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**Governmental Consultant-
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REPLY TO:

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January 8, 2025

Mr. Ken Cassel, City Manager
City of Westlake
4001 Seminole Pratt Whitney Road
Westlake, FL 33470

Re: State Governmental Affairs Services

Dear Mr. Cassel:

Thank you for your interest in our firm and the opportunity to represent the City of Westlake. Based upon our conversation, we have prepared this engagement letter in response to your expressed interest in retaining our firm to assist the City of Westlake with representation before Florida's legislative and executive branches. This representation will focus on lobbying in pursuit of legislative appropriation(s) for a new park facility and park access areas in the City of Westlake. We will also work with the city to identify other state funding opportunities. As we discussed, Karl Rasmussen will be your direct point of contact at the firm, but our entire team will serve as a resource.

The purpose of this letter is to set forth our understanding of the services you expect our firm to perform and the resulting fee for those services. Accordingly, this letter confirms our agreement to represent the City of Westlake from the period of January 1, 2025 thru December 31, 2025.

Our firm's fee for providing these services will be \$48,000, paid in monthly installments of \$4,000, with the first installment due upon execution of this agreement and additional installments due the first of each month. The City of Westlake will also be responsible for all

customary costs that are incurred in the course of your representation, including, but not limited to, client-specific travel, computer research services, and other out-of-pocket expenditures. Rest assured, however, that we are always mindful of the costs of services and understand that every client wishes to avoid unnecessary expense. As such, we will seek at all times to represent you in the most cost-efficient and effective manner possible. Our representation will conform to the terms of this agreement, and may be terminated by either party upon 30 days notice.

We sincerely appreciate the opportunity to represent the City, and look forward to a successful working relationship.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim R. Daughton, Jr.", written in a cursive style.

James R. Daughton, Jr.
Metz, Husband & Daughton, P.A.

Agreed to and Accepted by:
The City of Westlake

By: Kenneth G. Cassel

Name: Kenneth G. Cassel

Title: City Manager