Meeting Agenda Item Coversheet

MEETING DATE:	11/10/2026	**Submitted By:** Planning and Zoning			
SUBJECT: *This will be the name of the Item as it will appear on the Agenda*	**MSP-2026-07:** Master Sign Plan for Mavis Tires & Brakes at Publix at Westlake Plaza, Parcel A, including one wall sign on the south building elevation and the previously approved monument sign.				
STAFF RECOMMENDATION: (MOTION READY)	**Motion to Approve** MSP-2026-07– Master Sign Plan for Mavis Tires & Brakes at Publix at Westlake Plaza, Parcel A.				
SUMMARY *and/or* JUSTIFICATION:	Bohler Engineering, acting as agent for the property owner, requests approval of a Master Sign Plan for Mavis Tires & Brakes at Publix at Westlake Plaza, Parcel A. The proposal includes one wall sign on the south building elevation and incorporates the monument sign previously approved on December 14, 2020, under MSP-2020-02. Section 113-8 of the City's Code requires all commercial developments, multi-tenant buildings, and planned developments located within the City to submit and obtain approval of a Master Sign Plan. Approval of the Master Sign Plan is required prior to the issuance of any sign building permit.				
SELECT, *if applicable*	**AGREEMENT:**		**BUDGET:**		
	STAFF REPORT:	X	**PROCLAMATION:**		
	EXHIBIT(S):	X	**OTHER:**		
IDENTIFY EACH ATTACHMENT. *For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exbibit B*	Staff Report Application Justification Statement Master Sign Plan LOA letter Boundary Survey				
SELECT, *if applicable*	**RESOLUTION:**		**ORDINANCE:**		
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE *(if Item is **not** a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank)* ***Please keep text indented.***					
FISCAL IMPACT *(if any):*			$		