



**Department of
Housing & Economic
Development**

100 Australian Avenue, Suite 500
West Palm Beach, FL 33406
(561) 233-3600
www.pbc.gov/hed



**Palm Beach County
Board of County
Commissioners**

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Marci Woodward, Vice Mayor
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Bobby Powell Jr.

County Administrator

Joseph Abruzzo

June 15, 2026

Howard Brown, City Manager
City of Westlake
4001 Seminole Pratt Whitney Road
Westlake, FL 33470

RE: Urban County Qualification Renewal FY 2027-2029

Dear Mr. Brown:

On October 6, 2020, the Board of County Commissioners (BCC) executed an interlocal cooperation agreement (R2020-1519) with the City of West Lake as part of the Urban County Qualification Process for Federal FYs 2021-2023. Under this Agreement, the City of West Lake agrees to participate with the County in the creation of the Urban County jurisdiction for the receipt of federal community development funds from the U.S. Department of Housing and Urban Development (HUD). The Agreement states, "The agreement shall be automatically renewed at the end of the qualification period and at the end of each subsequent qualification period unless either party provides a written notice in which it elects to not participate in a new qualification period".

The current three-year qualifying period will expire on September 30, 2027 and with your consent will automatically renew to cover the October 1, 2027 to September 30, 2030 time period.

If it is your intent to continue participation in the Urban County jurisdiction, please note that per HUD CPD-26-08 issued on May 15, 2026, no updates need to be made to our current agreement. Therefore, please inform us of your continued participation for FYs 2027-2029 via the attached template letter, thereby automatically renewing the agreement. Please return to us, on your City's letterhead, the letter signed by an authorized official or delegate no later than Friday, July 31, 2026, to HED-Submit@pbc.gov.

Please address your response to the Director, PBC Department of Housing and Economic Development, and also send a copy to HUD's CPD Director addressed as follows:



Lori A. Serino
Director, Jacksonville Field Office
Community Planning & Development
U.S. Department of Housing and Urban Development
Charles Bennett Federal Building
400 W. Bay Street, Suite 1015
Jacksonville, FL 32202

In addition, please note that HUD is changing its policy on the "auto-renewal" of Cooperation Agreements and Joint Agreements. Effective for the subsequent Urban County qualification process, agreements may only auto-renew for one three-fiscal-year qualification period, rather than in perpetuity. Essentially, the agreements may only be in place for a maximum of six years before the parties involved must reauthorize and re-execute a new agreement. Therefore, at the end of this upcoming qualifying period, for period covering FYs 2030-32 the County will be issuing, reauthorizing and executing new agreements.

Please contact Elijah Wooten, Community Development Program Specialist, at (561) 233-3623 or via email at EWooten@pbc.gov, if you have any questions concerning this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Axel Miranda".

Axel Miranda, Director
Department of Housing and Economic Development

Enclosures

Urban County Response Letter Template HUD FY2027-2029
Urban County Response Letter Template PBC FY2027-2029

CC: Carlos Serrano, Deputy Director, HED
Alessandra Tasca, SPO Division Director, HED