

CITY OF WESTLAKE



MINUTES

City Council Regular Meeting

Monday, February 14, 2022 at 6:30 PM

Westlake Council Chambers
4005 Seminole Pratt Whitney Road
Westlake, Florida 33470

In efforts to balance the need for the City of Westlake to function and conduct business during the COVID-19 pandemic, we will adhere to the recommended social/physical distancing (staying at least six feet away from each other) guidelines, per the Centers for Disease Control and Prevention (CDC) and Palm Beach County's directives. There was limited seating available in the Council Chambers and preregistration was requested for in-person participation.

The instructions for preregistration attendance/participation and viewing of the meeting were outlined below:

PREREGISTRATION FOR IN-PERSON ATTENDANCE:

- All interested persons, Quasi-Judicial meeting applicants, their representatives, and witnesses must preregister to attend/participate in a meeting by sending an email to City Clerk, Zoie Burgess at zburgess@westlakegov.com or by phone at 561-530-5880 no later than one (1) business day prior to the meeting date (e.g. by 4:00 P.M. on a Friday, if the meeting is scheduled for that Monday, etc.)
- In-person attendance/participation will be based upon the order in which the preregistration requests are received by the City Clerk. For Public Hearing Quasi-Judicial meetings, precedence into the Council Chambers will be given to applicants, their representatives, and/or witnesses over all other preregistered parties.

COMMUNICATIONS MEDIA TECHNOLOGY – WEBEX:

Members of the public participated in the meeting through electronic means and accessed as follows:

1. Webex meeting from a computer, tablet or smartphone at the following link:
<https://cityofwestlake.my.webex.com/>

Meeting ID: 2634 613 3737

Password: hello

2. Participants also dialed in using phone with the following number:

United States Toll: +1-408-418-9388

Meeting ID: 2634 613 3737

For participants attending the meeting via WebEx, public comments will be accepted via an electronic comment card, at least 24 hours prior to the public meeting and also acknowledged during the meeting when participants utilize the “raise your hand” feature during the designated time.

Procedures for Public Comment are also provided via the City website:

<https://www.westlakegov.com/cityclerk/page/covid-19-public-meetings>

CITY COUNCIL:

Roger Manning, Mayor

JohnPaul O’Connor, Vice Mayor

Pilar Valle Ron, Council Member – Seat 1

Kara Crump, Council Member – Seat 2

Katrina Long Robinson, Council Member – Seat 4

CITY STAFF:

Ken Cassel, City Manager

Zoie P. Burgess, City Clerk

Donald J. Doody, Esq., City Attorney

Nilsa Zacarias, Planning & Zoning Director

Suzanne Dombrowski, Engineering Director

CALL TO ORDER

Mayor Manning called the City of Westlake Regular City Council meeting of February 14, 2022, to order at 6:31 PM.

ROLL CALL

Councilwoman Katrina Long-Robinson
Councilwoman Kara Crump
Councilwoman Valle Ron
Vice Mayor JohnPaul O'Connor
Mayor Roger Manning

Also, present:

Kenneth Cassel, City Manager
Donald J. Doody, Interim City Attorney
Zoie P. Burgess, CMC, City Clerk
Nilsa Zacarias, Planning & Zoning Director
Suzanne Dombrowski, Engineering Director

PLEDGE OF ALLEGIANCE

Mayor Manning led the Pledge of Allegiance.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Manning called for any additions, deletions, or modifications to the agenda. Mayor Manning noted none.

Motion by Vice Mayor O'Connor to approve the agenda as presented, seconded by Councilwoman Crump.

UPON ROLL CALL:

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

PUBLIC COMMENTS AND REQUESTS- (OPEN FORUM NON-AGENDA ITEMS)

This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing Council, state your name and address for the record.

Mayor Manning inquired of any public comments.

Ms. Burgess noted there were no public comment cards received prior to the meeting. Ms. Burgess gave the virtual participants a moment to raise a virtual hand or unmute their devices and provided a reminder to state name and address.

There being no further comments, the next item followed.

CONSENT AGENDA

This section of the agenda consists of routine or administrative items that require final approval by the City Council and may be approved in its entirety by a single motion. There will be no discussion of these items unless a City Council Member requests such, in which event, the item will be removed from the Consent Agenda and considered on a future agenda.

- A. Financial Report - December 2021
- B. Minutes - Regular City Council Meeting - October 11, 2021 – DRAFT

Motion by Councilwoman Crump to approve the Consent Agenda, seconded by Councilwoman Long-Robinson.

UPON ROLL CALL:

Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES

With all in favor, motion carried without dissent (5-0).

PRESENTATIONS/PROCLAMATIONS

There being no further comments, the next item followed.

PUBLIC HEARING

- A. A Resolution for the Final Plat of Cresswind Palm Beach Phase 5
Submitted By: Engineering

RESOLUTION 2022-01

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE FINAL PLAT FOR CRESSWIND PALM BEACH PHASE 5, BEING A PORTION OF SECTIONS 6 AND 7, TOWNSHIP 43 SOUTH, RANGE 41 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 2022-01, by title only, was read into the record. On behalf of applicant, Mr. Hearing presented the supporting documents.

Mr. Cassel informed the Board that CSID had approved this mater at their last meeting.

Mayor Manning called for public comment.

Ms. Burgess noted there were no previous comment cards received but gave the virtual audience a moment to speak; there being none, Mayor Manning called for a motion.

Motion by Councilwoman Long-Robinson to adopt Ordinance 2022-01, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES

With all in favor, motion carried without dissent (5-0).

- B. A Resolution for the Plat Town Center Parkway – Phase III and River Bend

Submitted By: Engineering

RESOLUTION 2022-02

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, APPROVING THE PLAT TOWN CENTER PARKWAY – PHASE III AND RIVER BEND, BEING A PORTION OF SECTIONS 5, 6, AND 8, TOWNSHIP 43 SOUTH, RANGE 41 EAST, CITY OF WESTLAKE, PALM BEACH COUNTY, FLORIDA, PROVIDING FOR RECORDATION, PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read Ordinance 2022-02, by title only, into the record. On behalf of Minto PBLH, LLC Mr. Hearing presented the supporting documents.

The Board was informed that Seminole Improvement District had approved this mater at their last meeting. Mr. Hearing estimates the work to be completed within a year.

Mayor Manning called for public comment.

Ms. Burgess noted there were no previous comment cards received but gave the virtual audience a moment to speak; there being none, Mayor Manning called for a motion.

Motion by Councilwoman Crump to adopt Ordinance 2022-02, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Vice Mayor O'Connor	YES
Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilwoman Valle Ron	YES

With all in favor, motion carried without dissent (5-0).

- C. Ordinance: Vacancy in Candidacy

Submitted By: Interim City Attorney's Office

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, AMENDING CHAPTER ____ OF THE CITY'S CODE OF ORDINANCES ENTITLED "____"; CREATING SECTION _____, TO BE ENTITLED "VACANCY IN CANDIDACY;" ESTABLISHING PROCEDURES, PURSUANT TO SECTION 166.031, F.S., TO FILL A VACANCY IN CANDIDACY

CAUSED BY THE DEATH, WITHDRAWAL OR REMOVAL FROM THE BALLOT OF A QUALIFIED CANDIDATE FOLLOWING THE END OF THE QUALIFYING PERIOD WHICH LEAVES FEWER THAN TWO CANDIDATES REMAINING TO FILL A POSITION ON THE CITY COUNCIL; PROVIDING FOR CODIFICATION, PROVIDING FOR A CONFLICTS CLAUSE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

Mayor Manning introduced item. Mr. Doody read Ordinance 2022-02, by title only, into the record.

Mayor Manning called for public comment.

Ms. Burgess noted there were no previous comment cards received but gave the virtual audience a moment to speak.

Ms. Alicia Torres – 5847 Whippoorwill Circle – Questioned if there was an ordinance in place for when the mayor is moves up in position and leaves a vacancy. This process will be discussed later in the meeting.

Ms. Tapiero – 5991 Whippoorwill Circle – clarified that there is only one candidate running in March.

Ms. Burgess noted there were no additional comments, Mayor Manning called for a motion.

Motion by Councilwoman Crump to adopt Ordinance for Vacancy in Candidacy, seconded by Councilwoman Valle Ron.

UPON ROLL CALL:

Mayor Manning	YES
Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES

With all in favor, motion carried without dissent (5-0).

- D. Amendment to Comprehensive Development Plan - Private Property Rights Elements (First Reading)

Submitted By: Planning & Zoning

ORDINANCE 2022-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, ADOPTING AN AMENDMENT TO ITS COMPREHENSIVE DEVELOPMENT PLAN IN ACCORDANCE WITH THE MANDATES SET FORTH IN SECTION 163.3184, FLORIDA STATUES, TO ADD AND ADOPT A PRIVATE PROPERTY RIGHTS ELEMENTS, PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY, AND PROVIDING AN EFFECTIVE DATE.

Mayor Manning introduced item. Mr. Doody read Ordinance 2022-01, by title only, into the record.

Mayor Manning called for public comment.

Ms. Burgess noted there were no previous comment cards received but gave the virtual audience a moment to speak; there being none, Mayor Manning called for a motion.

Motion by Councilwoman Long-Robinson to adopt Ordinance 2022-01, seconded by Vice Mayor O'Connor.

UPON ROLL CALL:

Councilwoman Long-Robinson	YES
Councilwoman Crump	YES
Councilwoman Valle Ron	YES
Vice Mayor O'Connor	YES
Mayor Manning	YES

With all in favor, motion carried without dissent (5-0).

CITY COUNCIL COMMENTS

A. Councilwoman Katrina Long Robinson – Wished everyone a happy Valentine’s Day. Commented there are three schools in the City that are not title one schools which means they do not receive funding for free and reduced lunch. Ms. Long Robinson suggested the Board place a grant program to support these schools that are not Title I schools in the area.

B. Councilwoman Kara Crump – No Comment

C. Councilwoman Valle Ron - wished everyone a happy Valentine’s Day. She also expressed her support for Ms. Long Robinson’s comment regarding support for the grant for the non-title one schools in the area.

D. Vice Mayor JohnPaul O'Connor – the tax collector’s office to reopen on February 22, 2022. Winn-Dixie to open early next month. Thanked the Staff and wished everyone a happy Valentine’s Day.

E. Mayor Roger Manning – Thanked the staff and wished everyone a happy Valentine’s Day.

REPORT - STAFF

None

REPORT - CITY ATTORNEY

Mr. Doody noted that Council training will be scheduled in April or May.

REPORT - CITY MANAGER

Mr. Cassel explained that due to issues with traffic, the engineering department will conduct a study. Based on the results of this study Mr. Cassel is recommending that the speed limit on all roads be 30 mph. A resolution will be prepared for the next meeting with further details. The Board requested the opinion of the sheriff, who expressed that the speed limit should remain a constant 25 mph in the gated neighborhoods and a constant 30 mph on all other roads. The Board is in consensus to move forward with these changes.

Mr. Cassel suggested that applications for the upcoming vacancy for the Vice Mayor seat should start being accepted as of March 15, 2022, thru the March 30, 2022. A workshop will be held on April 4, 22 for interviews. The open seat will then be filled at the April meeting. The Board was in consensus with this timeline.

Mr. Cassel confirmed that the time frame to received applications for the Art in Public Places Board is open.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

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Ms. Burgess noted that there were no public comment cards received but gave the virtual audience a moment to comment.

Nancy Bongiovanni – 16016 Whippoorwill Circle – Thank the Mayor and Vice Mayor for there hard work.

Ms. Alicia Torres – 5847 Whippoorwill Circle – Suggested adding traffic circle signs and reflectors. She also questioned if the applicant for the vacancy must submit an application along with the resume. Mr. Cassel and Ms. Burgess confirmed that there is a Board application to be submitted with the resume. Mr. Cassel also responded that the traffic study that was done did included traffic signs. Those changes to take effect soon.

ADJOURNMENT

There being no further business, Mayor Manning adjourned the meeting at 7:26 PM.

Zoie P. Burgess,CMC City Clerk

JohnPaul O'Connor, Mayor