

CITY OF WESTLAKE



MINUTES

Local Planning Agency Meeting

Tuesday, January 18, 2022 at 6:00 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road
Westlake, Florida 33470

CITY COUNCIL:

Roger Manning, Mayor
JohnPaul O'Connor, Vice Mayor
Patric Paul, Council Member – Seat 1
Kara Crump, Council Member – Seat 2
Katrina Long Robinson, Council Member – Seat 4

CITY STAFF:

Ken Cassel, City Manager
Zoie P. Burgess, City Clerk
Donald J. Doody, Esq., Interim City Attorney
Nilsa Zacarias, Planning and Zoning Director
Suzanne Dombrowski, City Engineer

In efforts to balance the need for the City of Westlake to function and conduct business during the COVID19 pandemic, we will adhere to the recommended social/physical distancing (staying at least six feet away from each other) guidelines, per the Centers for Disease Control and Prevention (CDC) and Palm Beach County's directives. There will be limited seating available in the Council Chambers. Therefore, preregistration was required for in-person participation.

The instructions for preregistration attendance/participation and viewing of the meeting are outlined below:

PREREGISTRATION FOR IN-PERSON ATTENDANCE:

- All interested persons, Quasi-Judicial meeting applicants, their representatives, and witnesses must preregister to attend/participate in a meeting by sending an email to City Clerk, Zoie Burgess at zburger@westlakegov.com or by phone at 561-560-5880 no later than one (1) business day prior to the meeting date (e.g. by 4:00 P.M. on a Friday, if the meeting is scheduled for that Monday, etc.)
- In-person attendance/participation will be based upon the order in which the preregistration requests are received by the City Clerk. For Public Hearing Quasi-Judicial meetings, precedence into the Council Chambers will be given to applicants, their representatives and/or witnesses over all others preregistered parties.

COMMUNICATIONS MEDIA TECHNOLOGY -WEBEX:

Members of the public participated in this meeting through electronic means and accessed as follows:

1. Join the Webex meeting from your computer, tablet or smartphone at the following link: <https://cityofwestlake.my.webex.com/>

Meeting ID: 2630 757 3058

Password: hello

2. Participants may also dial in using your phone with any of the following number(s):

United States Toll: +1-408-418-9388

Meeting ID: 2630 757 3058

For participants attending the meeting via WebEx, public comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the "raise your hand" feature during the designated time.

Procedures for Public Comment were available via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

A Local Planning Agency meeting of the City Council of the City of Westlake was held on Tuesday, January 18, 2022 at 6:00 PM., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road.

As a preliminary matter, Ms. Burgess noted that Mayor Roger Manning, Vice Mayor JohnPaul O'Connor, Councilwoman Katrina Long-Robinson, are present physically. Councilwoman Kara Crump, was present Via Communications Media Technology.

Ms. Burgess noted that City Manager Kenneth Cassel, Interim City Attorney Donald J. Doody, and Planning & Zoning Director Nilsa Zacarias, were present physically. City Clerk, Zoie Burgess and City Engineer Suzanne Dombrowski, were present via communications media technology at City Hall, 4001 Seminole Pratt Whitney Road.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the Mayor and accepted at the appropriate times as indicated in the Agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience that microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members have the ability to unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Council Members physically present to utilize microphones.

CALL TO ORDER

Mayor Manning called the Local Planning Agency meeting of Tuesday, January 18, 2022, to order at 6:15 PM.

ROLL CALL

Present and constituting a quorum:

Councilwoman Katrina Long-Robinson
Councilwoman Kara Crump (Via Communications Media Technology)
Vice Mayor JohnPaul O'Connor
Mayor Roger Manning

Also, present:

Kenneth Cassel, City Manager
Donald J. Doody, Interim City Attorney
Zoie P. Burgess, CMC, City Clerk (Via Communications Media Technology)
Nilsa Zacarias, Planning and Zoning Director
Suzanne Dombrowski, City Engineer (Via Communications Media Technology)

PLEDGE OF ALLEGIANCE

Mayor Manning led the Pledge of Allegiance.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Manning called for any additions, deletions or modifications to the Agenda.

Motion by Councilwoman Long-Robinson to approve Agenda, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Councilwoman Long-Robinson	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (3-0).

PUBLIC COMMENTS AND REQUESTS- (OPEN FORUM NON-AGENDA ITEMS)

This section of the agenda allows for comments from the public to speak on any item not presented on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium, and prior to addressing the Council, state your name and address for the record.

Mayor Manning inquired of any public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting.

Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no comments, the next item followed.

PUBLIC HEARING

- A. **ORDINANCE NO. 2022-13:** AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ADOPTING AN AMENDMENT TO ITS COMPREHENSIVE DEVELOPMENT PLAN IN ACCORDANCE WITH THE MANDATES SET FORTH IN SECTION 163.3184, ET SEQ., FLORIDA STATUES, TO ADD AND ADOPT A PRIVATE PROPERTY RIGHTS ELEMENTS, PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Submitted By: Planning and Zoning

Mr. Leon presented proposed amendment required per legislative mandate effective July 1, 2021, House Bill 59, Growth Management, requiring all local governments to have a property rights element included in their comprehensive plan. The legislation, modified chapter 163.3177, of the Florida statute to add a property rights element as one of the required elements in all comprehensive plans. Legislation also limits the ability to adopt any other comprehensive plan amendments initiated after July 1, 2021, from being adopted until the property rights element is adopted. There are no inconsistencies identified with the goals objectives and policies of the comprehensive plan. The proposed amendment meets all legislative requirements and is in compliance with chapter 163 of the Florida Statute.

Council discussion and further clarification that it is a mandate not a choice.

Mayor Manning called for further discussion of Council, there being none, Mayor Manning called for public comment.

Ms. Burgess noted that no prior comment cards were received and no comments from the public.

Motion by Vice Mayor O'Connor as a recommendation to Council for first reading of Ordinance 2022-13, seconded by Councilwoman Long-Robinson.

UPON ROLL CALL:

Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES

With all in favor, motion carried without dissent (3-0).

ADJOURNMENT

Mayor Manning thanked everyone that worked on the items.

Mayor Manning identified the next Regular Council meeting to follow and adjourned at 6:22 PM.

Zoie P. Burgess, City Clerk

JohnPaul O'Connor, Mayor