



MEMORANDUM

TO: Members of the City Council, City of Westlake
FROM: Steven Fowler, Accountant; Alan Baldwin, Accounting Manager
CC: Ken Cassel, City Manager
DATE: January 19, 2021
SUBJECT: December Financial Report

Please find attached the December 2020 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the year-to-date budget and for expenditures to be at or below the year-to-date budget. An overview of the City's funds is provided below. Should you have any questions or require additional information, please contact me at Steven.Fowler@inframark.com.

General Fund

- Total Revenues through December were approximately 37% of the annual budget. FY2021 Ad Valorem Tax collections were approximately 85%. The annual budget includes revenue from a funding agreement with the Developer. The Developer is invoiced quarterly for any year-to-date excess of actual expenditures over actual revenue. The Developer is also invoiced quarterly for the 1st Quarter Operating Reserves amount identified in the budget. The Quarter One invoice was submitted in January.
- Total Expenditures through December were approximately 21% of the annual budget.

Special Revenue Fund – Housing Assistance Program

- Total Revenues through December were approximately 207% of the annual budget, which is a result of a higher than anticipated rate of residential construction. A donation of \$1,500 per Single Family Residence building permit is paid into the Housing Assistance Program.

Special Revenue Fund – Comprehensive Planning Services

- Total Revenues through December were approximately 39% of the annual budget.
- Total Expenditures through December were approximately 22% of the annual budget.

City of Westlake

Financial Report

December 31, 2020



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City of Westlake

Financial Statements

December 31, 2020

Balance Sheet
December 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUND - HOUSING ASSISTANCE PROGRAM	SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS	TOTAL
ASSETS				
Cash - Checking Account	\$ 1,870,585	\$ -	\$ -	\$ 1,870,585
Accounts Receivable	4,090	-	-	4,090
Accounts Receivable - Bldg/Eng	-	-	500	500
Due From Other Gov'tl Units	70	-	-	70
Due From Other Funds	-	-	1,066,910	1,066,910
Investments:				
Money Market Account	3,486	1,589,354	-	1,592,840
Prepaid Items	34,507	-	-	34,507
Deposits	641	-	-	641
Mortgages Receivable	-	129,146	-	129,146
TOTAL ASSETS	\$ 1,913,379	\$ 1,718,500	\$ 1,067,410	\$ 4,699,289
LIABILITIES				
Accounts Payable	\$ 18,118	\$ -	\$ 448,683	\$ 466,801
Accrued Expenses	850	-	187,100	187,950
DBPR surcharge	-	-	5,996	5,996
DCA surcharge	-	-	8,891	8,891
Unearned Revenue	128,894	-	-	128,894
Due To Other Districts	15,195	-	-	15,195
Deferred Revenue-Developer Submittals (Minto)	-	-	77,676	77,676
Due To Other Funds	1,066,910	-	-	1,066,910
TOTAL LIABILITIES	1,229,967	-	728,346	1,958,313
FUND BALANCES				
Nonspendable:				
Prepaid Items	34,507	-	-	34,507
Deposits	641	-	-	641
Restricted for:				
Special Revenue	-	1,718,500	339,064	2,057,564
Unassigned:	648,264	-	-	648,264
TOTAL FUND BALANCES	\$ 683,412	\$ 1,718,500	\$ 339,064	\$ 2,740,976
TOTAL LIABILITIES & FUND BALANCES	\$ 1,913,379	\$ 1,718,500	\$ 1,067,410	\$ 4,699,289

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ -	\$ -	\$ 4	\$ 4
Ad Valorem Taxes	1,164,549	1,024,803	992,221	(32,582)
Ad Valorem Taxes - Discounts	(46,582)	(40,992)	(39,227)	1,765
Local Option Gas Tax	100	-	-	-
FPL Franchise	113,700	28,425	30,895	2,470
Electricity	152,900	38,225	30,893	(7,332)
Water	27,000	6,750	8,018	1,268
Gas	19,000	4,750	5,295	545
Communication Services Taxes	17,800	4,450	5,372	922
Occupational Licenses	5,000	1,250	1,425	175
Building Permits - Admin Fee	45,500	11,375	28,552	17,177
Other Licenses, Fees & Permits	2,300	575	160	(415)
State Revenue Sharing Proceeds	4,700	1,175	1,296	121
Administrative Fees	10,500	-	-	-
Other Public Safety Chrgs/Fees	2,500	625	881	256
Garbage/Solid Waste Revenue	3,600	900	43,943	43,043
Other Operating Revenues	13,200	3,300	2,824	(476)
Judgements and Fines	-	-	65	65
Developer Contribution	1,512,933	-	-	-
Lien Search Fee	-	-	808	808
TOTAL REVENUES	3,048,700	1,085,611	1,113,425	27,814
EXPENDITURES				
Legislative				
Mayor/Council Stipend	146,400	36,600	36,600	-
FICA Taxes	11,200	2,800	2,800	-
ProfServ-Legislative Expense	24,000	-	-	-
Public Officials Insurance	3,900	3,900	4,025	(125)
Misc-Event Expense	25,000	-	-	-
Council Expenses	15,000	3,750	3,423	327
Dues, Licenses, Subscriptions	1,900	1,045	1,045	-
Total Legislative	227,400	48,095	47,893	202
City Manager				
Contracts-City Manager	222,900	55,725	55,725	-
Office Supplies	15,500	3,875	1,941	1,934
Dues, Licenses, Subscriptions	2,200	1,556	1,556	-
Total City Manager	240,600	61,156	59,222	1,934

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>City Clerk</u>				
ProfServ-Web Site Maintenance	18,000	4,500	3,250	1,250
Contracts-City Clerk	125,100	31,275	31,275	-
Postage and Freight	1,400	350	566	(216)
Printing	22,500	5,625	861	4,764
Legal Advertising	28,200	7,050	3,056	3,994
Miscellaneous Services	-	-	300	(300)
Dues, Licenses, Subscriptions	1,400	1,179	1,179	-
Total City Clerk	196,600	49,979	40,487	9,492
<u>Finance</u>				
Auditing Services	5,300	-	-	-
Contracts-Finance	92,700	23,175	23,175	-
Total Finance	98,000	23,175	23,175	-
<u>Legal Counsel</u>				
ProfServ-Legal Services	404,000	100,995	100,995	-
Outside Legal Services	115,000	-	-	-
Miscellaneous Services	-	-	180	(180)
Miscellaneous Expenses	10,100	2,525	2,525	-
Total Legal Counsel	529,100	103,520	103,700	(180)
<u>Other Administrative Services</u>				
ProfServ-Info Technology	144,700	36,175	33,893	2,282
ProfServ-Compliance Service	25,000	-	-	-
Contracts-Admin. Service	158,700	39,675	39,675	-
Misc-Public Relations	50,000	-	-	-
General Government	115,000	-	-	-
Emergency Comm. Program	25,000	-	-	-
Total Other Administrative Services	518,400	75,850	73,568	2,282
<u>Facility Services</u>				
Telephone, Cable & Internet Service	21,200	5,300	3,518	1,782
Lease - Copier	20,500	5,125	5,486	(361)
Lease - Building	12,500	500	500	-
Insurance (Liab,Auto,Property)	4,000	4,000	4,088	(88)
Miscellaneous Services	1,200	300	273	27
Cleaning Services	43,500	10,875	7,360	3,515
Principal-Capital Lease	7,600	1,831	1,831	-
Interest-Capital Lease	2,600	723	723	-
Total Facility Services	113,100	28,654	23,779	4,875

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Community Services</u>				
Contracts-Solid Waste	-	-	51,073	(51,073)
Contracts-Sheriff	662,000	165,500	162,500	3,000
Electricity	43,300	10,825	19,664	(8,839)
R&M-Community Maintenance	26,700	6,675	6,675	-
Operating Supplies	25,000	25,000	27,238	(2,238)
Total Community Services	757,000	208,000	267,150	(59,150)
<u>Other Fees and Charges</u>				
Misc-Contingency	134,000	904	904	-
Total Other Fees and Charges	134,000	904	904	-
<u>Reserves</u>				
1st Quarter Operating Reserves	234,500	-	-	-
Total Reserves	234,500	-	-	-
TOTAL EXPENDITURES & RESERVES	3,048,700	599,333	639,878	(40,545)
Excess (deficiency) of revenues				
Over (under) expenditures	-	486,278	473,547	(12,731)
Net change in fund balance	\$ -	\$ 486,278	\$ 473,547	\$ (12,731)
FUND BALANCE, BEGINNING (OCT 1, 2020)	209,865	209,865	209,865	
FUND BALANCE, ENDING	\$ 209,865	\$ 696,143	\$ 683,412	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ 1,039	\$ 1,039
Donations	150,000	37,500	309,000	271,500
TOTAL REVENUES	150,000	37,500	310,039	272,539
<u>EXPENDITURES</u>				
<u>Public Assistance</u>				
Misc-Admin Fee (%)	11,300	-	-	-
Assistance Program	138,700	-	-	-
Total Public Assistance	150,000	-	-	-
TOTAL EXPENDITURES	150,000	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	37,500	310,039	272,539
Net change in fund balance	\$ -	\$ 37,500	\$ 310,039	\$ 272,539
FUND BALANCE, BEGINNING (OCT 1, 2020)	1,408,461	1,408,461	1,408,461	
FUND BALANCE, ENDING	\$ 1,408,461	\$ 1,445,961	\$ 1,718,500	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Building Permits	\$ 1,159,200	\$ 289,800	\$ 621,206	\$ 331,406
Reinspection Fees	8,600	2,150	12,250	10,100
Building Permits - Surcharge	2,000	500	2,419	1,919
Other Building Permit Fees	15,000	3,750	16,350	12,600
Building Permits - Admin Fee	64,400	16,100	40,413	24,313
Engineering Permits	590,900	147,725	90,660	(57,065)
Planning & Zoning Permits	231,000	57,750	19,338	(38,412)
Other Operating Revenues	-	-	50	50
TOTAL REVENUES	2,071,100	517,775	802,686	284,911
EXPENDITURES				
Comprehensive Planning				
ProfServ-Engineering	562,900	140,725	97,762	42,963
ProfServ-Info Technology	28,100	-	-	-
ProfServ-Planning/Zoning Board	231,000	57,750	62,485	(4,735)
ProfServ-Consultants	28,000	7,000	2,775	4,225
ProfServ-Building Permits	1,219,900	304,975	299,939	5,036
Telephone, Cable & Internet Service	1,200	300	189	111
Printing	-	-	271	(271)
Office Supplies	-	-	200	(200)
Total Comprehensive Planning	2,071,100	510,750	463,621	47,129
TOTAL EXPENDITURES	2,071,100	510,750	463,621	47,129
Excess (deficiency) of revenues				
Over (under) expenditures	-	7,025	339,065	332,040
Net change in fund balance	\$ -	\$ 7,025	\$ 339,065	\$ 332,040
FUND BALANCE, BEGINNING (OCT 1, 2020)	-	-	-	
FUND BALANCE, ENDING	\$ -	\$ 7,025	\$ 339,065	

City of Westlake

Supporting Schedules

December 31, 2020

Cash and Investment Report

December 31, 2020

GENERAL FUND

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	BankUnited	Checking Account	n/a	n/a	\$1,870,585
Money Market	BankUnited	MMA	n/a	0.30%	\$3,486
Subtotal					<u>\$1,874,071</u>

SPECIAL REVENUE FUND

Money Market	BankUnited	MMA	n/a	0.30%	\$1,589,354
Subtotal					<u>\$1,589,354</u>
Total					<u><u>\$3,463,425</u></u>

City of Westlake

Bank Reconciliation

Bank Account No. 0300 Bank United GF
 Statement No. 1220
 Statement Date 12/31/2020

G/L Balance (LCY)	1,870,585.19	Statement Balance	1,910,602.66
G/L Balance	1,870,585.19	Outstanding Deposits	301.92
Positive Adjustments	0.00		
	<hr/>		
Subtotal	1,870,585.19	Subtotal	1,910,904.58
Negative Adjustments	0.00	Outstanding Checks	40,319.39
	<hr/>	Differences	0.00
Ending G/L Balance	1,870,585.19	Ending Balance	1,870,585.19
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
11/19/2020	Payment	8465	DAVID DELGADO	230.00	0.00	230.00
12/3/2020	Payment	8486	MILNER INC SERVICE	15.50	0.00	15.50
12/10/2020	Payment	8491	MILNER INC LEASE	1,064.00	0.00	1,064.00
12/10/2020	Payment	8492	FORUM CLUB OF THE PALM BEACHES, IN	525.00	0.00	525.00
12/16/2020	Payment	8498	PRINCE DEVELOPMENT GROUP, INC	66.50	0.00	66.50
12/29/2020	Payment	8506	LAW OFFICES OF PAM E. BOOKER, ESQ	34,506.62	0.00	34,506.62
12/29/2020	Payment	8508	GREATAMERICA FINANCIAL SERVICES CO	476.08	0.00	476.08
12/29/2020	Payment	8509	MILNER INC SERVICE	31.00	0.00	31.00
10/8/2020	Payment	8424	ADVANCED DISPOSAL	3,384.94	0.00	3,384.94
12/22/2020	Payment	DD525	Payment of Invoice 003882	19.75	0.00	19.75
Total Outstanding Checks.....				40,319.39		40,319.39
Outstanding Deposits						
12/30/2020		DEP01430	TRASH BIN	G/L Ac 49.12	0.00	49.12
12/30/2020		DEP01445	SW COLLECTION	G/L Ac 252.80	0.00	252.80
Total Outstanding Deposits.....				301.92		301.92

City of Westlake

Check Register

December 1-31, 2020

Payment Register by Fund
For the Period from 12/1/2020 to 12/31/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	8474	12/03/20	LAW OFFICES OF PAM E. BOOKER, ESQ	2020-12	LEGAL SERVICE 12/2020	Miscellaneous Enxpenses	549999-51401	\$841.62
001	8474	12/03/20	LAW OFFICES OF PAM E. BOOKER, ESQ	2020-12	LEGAL SERVICE 12/2020	ProfServ-Legal Services	531023-51401	\$33,665.00
001	8475	12/03/20	FLORIDA LEAGUE OF CITIES	33842FLC2021	FLC ANNUAL MEMBERSHIP 10/1-9/30/21	Dues, Licenses, Subscriptions	554020-51101	\$520.00
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	Contracts-City Manager	534381-51306	\$18,575.00
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	Contracts-City Clerk	534379-51307	\$10,425.00
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	Contracts-Finance	534376-51308	\$7,725.00
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	Contracts-Admin Service	534375-51905	\$13,225.00
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	Postage and Freight	541006-51307	\$20.55
001	8476	12/03/20	INFRAMARK, LLC	57374	11/2020 MANAGEMENT SERVICES	ProfServ-Web Site Maintenance	531094-51307	\$383.33
001	8479	12/03/20	SEMINOLE IMPROVEMENT DISTRICT	TLAKE-111920	MAINT PERSONNEL AND ELEC REIMB NET OF IT COST	Due to Other Districts	206500	\$260.04
001	8480	12/03/20	OFFICE DEPOT	137496355001	INK STAMPS(2)	Office Supplies	551002-51306	\$13.38
001	8480	12/03/20	OFFICE DEPOT	137499622002	FLASH DRIVE 5PK	Office Supplies	551002-51306	\$39.99
001	8480	12/03/20	OFFICE DEPOT	137499620001	INK CARTRIDGE, TOWELS	Office Supplies	551002-51306	\$29.99
001	8480	12/03/20	OFFICE DEPOT	138810631001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$85.63
001	8480	12/03/20	OFFICE DEPOT	137073702001	CM STAMP, SCISSORS (INV. 13557607001)	Office Supplies	551002-51306	(\$25.95)
001	8481	12/03/20	PBC SHERIFF'S OFFICE	68222	12/2020 LAW ENFORCEMENT	Contracts-Sheriff	534100-52902	\$54,166.67
001	8483	12/03/20	AVATARA PARTNERS LLC	9919	12/2020 CLOUD SERVICE	ProServ-Info Technology	531020-51905	\$5,220.75
001	8483	12/03/20	AVATARA PARTNERS LLC	9919	12/2020 CLOUD SERVICE	Due to Other Districts	206500	\$1,740.25
001	8484	12/03/20	GREATAMERICA FINANCIAL SERVICES CORP	28179954	KONICA LEASE 11/2020	Lease-Copier	544008-51906	\$315.13
001	8485	12/03/20	NETONE TECHNOLOGIES, INC	8647	12/2020 PPD BLOCK/ARCHIVING	ProServ-Info Technology	531020-51905	\$1,195.00
001	8486	12/03/20	MILNER INC SERVICE	05511A	WASTE TONER BOX	Office Supplies	551002-51306	\$15.50
001	8487	12/03/20	PALM BEACH COUNTY LEAGUE OF CITIES, INC	TLAKE-091520	ANNUAL MEMBERSHIP 10/1-9/30/21	Dues, Licenses, Subscriptions	554020-51306	\$951.00
001	8488	12/03/20	ADVANCED DISPOSAL	OCT 2020	ADVANCED DISPOSAL FEES FOR 10/2020	Contracts-Solid Waste	534038-52902	\$16,094.96
001	8489	12/10/20	T-MOBILE USA, INC.	11212020-3851	ACCT# 955763851 10/21-11/20/2020	Telephone, Cable and Internet Services	541016-51906	\$228.08
001	8490	12/10/20	FLORIDA VENDORS ASSOCIATION	1464	11/2020 MAIN OFFICE CLEANING	Cleaning Services	551008-51906	\$500.00
001	8490	12/10/20	FLORIDA VENDORS ASSOCIATION	1465	BACK OFFICE/CHAMBERS CLEANING 11/6-11/27/2020	Cleaning Services	551008-51906	\$1,577.50
001	8491	12/10/20	MILNER INC LEASE	70378255	SERVICE FOR 11/15-12/14/2020	Principal-Capital Lease Payments	571040-51906	\$610.23
001	8491	12/10/20	MILNER INC LEASE	70378255	SERVICE FOR 11/15-12/14/2020	Due to Other Districts	206500	\$212.80
001	8491	12/10/20	MILNER INC LEASE	70378255	SERVICE FOR 11/15-12/14/2020	Interest-Capital Lease Payments	572040-51906	\$240.97
001	8492	12/10/20	FORUM CLUB OF THE PALM BEACHES, INC	8430	NEW MEMBER DUES 2021-2022	Dues, Licenses, Subscriptions	554020-51101	\$525.00
001	8495	12/16/20	OFFICE DEPOT	139454953001	CUPS	Council Expenses	549170-51101	\$17.38
001	8495	12/16/20	OFFICE DEPOT	139490103001	MISC OFFICE SUPPLIES	Office Supplies	551002-51306	\$203.84
001	8496	12/16/20	TOTER, LLC	65715431	TRASH BINS-96 GAL (250)/48 GAL (50)	Operating Supplies	552025-52902	\$16,338.50
001	8497	12/16/20	FLORIDA DEPARTMENT OF STATE	0300-120420	FY21 PBC MUNICIPAL CLERKS ASSOC. MCNEIL	Dues, Licenses, Subscriptions	554020-51307	\$35.00
001	8499	12/16/20	CIT BANK, N.A.	36739267	TOSHIBA COPIER 12/2020	Lease-Copier	544008-51906	\$661.49
001	8504	12/16/20	FLORIDA TECHNICAL CONSULTANTS	1059	14-WA14 GIS SERVICE 10/19-12/4/2020	ProServ-Info Technology	531020-51905	\$5,794.25
001	8504	12/16/20	FLORIDA TECHNICAL CONSULTANTS	1059	14-WA14 GIS SERVICE 10/19-12/4/2020	Due to Other Districts	206500	\$2,483.25
001	8505	12/16/20	ADVANCED DISPOSAL	112020	11/2020 RESIDENTIAL SOLID WASTE COLLECTION	Contracts-Solid Waste	534038-52902	\$16,979.11
001	8506	12/29/20	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-1	1/2021 LEGAL SERVICE	Miscellaneous Enxpenses	549999-51401	\$841.62
001	8506	12/29/20	LAW OFFICES OF PAM E. BOOKER, ESQ	2021-1	1/2021 LEGAL SERVICE	ProfServ-Legal Services	531023-51401	\$33,665.00
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Contracts-City Manager	534381-51306	\$18,575.00
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Contracts-City Clerk	534379-51307	\$10,425.00
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Contracts-Finance	534376-51308	\$7,725.00
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Contracts-Admin Service	534375-51905	\$13,225.00
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Postage and Freight	541006-51307	\$16.75

Payment Register by Fund
For the Period from 12/1/2020 to 12/31/2020
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	ProfServ-Web Site Maintenance	531094-51307	\$383.33
001	8507	12/29/20	INFRAMARK, LLC	58408	12/2020 MANAGEMENT SERVICE	Postage and Freight	541006-51307	\$473.84
001	8508	12/29/20	GREATAMERICA FINANCIAL SERVICES CORP	28372560	1/2020 COPIER LEASE; 2020 PROPERTY TAX	Lease-Copier	544008-51906	\$315.13
001	8508	12/29/20	GREATAMERICA FINANCIAL SERVICES CORP	28372560	1/2020 COPIER LEASE; 2020 PROPERTY TAX	Miscellaneous Services	549001-51906	\$160.95
001	8509	12/29/20	MILNER INC SERVICE	06965A	YELLOW TONER	Printing	547006-51307	\$15.50
001	8509	12/29/20	MILNER INC SERVICE	07271A	CYAN TONER	Printing	547006-51307	\$15.50
001	DD520	12/17/20	COMCAST	11262020-4953 ACH	ACCT# 8535 11 407 0674953 11/30-12/29/2020	Telephone, Cable and Internet Services	541016-51906	\$408.72
001	DD521	12/17/20	COMCAST	11262020-4961 ACH	ACCT# 8535 11 407 0674961 11/30-12/29/2020	Telephone, Cable and Internet Services	541016-51906	\$563.77
001	DD522	12/04/20	CARD SERVICES CENTER ACH	11302020 0935 ACH	PURCHASES FOR 10/23-10/30/2020	FACC VIRTUAL FALL ACADEMY	549001-51307	\$300.00
001	DD522	12/04/20	CARD SERVICES CENTER ACH	11302020 0935 ACH	PURCHASES FOR 10/23-10/30/2020	DRI CISCO WEBEX	554020-51307	\$39.90
001	DD522	12/04/20	CARD SERVICES CENTER ACH	11302020 0935 ACH	PURCHASES FOR 10/23-10/30/2020	STK SHUTTERSTOCK	554020-51307	\$29.00
001	DD523	12/29/20	FPL	12182020-00227 ACH	ACCT# 78436-00227 11/18-12/18/2020	Electricity	543075-52902	\$81.69
001	DD524	12/30/20	FPL	12192020-02039 ACH	ACCT# 51575-02039 11/19-12/19/2020	Electricity	543075-52902	\$81.33
001	DD525	12/22/20	CARD SERVICES CENTER ACH	12142020-6976 ACH		Office Supplies	551002-51306	\$19.75
001	DD526	12/18/20	FPL	12072020-99121 ACH	ACCT# 09796-99121 11/6-12/7/2020	Electricity	543075-52902	\$94.89
001	DD527	12/18/20	FPL	12072020-89127 ACH	ACCT# 61367-89127 11/6-12/7/2020	Electricity	543075-52902	\$87.21
001	DD512	12/07/20	KARA S. CRUMP	PAYROLL	December 07, 2020 Payroll Posting			\$2,786.36
001	DD513	12/07/20	KATRINA L. LONG	PAYROLL	December 07, 2020 Payroll Posting			\$2,786.36
001	DD514	12/07/20	ROGER B MANNING	PAYROLL	December 07, 2020 Payroll Posting			\$2,829.36
001	DD515	12/07/20	JOHNPAUL O'CONNOR	PAYROLL	December 07, 2020 Payroll Posting			\$923.50
001	DD516	12/07/20	PATRIC S. PAUL	PAYROLL	December 07, 2020 Payroll Posting			\$923.50
Fund Total								\$309,683.20

SPECIAL REVENUE FUND - COMPREHENSIVE PLANNING SVCS - 102

102	8477	12/03/20	CHEN MOORE & ASSOCIATES, INC.	0000139218	PROFESSIONAL SERVICE 10/1-10/31/2020	ProfServ-Engineering	531013-51501	\$30,680.50
102	8478	12/03/20	NZ CONSULTANTS, INC.	WES-49	PROFESSIONAL PLANNING & ZONING 10/1-10/31/2020	ProfServ-Planning/Zoning Board	531032-51501	\$23,985.00
102	8482	12/03/20	MARK L. DUBOIS	18303	SERVICE FOR 11/9-11/19/2020	ProfServ-Consultants	531075-51501	\$600.00
102	8493	12/10/20	PBC FINANCE DEPARTMENT	TLAKE-113020	IMPACT FEES 11/2020	Other Current Liabilities	229000	\$458,359.84
102	8494	12/16/20	NOVA ENGINEERING AND	0240281	PROFESSIONAL SERVICE 11/1-11/28/2020	ProfServ-Building Permits	531091-51501	\$82,702.50
102	8498	12/16/20	PRINCE DEVELOPMENT GROUP, INC	0300-111620	LOT 194Q HAMMOCKS CANCELED PERMIT YARD FENCE	Building Permits	322000	\$62.50
102	8498	12/16/20	PRINCE DEVELOPMENT GROUP, INC	0300-111620	LOT 194Q HAMMOCKS CANCELED PERMIT YARD FENCE	Building Permits - Surcharge	322100	\$0.40
102	8498	12/16/20	PRINCE DEVELOPMENT GROUP, INC	0300-111620	LOT 194Q HAMMOCKS CANCELED PERMIT YARD FENCE	DBPR Surcharge	202115	\$1.80
102	8498	12/16/20	PRINCE DEVELOPMENT GROUP, INC	0300-111620	LOT 194Q HAMMOCKS CANCELED PERMIT YARD FENCE	DCA Surcharge	202117	\$1.80
102	8500	12/16/20	A&J BUSINESS SOLUTIONS INC	TLAKE-112520	LOT 379 MEADOWS TUG NOT READY	Other Building Permit Fees	322111	\$150.00
102	8501	12/16/20	DAKIM, INC	120531	LABELS	Printing	547006-51501	\$270.70
102	8502	12/16/20	CHEN MOORE & ASSOCIATES, INC.	0000139355	PROFESSIONAL SERVICE 11/1-11/30/2020	ProfServ-Engineering	531013-51501	\$20,181.75
102	8503	12/16/20	MARK L. DUBOIS	18305	PROFESSIONAL SERVICE 11/30-12/03	ProfServ-Consultants	531075-51501	\$225.00
Fund Total								\$617,221.79

Total Checks Paid	\$926,904.99
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