



Meeting Agenda Item Coversheet

MEETING DATE:		January 8, 2024	Submitted By: Administration	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>		Fee increase for Inframark contract - Memorandum of Understanding for Additional Personnel		
STAFF RECOMMENDATION: (MOTION READY)		Motion to approve an increase in the Inframark contract in the amount of \$85,800 annually to accommodate additional dedicated operational personnel for the City of Westlake.		
SUMMARY and/or JUSTIFICATION:		Pursuant to budget discussions last year and the potential need for additional personnel due to the growth of the City and demand on the prior staffing levels it is currently necessary to add a dedicated FTE to the Westlake contract with Inframark. There are sufficient funds accounted for and available in the current budget year.		
SELECT, if applicable		AGREEMENT:		BUDGET:
		STAFF REPORT:		PROCLAMATION:
		EXHIBIT(S):		OTHER:
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>		Memorandum of Understanding		
SELECT, if applicable		RESOLUTION:		ORDINANCE:
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(if Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank) <u>Please keep text indented.</u></i>				
FISCAL IMPACT (if any):				\$