

**RESOLUTION 2020-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA, DECLARING EMERGENCY REGULATIONS RELATED TO CERTAIN PUBLIC MEETINGS DURING THE COVID-19 STATE OF EMERGENCY; AUTHORIZING THE CITY MANAGER TO ARRANGE FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND ADVISORY BOARD ATTENDANCE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the Novel Coronavirus Disease 2019 (COVID-19) is a contagious disease that has the apparent ability to spread rapidly among humans and may result in serious illness or death, constitutes a clear and present threat to the lives, health, welfare, and safety of the people of South Bay; and

**WHEREAS**, on March 9, 2020, the Governor Ron DeSantis issued Executive Order number 20-52 which declared a State of Emergency for the State of Florida due to COVID-19; and

**WHEREAS**, Governor DeSantis' Executive Order 20-52 contained a recommendation to limit public gatherings; and

**WHEREAS**, Executive Order number 20-52 was extended by Executive Orders 20-114; 20-166, 20-192; 20-213 and Executive Order 20-276, which was entered on November 3, 2020 and is effective for a period of sixty days; and

**WHEREAS**, on March 30, 2020, the City of Westlake took similar action (Ordinance 2020-04) declaring a local State of Emergency pursuant to Florida Statutes, Chapter 252 the State of Emergency Act; and

**WHEREAS**, on March 20, 2020, Governor DeSantis issued Executive Order 20-69 which suspended any Florida Statute that requires a quorum to be present in person or that requires a local government body to meet at a specific public place, and further permits local government bodies to utilize communications media technology such as telephonic and video conferencing, as provided in Section 120.54(5)(b)(2), Florida Statutes. Emergency Order 20-69 was extended on several occasions reflecting the continued state of emergency and threat to the public when gathering to attend public meetings, but it has now expired; and

**WHEREAS**, Section 4(D) of Governor DeSantis' Executive Order 20-52 expressly authorizes local governments to take whatever prudent action is necessary to ensure the health, safety and welfare of the community in accordance with Section 252.38, Florida Statutes, which necessarily would include holding virtual public meetings; and

**WHEREAS**, Chapter 252, Florida Statutes, in part, confers upon the City emergency powers in order to protect the public peace, health, and safety; and to preserve the lives and property of the people of the state; and to "make, amend and rescind such orders and rules as are necessary for emergency management purposes and to supplement the carrying out of the provisions of ss. 252.31-252.90, but which are not inconsistent with any others or rules adopted by the division." Section 252.46(1), Florida Statutes; and

**WHEREAS**, in accordance with Section 252.38(3) and 252.46, Florida Statutes in the event of a state of emergency the City is empowered to make and issue rules for reasons of health and safety welfare of the community; and

**WHEREAS**, no statute, Charter provision, or ordinance provides that the City Council must physically be present at the same place to hold a City Council meeting or an advisory board meeting; and

**WHEREAS**, the City also possesses broad home rule powers that authorize it to protect the public health, safety and welfare, declare emergencies and protect its citizens; and

**WHEREAS**, the City possesses the necessary communication media technology to allow for public participation during city council meetings remotely; and

**WHEREAS**, the City possesses the necessary communication media technology to conduct advisory board meetings remotely, while fully complying with the provisions of the Sunshine law and allowing for public participation; and

**WHEREAS**, as recognized by Attorney General Opinion (AGO) 2020-03, there are no statutes that expressly define "present" or the "presence" of a quorum as requiring physical attendance; and

**WHEREAS**, there have been more than 18,254 deaths reported in the State of Florida due to COVID-19, with more than 961,676 confirmed cases as reported by the Florida Division of Emergency

Management; and

**WHEREAS**, Palm Beach, Broward and Miami-Dade Counties, have been most impacted by the COVID-19 pandemic and the infection rate is rapidly climbing in South Florida. The City of Westlake is acutely aware that provisions must be made to ensure that the business of the City of Westlake can occur without unnecessarily exposing public officials, City personnel or members of the public to a risk of infection while also ensuring public access and open government; and

**WHEREAS**, the City Council desires to approve the attached Declaration of Emergency Regulations, See, attached Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA AS FOLLOWS:**

**SECTION 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Resolution.

**SECTION 2.** Pursuant to the City's Charter and Code of Ordinances, the home rule authority of the City Council, Chapter 252, Florida Statutes, Section 4(D) of Governor DeSantis' Executive Order 20-52, and based upon the Legislative Findings set forth in the above-stated recitals, the City Manager is hereby authorized, during a declared public health emergency, to arrange for all Advisory Boards and Committees to utilize communications media technology. Such meetings shall be planned and conducted in consultation with the City Attorney's Office to ensure, to the extent practicable, substantial compliance with Section 286.001, Florida Statutes, "Florida's Sunshine Law."

**SECTION 3.** The City Manager is hereby authorized to extend the powers of the Declaration of Emergency Regulations, set forth in Exhibit "A", consistent with Section 252.38, Florida Statutes and until such time as this Resolution is repealed by the City Council.

**SECTION 4.** Pursuant to its home rule powers, Chapter 252, Florida Statutes, Section 4 D of Governor DeSantis' Executive Order 20-52, and based upon the Legislative Findings set forth in the above-stated recitals, the City Council of the City of Westlake hereby confirms and declares that a public health emergency exists requiring immediate action by the City Council. By virtue of the threat to public health and safety and

by virtue of the threat to the City’s financial health and home rule powers, it is necessary for the City to implement regulations set forth in Exhibit “A”.

**SECTION 5.** This Resolution shall take effect upon the adoption by the City Council.

**PASSED** this \_\_\_\_ day of December 2020.

\_\_\_\_\_  
Roger Manning, Mayor

**ATTEST:**

\_\_\_\_\_  
Zoie Burgess, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

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Pam E. Booker, City Attorney

**EMERGENCY ORDER No.  
LOCAL EMERGENCY MEASURES  
EXHIBIT “A” to RESOLUTION 2020-**

**WHEREAS**, on March 9, 2020, Florida Governor Ron DeSantis promulgated Executive Order 20-52 and declared a State of Emergency in Florida in response to COVID-19; and

**WHEREAS**, Section 4(D) of Governor DeSantis’ Executive Order 20-52 expressly authorizes local governments to take whatever prudent action is necessary to ensure the health, safety and welfare of the community in accordance with Section 252.38, Florida Statutes, which necessarily would include holding virtual public meetings; and

**WHEREAS**, COVID-19 is a natural emergency whose increasing effects are being felt within the City of Westlake and that on account thereof, there is reason to believe that the virus will continue to spread; and

**WHEREAS**, On March 13, 2020, the Palm Beach County Commission declared a local State of Emergency due to the threat of COVID-19; and

**WHEREAS**, on March 30, 2020, the City of Westlake, declared a Local State of Emergency for the City of Westlake due to the threat of COVID-19; and

**WHEREAS**, the Center for Disease Control (“CDC”) is predicting that it is “likely” that “widespread transmission” of COVID-19 will continue to occur within the United States as the number of cases continues to rise nationwide; and

**WHEREAS**, the City Council of Westlake (“City”) now desires to confirm a Declaration of Emergency and invoke the City’s Charter, Code of Ordinances, home rule authority, Chapter 252, Florida Statutes, Section 4(D) of Governor DeSantis’ Executive Order 20-52 and well as the above-stated recitals, to permit the City Manager to arrange for public participation to take place through the utilization of communication media technology, such as telephonic and video conferencing, as provided by Section 120.54 (5)(b)(2), Florida Statutes and to allow for advisory boards of the City to meet through communication media technology.

**NOW, THEREFORE**, the City Council of the City of Westlake, County of Palm Beach, State of Florida, acting under the authority granted to municipalities by Florida Statutes Sections 252.38, Executive Order Number 20-52 promulgated by Governor Ron DeSantis on March 9, 2020, as amended, and by City of Westlake Emergency Ordinance 2020-04, by relevant sections of the Palm Beach County Code of Ordinances, orders and resolution as imposed upon the City of Westlake, by prior City of Westlake relevant Resolutions, Local Emergency Measures statutorily granted hereby **ORDERS** and promulgates the following Local Emergency Measures for the City of Westlake, **effective immediately**:

## **DO HEREBY ORDER AND DECLARE**

### **Section 1. Public Meetings**

- A. There remains a significant risk of infection of COVID-19 in generally holding public “in-person” meetings.
- B. It is in the best interests of the City that the public be permitted to attend all City of Westlake public meetings through the utilization of communications media technology, as provided in Section 120.54(5)(b)(2), Florida Statutes. This authorization to participate in meetings using communication media technology shall extend to City personnel, independent contractors, and residents of the City during the currently declared State of Emergency related to COVID-19.
- C. All public meetings of City advisory boards, quasi-judicial boards, where applicable, committees working groups may be conducted and held without the presence of an in-person quorum so long as any meetings strictly adhere to any and all other requirements under the Florida Constitution and Florida’s Government in the Sunshine Laws, including Chapter 286, Florida Statutes and utilize communications media technology, as provided in Section 120.54(5)(b)(2), Florida Statutes. Such communications media technology must allow for advisory board members to hear and talk to one another and for the public and to have an opportunity to participate and review materials or exhibits that would be presented during the meeting.

### **Section 2. Applicability, Enforcement and Reauthorization by City Manager**

- A. This Declaration repeals any portions of previously issued declarations of emergency that are in conflict.
- B. The regulations set forth in this Declaration applies only to City of Westlake government and is limited to the matters set forth herein.
- C. This authorization is limited in nature and is pursuant to the home rule authority of the City Council, Chapter 252, Florida Statutes, Section 4(D) of Governor DeSantis’ Executive Order 20-52, and based upon a declared public health emergency and the Legislative Findings set forth herein to permit the City Manager to:

- 1) arrange for the public to participate;
- 2) arrange for the City Advisory Boards and Committees to meet electronically;
- 3) extend technology options to City personnel and independent contractors during the currently declared State of Emergency related to COVID-19;
- 4) promulgate rules of procedure that will ensure compliance with the Sunshine Law; and 5) provide technology and administrative support as necessary to fulfill these objectives.

- D. Meetings may only be conducted without the physical presence of a quorum of the City Boards and Committees during a state of emergency if:
- 1) the meeting is properly noticed;
  - 2) minutes are taken;
  - 3) the public is permitted to attend via technology such as teleconferencing.
- E. Until such time that this resolution is repealed, the City Manager is hereby authorized to extend the powers of this Declaration of Emergency Regulations, consistent with Section 252.38, Florida Statutes.
- F. All requirements and directives contained in this Local Emergency Measure, as well as all active Palm Beach County Emergency Orders and all Executive Orders issued by Florida Governor Ron DeSantis, shall be strictly adhered to at all times and enforceable pursuant to the City of Westlake Charter and Code of Ordinances and Section 252.50, Florida Statutes.

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Roger Manning, Mayor

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Date

ATTEST:

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Zoie Burgess, City Clerk