

# CITY OF WESTLAKE



## MINUTES

### **Education Advisory Board Meeting**

Tuesday, April 16, 2024 at 6:00 PM

The Lodge at Westlake Adventure Park  
5490 Kingfisher Blvd.  
Westlake, Florida 33470

### **Board Members:**

Anita Kaplan, Chair  
Lisa Barron, Vice Chair  
Colleen Forlizzi, Board Member  
Krystal Lexima, Board Member  
Keith Miller, Board Member

### **CITY STAFF:**

Greg Langowski, Councilmember Liaison  
Zoie P. Burgess, CMC, City Clerk  
Donald J. Doody, Esq., City Attorney

A meeting of the Education Advisory Board of the City of Westlake was held on Tuesday, April 16, 2024, at 6:00 PM., at The Lodge at Westlake Adventure Park, 5490 Kingfisher Blvd. Members of the public also live streamed the meeting through electronic means and accessed as follows:

1. Webex Meeting: <https://cityofwestlake.my.webex.com/>

Meeting ID: 2632 156 3955

Password: hello

2. By Phone:

United States Toll: +1-408-418-9388

Meeting ID: 2632 156 3955

**OATH OF OFFICE**

A. Oath of Office

Barron, Lisa, Regular Board Member

Forlizzi, Colleen, Regular Board Member

Kaplan, Anita, Regular Board Member

Lexima, Krystal, Regular Board Member

Miller, Keith, Regular Board Member

Council Liaison, Greg Langowski, called for Ms. Ramirez to administer the Oath of office.

Ms. Ramirez administered the Oath of Office to all new board members.

**CALL TO ORDER**

Mr. Langowski called the City of Westlake Education Advisory Board meeting of Tuesday April 16, 2024, to order at 6:08 PM.

**ROLL CALL**

Present and constituting a quorum:

Board Member Lisa Barron

Board Member Colleen Forlizzi

Board Member Anita Kaplan

Board Member Krystal Lexima

Board Member Keith Miller

Also present:

Greg Langowski, Councilmember Liaison

Donald J. Doody, Esq., City Attorney

Zoie Burgess, City Clerk

Mery Ramirez, Recording Clerk

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## **PLEDGE OF ALLEGIANCE**

Mr. Langowski led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

Mr. Langowski called for a motion to approve the agenda.

Motion by Board Member Lisa Barron to approve the agenda, seconded by Board Member Krystal Lexima.

## **UPON ROLL CALL:**

Board Member Barron	YES
Board Member Forlizzi	YES
Board Member Kaplan	YES
Board Member Lexima	YES
Board Member Miller	YES

With all in favor, motion carried without dissent (5-0).

## **NEW BUSINESS**

### A. Introduction of Board Members

Barron, Lisa  
Forlizzi, Colleen  
Kaplan, Anita  
Lexima, Krystal  
Miller, Keith

Mr. Langowski called for Board Members to introduce themselves and give a brief background of their education experience. Board members gave a brief description of their experience in the educational field.

### B. Board Organization - Selection of Board Chair and Vice Chair

Mr. Langowski introduced item and called for members to vote on a Chair and Board Chair.

Advisory Board discussed item and voted on selecting a Board Chair and Vice Chair.

Motion by Board Member Barron to select Anita Kaplan as Board Chair, seconded by Board Member Miller.

## **UPON ROLL CALL:**

Board Member Forlizzi	YES
Board Member Kaplan	YES
Board Member Lexima	YES
Board Member Miller	YES
Board Member Barron	YES

With all in favor, motion carried without dissent (5-0).

Mr. Langowski called for a nomination for Vice Chair.

Moton by Board Member Lexima to select Lisa Barron as Vice Chair, seconded by Board Member Miller.

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**UPON ROLL CALL:**

Board Member Kaplan	YES
Board Member Lexima	YES
Board Member Miller	YES
Board Member Barron, Lisa	YES
Board Member Forlizzi	YES

With all in favor, motion carried without dissent (5-0).

Board Members assumed their designated seats after being nominated.

C. Introduction and District Update - Ms. Marcia Andrews, District 6 - Palm Beach County School Board  
Board Chair Kaplan introduced item and called for Ms. Marcia Andrews from District 6 of the Palm Beach County School Board to the podium to discuss her presentation.

Ms. Marcia Andrews discussed updates from the Palm Beach County School Board.

D. Legal Orientation - Sunshine Law

Board Chair Anita Kaplan introduced item and asked Mr. Doody to discuss item further.

Mr. Doody discussed the rules and regulations of the sunshine laws and how they apply to the board.

E. Advisory Board Roles and Responsibilities

Board Chair Anita Kaplan introduced item.

Mr. Langowski discussed the board responsibilities and duties per the city ordinance.

F. Selection of School Liaisons

Board Chair Kaplan introduced item.

Board members discussed item in further detail. Board agreed on the following liaisons for the following schools:

- Seminole Ridge Community High School – Lisa Barron
- Golden Groves Elementary - Krystal Lexima
- Western Pines Middle School - Keith Miller

G. Board Member Topic Ideas

Board Chair Kaplan introduced item.

Board Members and Ms. Marcia Andrews discussed misconduct towards the bus drivers on the school buses by the students that live in the City of Westlake. Ms. Marcia Andrews stated she will follow up with the school principals regarding misconduct towards the bus drivers.

H. Discuss Meeting Dates

Board Chair Kaplan introduced item.

Board Members discussed days and times for the next Education Advisory Board meeting. Ms. Marcia Andrews stated for the record, Palm Beach County School Board meetings are held on Wednesdays. Board Members agreed to hold the next meeting on Tuesday, July 16, 2024, at 6:00 PM.

**BOARD MEMBER COMMENTS/REPORTS/UPDATES**

Mr. Langowski reminded board members to reach out to him, the city clerk and/or recording clerk if they are in need to communicate with the board. Mr. Langowski also mentioned it would be a great idea for the board to visit all three schools at the end of summer as a group.

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## **PUBLIC COMMENTS**

*This section of the agenda allows for comments from the public to address the Board. Each speaker will be given a total of three (3) minutes to comment. Please address the Board from the podium, and prior to addressing the Board, state your name and address for the record.*

**Public Comment - Alicia Torres - 5847 Whippoorwill Circle** – Ms. Torres discussed trade programs, gifted programs, and ESE programs at the schools. Ms. Torres also discussed the board vacancy, having a student liaison for the board, school boundaries and the new multimodal path.

## **ADJOURNMENT**

There being no further business, Board Chair Kaplan adjourned the meeting at 7:46 PM.

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Mery Ramirez, Recording Clerk

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Anita Kaplan, Board Chair

**Note:** These summary minutes are prepared in compliance with 286.011 F.S. and are not verbatim transcripts of the meeting. A verbatim audio record is available from the office of the City Clerk. All referenced attachments are on file in the City Clerk's office.