



## Meeting Agenda Item Coversheet

<b>MEETING DATE:</b>		09/14/2020	<b>Submitted By:</b> Kenneth Cassel, City Manager	
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>		Consideration and action on engagement letter for auditing services with Berger, Toombs, Elam, Gaines, & Frank for the year ending September 30, 2020.		
<b>STAFF RECOMMENDATION:</b> (MOTION READY)		It is staff's recommendation that Council move to approve the engagement letter for auditing services with Berger, Toombs, Elam, Gaines, & Frank for the year ending September 30, 2020; and authorize City Manager to execute the agreements.		
<b>SUMMARY and/or JUSTIFICATION:</b>				
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>		<b>BUDGET:</b>	
	<b>STAFF REPORT:</b>		<b>PROCLAMATION:</b>	
	<b>EXHIBIT(S):</b>		<b>OTHER:</b>	
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>				
<b>SELECT, if applicable</b>	<b>RESOLUTION:</b>		<b>ORDINANCE:</b>	
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(if Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank) <b><u>Please keep text indented.</u></b></i>				
<b>FISCAL IMPACT (if any):</b>		Not to Exceed		\$ 5,250