Meeting Agenda Item Coversheet

MEETING DATE:	January 11, 2021	**Submitted By:** Administration
SUBJECT: *This will be the name of the Item as it will appear on the Agenda*	Westlake City Hall Closures	
STAFF RECOMMENDATION: **(**MOTION READY)	**Motion to approve Resolution 2021-04 Westlake City Hall Closures.**	
SUMMARY *and/or* **JUSTIFICATION:**	**Designating days the City of Westlake will not be open for normal business hours (Holidays and/or observances).**	

SELECT, *if applicable*	**AGREEMENT:**		**BUDGET:**	
	STAFF REPORT:		**PROCLAMATION:**	
	EXHIBIT(S):	x	**OTHER:**	
IDENTIFY EACH ATTACHMENT. *For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exbibit B*	Exhibit "A" Westlake City Hall Closures			
SELECT, *if applicable*	**RESOLUTION:**	x	**ORDINANCE:**	
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE *(if Item is **not** a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank)* **Please keep text indented.**	**RESOLUTION 2021-04** **A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF WESTLAKE, FLORIDA, DESIGNATING DAYS WHEREIN THE CITY OF WESTLAKE WILL NOT BE OPEN FOR NORMAL BUSINESS HOURS.**			
FISCAL IMPACT *(if any):*				$