICE DEPOT	148597570001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$100.36
001	8519	01/14/21	ADVANCED DISPOSAL	TLAKE-011121	12/2020 RESIDENTIAL SOLID WASTE COLLECTION	Contracts-Solid Waste	534038-52902	\$17,999.29
001	8520	01/14/21	FLORIDA TECHNICAL CONSULTANTS	1098	14-WA14 GIS SERVICES 12/2020	ProServ-Info Technology	531020-51905	\$4,516.75
001	8520	01/14/21	FLORIDA TECHNICAL CONSULTANTS	1098	14-WA14 GIS SERVICES 12/2020	Due to Other Districts	206500	\$1,935.75
001	8521	01/20/21	DAKIM, INC	120815	PRINTING	Printing	547006-51307	\$120.00
001	8524	01/20/21	OFFICE DEPOT	142619764001	OFFICE SUPPLIES	Office Supplies	551002-51306	\$109.06
001	8524	01/20/21	OFFICE DEPOT	143240222001	OFFICE SUPPLIES	Office Supplies	551002-51306	\$14.99
001	8524	01/20/21	OFFICE DEPOT	146396356001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$72.37
001	8524	01/20/21	OFFICE DEPOT	146404990001	INK	Office Supplies	551002-51306	\$6.99
001	8524	01/20/21	OFFICE DEPOT	146426317001	CUPS	Office Supplies	551002-51306	\$26.07
001	8524	01/20/21	OFFICE DEPOT	146855181001	COFFEE, PLATES, PRESSBOARD	Office Supplies	551002-51306	\$139.22
001	8524	01/20/21	OFFICE DEPOT	145368831001	PAPER CLIPS	Office Supplies	551002-51306	\$5.39
001	8524	01/20/21	OFFICE DEPOT	145348851002	PAPER	Office Supplies	551002-51306	\$16.38
001	8524	01/20/21	OFFICE DEPOT	145348851001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$43.58
001	8526	01/21/21	SEMINOLE IMPROVEMENT DISTRICT	011521	MAINT PERSONNEL & ELEC REIMB NET OF IT COST	Due to Other Districts	206500	\$15,484.12
001	8527	01/21/21	OFFICE DEPOT	150481825001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$188.02
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Contracts-City Manager	534381-51306	\$18,575.00
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Contracts-City Clerk	534379-51307	\$10,425.00
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Contracts-Finance	534376-51308	\$7,725.00
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Contracts-Admin Service	534375-51905	\$13,225.00
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Postage and Freight	541006-51307	\$7.50
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	ProfServ-Web Site Maintenance	531094-51307	\$383.33
001	8530	01/28/21	INFRAMARK, LLC	59463	1/2021 MANAGEMENT FEES	Postage and Freight	541006-51307	\$15.12
001	8531	01/28/21	AVATARA PARTNERS LLC	10011	1/2021 COMPLETE CLOUD SERVICE	ProServ-Info Technology	531020-51905	\$5,344.50
001	8531	01/28/21	AVATARA PARTNERS LLC	10011	1/2021 COMPLETE CLOUD SERVICE	Due to Other Districts	206500	\$1,781.50
001	8532	01/28/21	GREATAMERICA FINANCIAL SERVICES CORP	28561248	KONICA LEASE 1/2020	Lease-Copier	544008-51906	\$315.13
001	8533	01/28/21	GATEHOUSE WEST PALM BCH	35857-123020	NOTICE OF PUBLIC HEARING 12/30/2020	Legal Advertising	548002-51307	\$700.00
001	DD533	01/17/21	COMCAST	12262020-4953 ACH	ACCT# 8535 11 407 0674953 12/30-1/29/21	Telephone, Cable and Internet Services	541016-51906	\$408.72
001	DD534	01/17/21	COMCAST	12262020-4961 ACH	ACCT# 8535 11 407 0674961 12/30-1/29/21	Telephone, Cable and Internet Services	541016-51906	\$541.75
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	SANDERFORD SOUND INC	549170-51101	\$506.00
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	THE HOME DEPOT	552025-52902	(\$347.07)
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	PUBLIX	551002-51306	\$22.83
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	PUBLIX	551002-51306	\$4.99
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	PUBLIX	551002-51306	\$10.98
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	HOMEDEPOT.COM	552025-52902	\$347.07

**Payment Register by Fund  
For the Period from 1/1/2021 to 1/31/2021  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	RDP DESKTOP-E.OWENS	549001-51401	\$179.88
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	PUBLIX	551002-51306	\$18.17
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	PALM BEACH POST	554020-51306	\$67.93
001	DD535	01/19/21	CARD SERVICES CENTER ACH	11092020-0935 ACH	PURCHASES FOR 10/23-10/30/2020	J2 EFAX SERVICE	554020-51306	\$16.95
001	DD536	01/18/21	FPL	89127-010721	ACCT# 61367-89127 12/7-1/7/21	Electricity	543075-52902	\$90.55
001	DD537	01/18/21	FPL	01072021-99121 ACH	ACCT# 09796-99121 12/7-1/7/21	Electricity	543075-52902	\$100.44
001	DD539	01/31/21	FPL	01202021-ACH	ACCT# 78436-00227 12/18-1/20/21	Electricity	543075-52902	\$92.99
001	DD540	01/20/21	DBPR/BCAIB	012021 ACH	SURCHARGES	DBPR Surcharge	202115	\$5,956.80
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	PARKING PERMIT DECALS (CLERK)	551002-51306	\$130.35
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	2 MONITORS (CLERK)	551002-51306	\$359.00
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	DRI CISCO WEBEX	554020-51306	\$39.90
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	HEADSET (CLERK)	551002-51306	\$78.05
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	MONITOR(CLERK)	551002-51306	\$179.00
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	2 FOOT CONTROL (CLERK)	551002-51306	\$108.74
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	SHUTTERSTOCK	554020-51307	\$29.00
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	INTRNL INSTITUTE OF MUNI CLERKS (MCNEAL)	554020-51307	\$175.00
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	COFFEE	551002-51306	\$39.99
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	PAPER	551002-51306	\$58.68
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	DISINFECTING WIPES	551002-51306	\$71.80
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	J2 EFAX	554020-51306	\$16.95
001	DD554	01/04/21	CARD SERVICES CENTER ACH	12102020 ACH	PURCHASES FOR 11/13-12/3/2020	PALM BEACH POST	554020-51306	\$67.93
001	DD528	01/08/21	KARA S. CRUMP	PAYROLL	January 08, 2021 Payroll Posting			\$2,786.36
001	DD529	01/08/21	KATRINA L. LONG	PAYROLL	January 08, 2021 Payroll Posting			\$2,786.36
001	DD530	01/08/21	ROGER B MANNING	PAYROLL	January 08, 2021 Payroll Posting			\$2,829.36
001	DD531	01/08/21	JOHNPAUL O'CONNOR	PAYROLL	January 08, 2021 Payroll Posting			\$923.50
001	DD532	01/08/21	PATRIC S. PAUL	PAYROLL	January 08, 2021 Payroll Posting			\$923.50
<b>Fund Total</b>								<b>\$178,424.68</b>

**SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS - 102**

102	8515	01/11/21	PBC FINANCE DEPARTMENT	123120	IMPACT FEES 12/2020	Other Current Liabilities	229000	\$448,258.13
102	8516	01/11/21	MARK L. DUBOIS	18307	PROFESSIONAL SERVICE FOR 12/7-12/16/2020	ProfServ-Consultants	531075-51501	\$425.00
102	8522	01/20/21	NZ CONSULTANTS, INC.	WES-50	PROFESSIONAL PLANNING & ZONING 11/1-11/30/2020	ProfServ-Planning/Zoning Board	531032-51501	\$23,877.50
102	8523	01/20/21	NOVA ENGINEERING AND	0243842	PROFESSIONAL SERVICE 11/29-12/30/2020	ProfServ-Building Permits	531091-51501	\$97,297.50
102	8525	01/20/21	MARK L. DUBOIS	18309	PROFESSIONAL SERVICE 1/2021	ProfServ-Consultants	531075-51501	\$375.00
102	8529	01/21/21	HARRIS COMPUTER SYSTEMS	MUNICT0000006	MUNICIPAL CUST DEP	ProServ-Info Technology	531020-51501	\$25,000.00
102	8534	01/28/21	AT&T MOBILITY	87298217522X01092021	ACCT# 287298217522 12/2-1/1/2021	Telephone, Cable and Internet Services	541016-51501	\$190.72
102	DD540	01/20/21	DBPR/BCAIB	012021 ACH	SURCHARGES	DCA Surcharge	202117	\$8,841.43
<b>Fund Total</b>								<b>\$604,265.28</b>

<b>Total Checks Paid</b>	<b>\$782,689.96</b>
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