

Reply To: [tduhy@llw-law.com](mailto:tduhy@llw-law.com)

August 1, 2022

Kenneth Cassel, City Manager  
City of Westlake  
4001 Seminole Pratt Whitney Road  
Westlake, FL 33470

Dear Mr. Cassel:

Please accept this letter as an application on behalf of Minto PBLH, LLC, for concurrent review of a small scale comprehensive plan amendment to the City of Westlake's Future Land Use Map and a rezoning for the Parcel known as Pod PC-2, which is more fully described in the attached Legal Description.<sup>1</sup> Pursuant to the requirements of *Chapter 2: Land Development Procedures, Article 2*, this comprehensive plan and rezoning application includes the following documents:

- Data and Analysis and Justification Statement for Comprehensive Plan Amendment and Rezoning
- City of Westlake Existing Zoning Map
- Applicant's Proposed Zoning Map
- Property Legal Description
- Abstracted Survey
- Owner's Affidavit
- Application Fee Detail
- Fee Authorization Form from Applicant
- Approved Site Plan for Adjacent Development
- GIS map series:
  - Aerial Location Exhibits (2)
  - Existing Future Land Use Map (2)
  - Applicant's Proposed Future Land Use Map

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- Existing Zoning Map (2)
- Proposed Zoning Map
- Planned Landscape Buffer Map

The Applicant will collaborate closely with City staff to bring this application to completion as quickly as possible. The Applicant and the entire development team are available to answer any questions staff might have and/or provide necessary information to supplement the information provided in the submittal. If the City requires any additional information to process the subject applications, please do not hesitate to contact me.

Very truly yours,



Tara W. Duhy  
Executive Shareholder

TWD/lb

c: Donald J. Doody  
John Carter  
Don Hearing  
Nilsa Zacarias

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<sup>i</sup> The Planning and Zoning Director has advised that no application form exists for the requested approvals.