



# Meeting Agenda Item Coversheet

<b>MEETING DATE:</b>		08/18/2020	<b>Submitted By:</b> Ken Cassel	
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>		Discussion and finalization of proposed 2021 budget for Public Hearing in September		
<b>STAFF RECOMMENDATION:</b> (MOTION READY)		<b>Discuss and finalize the budget line items for all departments.</b>		
<b>SUMMARY and/or JUSTIFICATION:</b>		<p>The budget has been re-reviewed and additional reductions in expenditures that do not adversely impact the service levels have been highlighted yellow in the revised budget.</p> <p>The department that was not revised was the Legal Department as the Council is directly responsible for the expenditures.</p> <p>Once the final numbers for all departments are agreed upon the final budget will be prepared for the Public Hearing in September.</p>		
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>		<b>BUDGET:</b>	
	<b>STAFF REPORT:</b>		<b>PROCLAMATION:</b>	
	<b>EXHIBIT(S):</b>		<b>OTHER:</b>	
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Memo from City Manager Revised 2021 budget Municipality Department Budget Comparison			
<b>SELECT, if applicable</b>	<b>RESOLUTION:</b>		<b>ORDINANCE:</b>	
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(if Item is <b>not</b> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank)</i> <b><u>Please keep text indented.</u></b>	<Enter Short Resolution/Ordinance Title Here>  <b>&lt;ENTER FULL RESOLUTION/ORDINANCE TITLE HERE&gt;</b>			
<b>FISCAL IMPACT (if any):</b>				\$