



# Meeting Agenda Item Coversheet

<b>MEETING DATE:</b>	September 11, 2025	<b>Submitted By:</b> Administration
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>	RESOLUTION 2025-25 - Residential Solid Waste Services Annual Special Assessment	
<b>STAFF RECOMMENDATION:</b> (MOTION READY)	Motion to Approve Resolution 2025-25	
<b>SUMMARY and/or JUSTIFICATION:</b>	<p>The City Council adopted Ordinance 2017-7 on January 8, 2017. Ordinance 2017-7 authorizes the collection of solid waste and recyclable materials within the City and provides for definitions relating to those services.</p> <p>On July 22, 2019, the City entered into an Agreement with Advanced Disposal Services Solid Waste Services, Inc., for the collection of solid waste and recyclable materials in the City.</p> <p>On December 14, 2020, the City Council adopted Resolution 2020-40, referred to as the Intent Resolution, in order to commence the process to levy and collect a special assessment for the collection and disposal costs of the mandatory solid waste services for residential properties in the City. Relying on the Florida Statutes, the City adhered to the Uniform Assessment Collection Act ("Uniform Method") to collect the special assessment on the annual property tax bills commencing with the tax bills that were mailed in November of 2021.</p> <p>On July 12, 2021, the City Council adopted Ordinance 2021-02 (the "Ordinance"), which authorized a Residential Solid Waste Services Special Assessment to fund the costs of providing Residential Solid Waste Collection Services and Residential Recycling Collection Services.</p> <p>On July 1, 2025, adopted Resolution No. 2025-16 (the "Preliminary Assessment Resolution"), referencing the Residential Solid Waste Services to be provided to Assessed Property, describing the method of apportioning the Residential Solid Waste Services Assessed Cost to compute the Residential Solid Waste Services Special Assessment for Residential Solid Waste Services against Assessed Property, estimating a rate of assessment, and directing the preparation of the Assessment Roll and provision of the notice to the affected landowners. Resolution 2025-16 set the amount of Assessed Costs at \$948,672.00, and the assessment rate at \$324.00 per residential unit.</p> <p>In order to impose the Residential Solid Waste Services Special Assessment for the Fiscal Year beginning October 1, 2025, the 2021 Ordinance requires the City Council to conduct a public hearing and adopt an Annual Assessment Resolution during its budget adoption process. The Annual Assessment Resolution establishes the rate of assessment and approves the Assessment Roll for the upcoming Fiscal Year, with such amendments as the</p>	

	<p>City Council deems appropriate, after hearing comments and objections of all interested parties.</p> <p>The proposed resolution is the Annual Assessment Resolution as required under the 2021 Ordinance. It confirms and approves the Assessment Roll, confirms the Assessed Costs at \$948,672.00, and levies the special assessment at a rate of \$324.00.</p> <p>Upon adoption of the Annual Assessment Resolution, the City will certify the Non-Ad Valorem Assessment Roll to the Palm Beach County Tax Collector by September 15, 2025. The special assessments will be collected on the annual property tax bills to be mailed in November of 2025.</p>			
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>		<b>BUDGET:</b>	
	<b>STAFF REPORT:</b>		<b>PROCLAMATION:</b>	
	<b>EXHIBIT(S):</b>		<b>OTHER:</b>	
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>				
<b>SELECT, if applicable</b>	<b>RESOLUTION:</b>		<b>ORDINANCE:</b>	
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(if Item is <u>not</u> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank)</i> <b><u>Please keep text indented.</u></b>	<b>RESOLUTION 2025-25</b>  <b>A RESOLUTION OF THE CITY OF WESTLAKE, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE SERVICES, IN THE CITY OF WESTLAKE, FLORIDA; APPROVING THE ASSESSMENT RATE FOR RESIDENTIAL SOLID WASTE SERVICES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2025; IMPOSING A RESIDENTIAL SOLID WASTE SERVICES SPECIAL ASSESSMENT AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF WESTLAKE FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2025; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.</b>			
<b>FISCAL IMPACT (if any):</b>			\$	