

CITY OF WESTLAKE



MINUTES

City Council Regular Meeting

Monday, March 14, 2022, at 6:30 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road
Westlake, Florida 33470

In efforts to balance the need for the City of Westlake to function and conduct business during the COVID-19 pandemic, we adhered to the recommended social/physical distancing (staying at least six feet away from each other) guidelines, per the Centers for Disease Control and Prevention (CDC) and Palm Beach County's directives. There was limited seating available in the Council Chambers and preregistration was requested for in-person participation.

The instructions for preregistration attendance/participation and viewing of the meeting were provided below:

PREREGISTRATION FOR IN-PERSON ATTENDANCE:

- All interested persons, Quasi-Judicial meeting applicants, their representatives, and witnesses must preregister to attend/participate in a meeting by sending an email to City Clerk, Zoie Burgess at zburgess@westlakegov.com or by phone at 561-530-5880 no later than one (1) business day prior to the meeting date (e.g. by 4:00 P.M. on a Friday, if the meeting is scheduled for that Monday, etc.)
- In-person attendance/participation will be based upon the order in which the preregistration requests are received by the City Clerk. For Public Hearing Quasi-Judicial meetings, precedence into the Council Chambers will be given to applicants, their representatives, and/or witnesses over all other preregistered parties.

COMMUNICATIONS MEDIA TECHNOLOGY – WEBEX:

Members of the public participated in the meeting through electronic means and accessed as follows:

1. Webex meeting from a computer, tablet or smartphone at the following link:
<https://cityofwestlake.my.webex.com/>

Meeting ID: 2631 453 7321

Password: hello

2. Participants also dialed in using phone with the following number:

United States Toll: +1-408-418-9388

Meeting ID: 2631 453 7321

For participants attending the meeting via WebEx, public comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the “raise your hand” feature during the designated time.

Procedures for Public Comment are also provided via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

CITY COUNCIL:

Roger Manning, Mayor

JohnPaul O’Connor, Vice Mayor

Vacant – Seat 1

Kara Crump, Council Member – Seat 2

Katrina Long Robinson, Council Member – Seat 4

CITY STAFF:

Ken Cassel, City Manager

Zoie P. Burgess, City Clerk

Donald J. Doody, Esq., Interim City Attorney

Nilsa Zacarias, Planning & Zoning Director

Suzanne Dombrowski, Engineering Director

A regular meeting of the City Council of the City of Westlake was held on Monday, March 14, 2021, at 6:30 PM., at the Westlake Community Center, 4005 Seminole Pratt Whitney Road.

As a preliminary matter, Ms. Burgess noted that Mayor Roger Manning, Vice Mayor JohnPaul O'Connor, Councilwoman Kara Crump, Pilar Valle Ron and Councilwoman Katrina Long-Robinson were present physically constituting a quorum.

Ms. Burgess provided further instruction regarding public comments, noting that comments will be acknowledged by the mayor and accepted at the appropriate times as indicated in the agenda and those who wish to speak may use the "virtual" hand raise feature.

Ms. Burgess provided the disclaimer that the meeting is being recorded by both voice and video, reminding the audience microphones are live.

Ms. Burgess further explained that microphones will be muted; audience members can unmute themselves and anyone that has called in should mute their device.

Ms. Burgess noted that anyone causing a disruption or being inappropriate will be removed from the meeting. Ms. Burgess reminded Council Members physically present to utilize microphones

CALL TO ORDER

Mayor Manning called the City of Westlake Regular City Council meeting of March 14, 2022, to order at 6:34 p.m.

ROLL CALL

Councilwoman Katrina Long-Robinson
Councilwoman Kara Crump
Councilwoman Pilar Valle Ron
Vice Mayor John Paul O'Connor
Mayor Roger Manning

Also present:

Kenneth Cassel, City Manager
Donald J. Doody, Interim City Attorney
Zoie P. Burgess, CMC City Clerk
Nilsa Zacarias, Planning & Zoning Director
Suzanne Dombrowski, Engineering Director

PLEDGE OF ALLEGIANCE

Mayor Manning led the Pledge of Allegiance.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Manning called for additions, deletions, or modification to the agenda. There being none, Mayor Manning called for a motion.

Motion by Councilwoman Long-Robinson to approve the agenda, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

PUBLIC COMMENTS AND REQUESTS

This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing Council, state your name and address for the record.

Mayor Manning called for public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting and gave the virtual audience a moment to comment. There being no comments, the next item followed.

CONSENT AGENDA

This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.

- A. Financial Report - January 2022

Motion by Councilwoman Long-Robinson to approve the agenda, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES

With all in favor, motion carried without dissent (5-0).

OATH OF OFFICE

- A. Group #4 - Greg Langowski

The Oath of Office was administered by Palm Beach County Commissioner, Melissa McKinlay. Upon Oath, Councilman Langowski took his place on the dais.

B. Group #2 - Julian Martinez

The Oath of Office was administered by City Clerk, Zoie Burgess. Upon Oath, Councilman Martinez took his place on the dais.

C. Mayor - JohnPaul O'Connor

The Oath of Office was administered by State Attorney, Dave Aronberg. Upon Oath, Mayor O'Connor took his place on the dais.

PRESENTATIONS/PROCLAMATIONS

A. Recognition & Proclamation - Group #4 - Katrina Long-Robinson

Presented By: Mayor JohnPaul O'Connor

Mayor O'Connor presented Proclamation and Service Plaque.

B. Recognition & Proclamation - Group #2 - Kara Crump

Presented By: Mayor JohnPaul O'Connor

Mayor O'Connor presented Proclamation and Service Plaque.

C. Recognition & Proclamation - Mayor - Roger Manning

Presented By: Mayor JohnPaul O'Connor

Mayor O'Connor presented Proclamation and Service Plaque.

D. Former Council Comments

Katrina Long-Robinson

Kara Crump

Roger Manning

Each former Council Member provided comments to the audience and newly sworn-in Council.

Mayor O'Connor gave speech and comments on his appointment and to outgoing Council.

Audience Comments:

Michelle McGovern -11758 Osprey Point Circle, Wellington 33449 – Provided congratulatory speech to the newly appointed.

Commissioner Melissa McKinley – 301 North Olive Avenue, West Palm Beach 33401 – Provided congratulatory speech to Council and highlighted her relationship in working with former council members and her efforts to ensure the City sees a future Palm Beach Sheriff's Office Satellite Office.

A brief recess was taken to allow audience to clear. Meeting resumed at 7:34 PM

Mayor O'Connor resumed meeting. For the record, Ms. Burgess noted that the Regular City Council meeting of March 14, 2022, is resuming at 7:32 PM. Interim City Attorney Doody instructed City Clerk to call roll.

ROLL CALL

Councilman Greg Langowski
Councilman Julian Martinez
Councilwoman Pilar Valle Ron
Mayor John Paul O'Connor

E. Proclamation - Florida Bicycle Month - March 2022

Sponsored By: Councilman Langowski

Mayor O'Connor noted the sponsorship of item and presented and read into record the Proclamation.

There being no further comments or discussion, the next item followed.

PUBLIC HEARING

A. A Resolution for the Plat of Woodlands of Westlake

Submitted By: Engineering

RESOLUTION 2022-03

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE PLAT FOR THE WOODLANDS OF WESTLAKE, BEING A PORTION OF SECTIONS 5 AND 6, ALL IN TOWNSHIP 43 SOUTH, RANGE 41 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor O'Connor introduced item and opened for presentation from Mr. Donalson Hearing. Mr. Hearing presented a PowerPoint presentation on Pod R-2 Plat Woodlands and its expected development on 90.731 Acres, the use designated as residential 1 and 2 and the expected number of dwelling units to be 149.

Mayor O'Connor called for Council Comments, there being none, he opened the item up for public comment. Ms. Burgess noted that no public comment cards were received, however a call for virtual comments was made.

Alicia Torres – 5847 Whippoorwill Circle – Inquired if the SE corner of the Estates would also have a lake; does every property have a water view?

Mr. Hearing explained that the lots adjacent to Town Center Parkway are on a large open space tract. He further clarified that majority is not on a water view.

Mr. Doody, by title only, read Resolution 2022-03 into record. Mayor O'Connor called for Motion.

Motion by Councilman Langowski to approve Resolution 2022-03, seconded by Councilman Martinez.

UPON ROLL CALL:

Councilman Langowski	YES
Councilman Martinez	YES
Councilwoman Valle Ron	YES
Mayor O'Connor	YES

With all in favor, motion carried without dissent (4-0).

B. ORDINANCE 2022-02: Vacancy in Candidacy (Second Reading)

Submitted By: Interim City Attorney's Office

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER ____ OF THE CITY'S CODE OF ORDINANCES ENTITLED "____"; CREATING SECTION ____, TO BE ENTITLED "VACANCY IN CANDIDACY;" ESTABLISHING PROCEDURES, PURSUANT TO SECTION 166.031, F.S., TO FILL A VACANCY IN CANDIDACY CAUSED BY THE DEATH, WITHDRAWAL OR REMOVAL FROM THE BALLOT OF A QUALIFIED CANDIDATE FOLLOWING THE END OF THE QUALIFYING PERIOD WHICH LEAVES FEWER THAN TWO CANDIDATES REMAINING TO FILL A POSITION ON THE CITY COUNCIL; PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

Mayor O'Connor introduced item.

Mr. Doody explained the purpose and intent of the Ordinance. Mayor O'Connor opened item for public comment. Ms. Burgess noted that no public comment cards were received, however a call for virtual comments was made. There being no comments, Mayor O'Connor called for a motion.

Motion by Councilwoman Valle Ron to approve Ordinance 2022-02, seconded by Councilman Martinez.

Mr. Doody read Ordinance 2022-02, by title only, into record.

UPON ROLL CALL:

Councilman Martinez	YES
Councilwoman Valle Ron	YES
Mayor O'Connor	YES
Councilman Langowski	YES

With all in favor, motion carried without dissent (4-0).

PUBLIC HEARING - QUASI JUDICIAL

- A. **MSP-2022-01:** Application of 5060 Loxahatchee Retail, LLC c/o Starwood Property Trust, Inc for a Master Signage Plan Modification to include a Pharmacy sign on the Winn-Dixie building elevation facing Seminole Pratt Whitney Road. The subject application is located at 5060 Seminole Pratt Whitney Road, Westlake, Florida, 33470.

Submitted By: Planning and Zoning

Mayor O'Connor introduced item. Mr. Doody swore in all witnesses who will be providing testimony.

Ms. Zacarias presented a PowerPoint presentation for the Master Signage Plan Modification and 1 waiver per Chapter 6. Sign. Section 6.9 Master Sign Plan. Ms. Zacarias explained that the Applicant has added an internal, 900 square foot pharmacy to the store and is requesting an additional exterior pharmacy sign of 17.34 square feet. The additional wall sign exceeds the 1 wall sign allowed by Code. Ms. Zacarias confirmed that Planning and Zoning recommends approval of subject application without conditions.

Mayor O'Connor called for council comments, there being none, the Mayor called for applicant comment. No comments, Mayor O'Connor opened for public comments. Ms. Burgess noted that no public comment cards were received, however a call for virtual comments was made. There being no comments, Mayor O'Connor called for a motion.

Motion by Councilwoman Valle Ron to approve MSP-2022-01, seconded by Councilman Langowski.

UPON ROLL CALL:

Councilwoman Valle Ron	YES
Mayor O'Connor	YES
Councilman Langowski	YES
Councilman Martinez	YES

With all in favor, motion carried without dissent (4-0).

- B. SPR-2021-14:** Application of Minto PBLH, LLC for a **Site Plan Review** of a 227,000 square feet light-industrial warehouse development within Pod H, Parcel G at Westlake Landings. The application includes a one-story North Building with 146,149 square feet; a one-story South Building with 80,851 square feet; and an outdoor screened storage area of maximum 22,700 square feet. The North Building is located at 4851 Seminole Pratt Whitney Road, and the South Building is located at 4821 Seminole Pratt Whitney Road, Westlake, Florida, 33470.

Submitted By: Planning and Zoning

Mayor O'Connor introduced item. Mr. Doody swore in all witnesses who will be providing testimony.

Ms. Zacarias presented a PowerPoint presentation, noting subject property's gross site area of 17.41 acres, the future land use is identified as Downtown Mixed Use and the zoning identified as mixed use. Ms. Zacarias specifically discussed the uses allowed as identified in the Code, and the applicant's requested waiver for fencing height of 8-foot black vinyl fence with opaque slats on the rear of the buildings. Ms. Zacarias explained that the application was reviewed for landscape, drainage, fire safety and traffic. Ms. Zacarias noted that Planning and Zoning and engineering recommend approval of subject application with the following conditions:

1. All uses must be in compliance with the Code definition of "Light Industrial Uses".
2. Overnight storage or parking of delivery vehicles or trucks shall not be permitted on the property except within the designated areas.
3. Repair or maintenance of vehicles shall not be permitted on the property, excluding emergency repairs.
4. Stacking of pods and containers are prohibited.

5. All fencing for outdoor storage areas shall not exceed 10% gross square footage (maximum 22,700 sq. ft.)
6. Stored materials shall not exceed the height of the fence and not extend out from the back bay of the building no more than 60 feet.
7. All chain-link fences shall be black vinyl coated with opaque slats.

Mr. Donalson Hearing presented PowerPoint Presentation on behalf of contract purchaser, noting in the audience, Mr. Ed Mitchell and owner, Minto PBLH, LLC.

Mr. Doody confirmed with applicant they are in agreement with all conditions.

Mr. John Carter, Senior Vice President, Minto PBLH, LLC – provided comment congratulating new council and gave background of the identified use, location and the planned and projected development.

Additional Council discussion.

Mayor O'Connor called for public comment.

Nancy Bongiovanni - 16016 Whippoorwill Circle – made a comment on the light industrial uses statement and would like to recommend adding biohazardous material that could be dumped on the land.

Mr. Hearing acknowledged that all requirements will be met accordingly conforming to all state laws. Ms. Bongiovanni clarified that she is referring to the code language needing language to reference biohazardous material.

Ms. Duhy further explained that any such change would need to be addressed in the Code but reiterated that the protection from various agencies is in place as mentioned by Mr. Hearing and it is sufficient for the said project.

There being no further comment or discussion, Mayor O'Connor called for a motion. Mr. Doody, called upon council to identify any ex-parte communication. Mayor O'Connor acknowledged that he had a site visit.

Additional Council discussion.

Motion by Councilman Langowski to approve SPR-2021-14 with waiver and conditions, seconded by Councilwoman Valle Ron.

UPON ROLL CALL:

Mayor O'Connor	YES
Councilman Langowski	YES
Councilman Martinez	YES
Councilwoman Valle Ron	YES

With all in favor, motion carried without dissent (4-0).

- C. MSP-2021-08:** Application of Minto PBLH, LLC for a Master Signage Plan for two (2) light-industrial warehouse buildings within Pod H, Parcel G at Westlake Landings. Pursuant to *Chapter 6. Sign. Section 6.9 Master Sign Plan*, the subject application includes waivers: Six (6) for Primary Ground Signs, two

(2) for Individual Tenant Ground Signs, seven (7) for Principal Tenant Wall Signs, six (6) for Secondary Tenant Wall Signs, five (5) for Secondary Tenant Rear Wall Signs, four (4) for Building ID Signs and two (2) for Tenant Directional Signs .The North Building is located at 4851 Seminole Pratt Whitney Road, and the South Building is located at 4821 Seminole Pratt Whitney Road, Westlake, Florida, 33470.

Submitted By: Planning and Zoning

Mayor O'Connor introduced item. Mr. Doody swore in all witnesses who will be providing testimony.

Ms. Zacarias presented a PowerPoint presentation where the applicant is requesting approval of a Master Signage Plan for a 17.41-acre, light industrial warehouse in Parcel G, with 32 waivers.

- A. Ground Sign for Commercial Building within Pod (Primary Ground Sign)
 - 1. A fourteen-foot (14') sign height, exceeding code requirement of eight feet (8') maximum.
 - 2. An overall sign area of 155,40 square feet, exceeding maximum 120 square feet.
 - 3. Ground sign copy area of 155,40 square feet, exceeding code maximum of 60 square feet.
 - 4. Sign contains ten (10) tenant names, exceeding the maximum allowed 6 tenant names.
 - 5. A 2.6 feet sign base height, exceeding the 2 feet maximum height allowed.

- B. Ground Sign for Commercial Building within Pod(Individual Tenant Ground Sign)
 - 1. An increase to tenant ground sign height for North Building to three (3) feet from the required two (2) feet maximum height.
 - 2. An increase to tenant ground sign height for South Building to three (3) feet from the required two (2) feet maximum height.

- C. Principal Tenant Wall Signs
 - 1. One sign with a six (6) foot logo, code allows one (1) message per sign.
 - 2. Four (4) signs on the North Building not fronting ROW.
 - 3. Two (2) signs on the South Building not fronting the ROW, code does not allow signs fronting ROW.
 - 4. Copy area of 180 square feet, which exceed code requirements of 90 square feet.
 - 5. Forty (40) inches letter height with a six (6) foot logo, exceeding code requirement of thirty-six (36) inches and addition of logo.
 - 6. and 7. Total of five (5) signs per North Building and two (2) signs per South Building, which exceeds code requirement of one (1) sign per building.

- D. Secondary Tenant Wall Signs
 - 1. Copy area of one (1) line with a five (5) logo, which exceeds requirement of including a logo for both the North and South Building totaling two (2) waivers.
 - 2. Nine (9) signs on the North Building and five (5) signs on the South Building not fronting the ROW, which not fronting right of way is not allowed per code requirements.
 - 3. A copy area of up to 227 square feet, which exceeds code requirement of 90 square feet.
 - 4. Five (5) foot logo, which exceeds code requirement of an addition of logo to wall sign.
 - 5. The applicant is requesting multiple waivers in terms of number of signs, location, copy area, and height.

- E. Secondary Tenant Rear Wall Signs
 - 1. Copy area of two (2) lines with four (4) foot logo, which exceeds code requirement of one (1) per copy area and including a logo. Waivers are for the North and South Building.
 - 2. Eight (8) signs on the North Building and six (6) signs on the South Building not fronting the ROW, which not fronting right of way is not allowed per code requirements.

3. Four (4) logo which exceeds code requirement of an addition logo to a wall sign.
4. The applicant is requesting multiple code waivers in terms of number of signs location, copy area, and height for the secondary tenant rear wall signs.

F. Building ID Signs

1. Copy area of two (2) lines with a six (6) foot logo which exceeds code requirement of one (1) per copy area and including a logo. Deviations are for both the North and South.
2. One (1) Sign on the South Building not fronting the ROW, which not fronting ROW is not allowed per code requirements.
3. Copy area of up to 154 square feet, which exceeds code requirement of 64 square feet.
4. Letter height of forty-eight (48) inches with a six (6) foot logo which exceeds code requirement of thirty-six (36) inches and an addition of logo.
5. The applicant is requesting multiple code waivers in terms of number of signs, location copy area, and height to the building ID signs.

G. Tenant Directional Signs

1. Copy area of 7.4 square feet, which exceeds code requirement of four (4) square feet. Waivers are for both, the North and South Building totaling two (2) requests.
2. The applicant is requesting code waivers in terms of copy area.

Ms. Zacarias confirmed Planning and Zoning and Engineering recommend approval with the following conditions:

1. Tenants will be permitted to have one (1) Principal Tenant Wall Sign. They may also choose to utilize a secondary wall sign in lieu of a principal tenant wall sign but not both unless they are on a different elevation (corner).
2. Each tenant will be permitted only one (1) rear wall tenant sign; however, a major tenant may be permitted two (2).

Mr. Hearing on behalf of applicant presented a PowerPoint Presentation on the proposed Pod H Master Sign Plan.

Council discussion. Mayor O'Connor opened for Public Comment, there being none

Motion by Councilwoman Valle Ron to approve MSP-2021-08 with 32 recommended waivers and two conditions and, seconded by Councilman Langowski.

UPON ROLL CALL:

Mayor O'Connor	YES
Councilman Langowski	YES
Councilman Martinez	YES
Councilwoman Valle Ron	YES

With all in favor, motion carried without dissent (4-0).

NEW BUSINESS

- A. Art in Public Places Advisory Board - Board Appointments

Submitted By: City Clerk's Office

Mayor O'Connor introduced item. Mr. Cassel further explained and recommend modifying appointments in staggered terms.

Councilman Langowski commented that in review of the applications he recommends Nancy Bongiovanni to the three-year term. Mr. Doody suggested that each application be reviewed one by one for the specific terms and be approved independently, followed by the approval of the Resolution.

Mayor O'Connor noted that there are five applications and five seats available.

Council discussion.

Mayor O'Connor recommended Ms. Bongiovanni for a three-year term and Ms. Lewis for a two-year term; council agreed.

Motion by Councilman Langowski to appoint Nancy Bongiovanni with a three-year term to the Art in Public Places Advisory Board, seconded by Councilwoman Valle Ron.

UPON ROLL CALL:

Councilman Langowski	YES
Councilman Martinez	YES
Councilwoman Valle Ron	YES
Mayor O'Connor	YES

With all in favor, motion carried without dissent (4-0).

Motion by Councilman Langowski to appoint Gail Lewis with a two-year term to the Art in Public Places Advisory Board, seconded by Councilman Martinez.

UPON ROLL CALL:

Councilman Martinez	YES
Councilwoman Valle Ron	YES
Mayor O'Connor	YES
Councilman Langowski	YES

With all in favor, motion carried without dissent (4-0).

Mayor O'Connor recommended that the remaining applicants be appointed to a one-year term. Council discussion

Motion by Councilman Langowski to appoint Jennifer Estis, Lauren Mondel, and Paul Abrams with one-year terms to the Art in Public Places Advisory Board, seconded by Councilwoman Valle Ron.

UPON ROLL CALL:

Councilwoman Valle Ron	YES
Mayor O'Connor	YES

Councilman Langowski	YES
Councilman Martinez	YES

With all in favor, motion carried without dissent (4-0).

Mr. Doody read Resolution 2022-04, by title only, into the record. Motion by Councilman Langowski to approve Resolution 2022-04, seconded by Councilman Martinez.

UPON ROLL CALL:

Mayor O'Connor	YES
Councilman Langowski	YES
Councilman Martinez	YES
Councilwoman Valle Ron	YES

With all in favor, motion carried without dissent (4-0).

CITY COUNCIL COMMENTS

- A. Councilman Greg Langowski – Commented that he looks forward to serving the citizens of Westlake and working with Council.
- B. Councilman Martinez – Commented that he is excited about having a citizen-based Council and looks forward to serving the community.
- C. Councilwoman Valle Ron – Commented that she is excited for the new year and congratulated her fellow councilmembers.
- D. Vacant Seat
- E. Mayor JohnPaul O'Connor – Mayor O'Connor requested a workshop be conducted to discuss the vacant seat and applicants. Mayor O'Connor also requested that the appointment of Vice Mayor be conducted at the May meeting and the appointment of the Council vacancy be completed at the May meeting.

Mr. Cassel suggested that a Workshop be held late April to discuss.

Councilman Langowski noted that the request for applications is set for the following day, March 15th. Mr. Cassel acknowledged and stated it would allow for additional time and recommended Council set a date now for the workshop.

Mayor O'Connor inquired if the Vice Mayor appointment can be brought up at the April meeting and then tabled. Mr. Doody advised against, as language in the Charter states that the appointment of the Vice Mayor "shall elect" at the first regular meeting after the March Election.

For clarification, Mr. Cassel confirmed with Council that they would appoint the vice mayor seat at the April meeting and appoint the vacancy at the May meeting.

Further Council discussion with a decision to set Workshop meeting for April 19, 2022, at 6:30 PM, to discuss candidates for council vacancy.

Further Council discussion. Councilman Langowski inquired of the cutoff date. Ms. Burgess requested two weeks prior to meeting date. Mr. Cassel confirmed a cutoff date of April 5th.

REPORT - STAFF

A. Palm Beach County Sheriff's Office - Monthly Report: February

Submitted By: Captain Craig Turner

For Informational Purposes Only

REPORT - CITY ATTORNEY

Mr. Doody congratulated council and noted that he and the firm look forward to working with them.

REPORT - CITY MANAGER

Mr. Cassel congratulated Council and explained that he is looking forward to working with them. Mr. Cassel also gave a brief updated of Christ Fellowship's progress.

PUBLIC COMMENTS

This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing Council, state your name and address for the record.

Mayor O'Connor called for public comments. Ms. Burgess noted that there were no previous public comments received and gave the virtual audience a moment to comment.

Alicia Torres – 5847 Whippoorwill Circle – Congratulated staff and exclaimed her excitement to have a resident-run board and requested clarification of upcoming dates. Mr. Cassel confirmed the upcoming meeting dates.

There being no further comments, the next item followed.

ADJOURNMENT

There being no further business, Mayor O'Connor adjourned the meeting at 9:42 PM.