

# CITY OF WESTLAKE



## MINUTES

### **Education Advisory Board Meeting**

Thursday, April 10, 2025, at 6:00 PM

4001 Seminole Pratt Whitney Road,  
Westlake FL 33470

### **Board Members:**

Anita Kaplan, Chair  
Lisa Barron, Vice Chair  
Colleen Forlizzi, Board Member  
Krystal Lexima, Board Member

### **City Staff:**

Greg Langowski, Councilmember Liaison  
Zoie P. Burgess, CMC, City Clerk

A meeting of the Education Advisory Board of the City of Westlake was held on Thursday, April 10, 2025, at 6:00 PM., at Westlake City Hall, 4001 Seminole Pratt Whitney Road. Members of the public also live streamed the meeting through electronic means and accessed as follows:

1. Webex Meeting: <https://cityofwestlake.my.webex.com/>

Meeting ID:	2868 356 8856
Password:	hello

2. By Phone:  
United States Toll: +1-650-479-3208  
Meeting ID: 2868 356 8856

### **CALL TO ORDER**

Chair Anita Kaplan called the Westlake Education Advisory Board meeting of Thursday, April 10, 2025, to order at 6:00 PM.

### **ROLL CALL**

Present and constituting a quorum:

Board Member Krystal Lexima  
Board Member Colleen Forlizzi  
Board Vice Chair Lisa Barron  
Board Chair Anita Kaplan

Also present:

Zoie Burgess, CMC, City Clerk  
Greg Langowski, Vice Mayor

### **PLEDGE OF ALLEGIANCE**

Board Chair Kaplan led the pledge of allegiance.

### **APPROVAL OF AGENDA**

Chair Kaplan called for a motion to approve the agenda.

Motion by Vice Chair Barron to approve the agenda for April 10, 2025, seconded by Board Member Forlizzi.

### **UPON ROLL CALL:**

Board Member Lexima	YES
Board Member Forlizzi	YES
Board Vice Chair Barron	YES
Board Chair Kaplan	YES

With all in favor, motion carried without dissent (4-0).

### **APPROVAL OF MINUTES**

A. Minutes\_Education Advisory Board Meeting - 1.16.2025

Chair Kaplan called for a motion to approve.

Motion by Board Vice Chair Barron to approve the minutes of January 16, 2025, seconded by Board Member Forlizzi.

**UPON ROLL CALL:**

Board Member Lexima	YES
Board Member Forlizzi	YES
Board Vice Chair Barron	YES
Board Chair Kaplan	YES

With all in favor, motion carried without dissent (4-0).

**UNFINISHED BUSINESS**

A. Review of EAB Position Description

Board Chair Kaplan requested that the Board review the position description.

B. School Board Meetings /PTA meetings

Board Discussion of attending upcoming School Board Meeting and other local advisory board meetings.

Further Board discussion about volunteering in schools and funding.

Board discussion regarding zoning for the new school being built and wanting to have discussions with the School Board to ensure that residents of Westlake would attend this school.

C. Discussion of the April 1st Westlake Council Meeting Re: Strategic Plan Report by Board Chair Kaplan

The Board discussed funding and how funds would be distributed.

The Board discussed volunteering and also obtaining business cards, or other means to help identify them as Education Advisory Board members.

The Board discussed the drafted letter to be submitted for Council review regarding zoning and boundaries.

D. Updates of Restaurant Assignments and related Letter and Flyer

The Board discussed the local restaurant sponsorship initiative and the flyer and letter criteria for submission to the City Council for review. Further Board discussion on member assignments:

Chair Kaplan – Marcos Pizza

Vice Chair Barron – Taco Bell and Gator Shack

Board Member Forlizzi – Chipotle and Habit Burger

Board Member Lexima – 3Natives and Starbucks

Chair Kaplan called for a motion to approve the flyer for Osceola Creek Middle School.

Motion by Vice Chair Barron to approve the flyer for Osceola Creek Middle School, seconded by Board Member Forlizzi

**UPON ROLL CALL:**

Board Member Forlizzi	YES
Board Vice Chair Barron	YES
Board Chair Kaplan	YES
Board Member Lexima	YES

With all in favor, motion carried without dissent (4-0).

Chair Kaplan called for a motion to approve the fundraiser event flyer for Golden Grove Elementary.

Motion by Vice Chair Barron to approve the fundraiser event flyer for Golden Grove Elementary, seconded by Board Member Forlizzi

**UPON ROLL CALL:**

Board Vice Chair Barron	YES
Board Chair Kaplan	YES
Board Member Lexima	YES
Board Member Forlizzi	YES

With all in favor, motion carried without dissent (4-0).

Chair Kaplan called for a motion to approve the flyer for Seminole Ridge High School.

Motion by Vice Chair Barron to approve the flyer for Seminole Ridge High School, seconded by Board Member Forlizzi

**UPON ROLL CALL:**

Board Chair Kaplan	YES
Board Member Lexima	YES
Board Member Forlizzi	YES
Board Vice Chair Barron	YES

With all in favor, motion carried without dissent (4-0).

Motion by Vice Chair Barron to approve the sponsorship letter as read, with the exception of changing 20% to 10%, and to include blogs as well as the City letterhead, seconded by Board Member Forlizzi.

**UPON ROLL CALL:**

Board Member Lexima	YES
Board Member Forlizzi	YES
Board Vice Chair Barron	YES
Board Chair Kaplan	YES

With all in favor, motion carried without dissent (4-0).

Motion by Vice Chair Barron to approve the letter to the Zoning Committee at the School District Office and put it on letterhead, seconded by Board Member Forlizzi.

**UPON ROLL CALL:**

Board Member Forlizzi	YES
Board Vice Chair Barron	YES
Board Chair Kaplan	YES
Board Member Lexima	YES

With all in favor, motion carried without dissent (4-0).

**NEW BUSINESS**

A. EAB Chairman and Vice Chairman selection - April 2025-April 2026

Vice Chair Barron nominated Chair Kaplan to remain as Board Chair, seconded by Board Member Lexima.

Chair Kaplan asked if she could nominate and was instructed that she must first pass the gavel to Vice Chair Barron and then make a motion to make a nomination.

Chair Kaplan made a nomination for Vice Chair Barron to continue to serve as Vice Chair, seconded by Board Member Lexima.

Motion by Board Member Forlizzi to keep Chair Kaplan as Board Chair of the Education Advisory Board, seconded by Board Member Lexima.

**UPON ROLL CALL:**

Board Vice Chair Barron	YES
Board Chair Kaplan	YES
Board Member Lexima	YES
Board Member Forlizzi	YES

With all in favor, motion carried without dissent (4-0).

Motion by Board Member Forlizzi to keep Vice Chair Barron as Board Vice Chair of the Education Advisory Board, seconded by Board Member Lexima.

**UPON ROLL CALL:**

Board Chair Kaplan	YES
Board Member Lexima	YES
Board Member Forlizzi	YES
Board Vice Chair Barron	YES

With all in favor, motion carried without dissent (4-0).

B. Potential Trade Showcase

The Board discussed the opportunities available for trade school showcases and how they can incorporate fundraising and bringing in the principal of the high school for further discussion.

C. Business Cards/ EAB as Volunteers

Previously discussed under Unfinished Business.

### **BOARD MEMBER COMMENTS/REPORTS/UPDATES**

Board Member Forlizzi noted that Cresswind is awarding two scholarships of \$1,000 to two high school seniors from Seminole Ridge High School but needs more applicants because the application deadline is April 19, 2025.

Vice Mayor Langowski commented that the Florida League of Cities is awarding a \$5,000 scholarship for students that are wanting to work in government and the application deadline is May 1, 2025.

### **PUBLIC COMMENTS**

*This section of the agenda allows for comments from the public to address the Board. Each speaker will be given a total of three (3) minutes to comment. Please address the Board from podium, and prior to addressing the Board, state your name and address for the record.*

Chair Kaplan called for public comments.

Public Comment - Board Chair Kaplan updated the Board on an email received from a representative of Roger Dean Stadium who wants to do a fundraiser and would like the Education Advisory Board to be a recipient of some portion of the funds.

Public Comment – Alicia Torres – 5847 Whipporwill Cir. – Ms. Torres noted that the score board is dated.

Ms. Torres stated that she had an issue with the verbiage on the flyer because the word “giving” was used. She recommended that in the future to use a different term.

### **ADJOURNMENT**

There being no further business, Chair Kaplan adjourned the meeting at 7:47 PM

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Zoie P. Burgess, City Clerk

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Anita Kaplan, Board Chair