



CITY COMMISSION MEETING MINUTES

Monday, October 13, 2025 at 6:00 PM

Historic City Hall, Commission Chambers – 225 East Main Street, Suite 105

www.cityofwauchula.gov

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Nadaskay called the meeting to order at 6:00 pm.

ROLL CALL

PRESENT

Commissioner Anne Miller
Mayor Pro Tem Russell Smith
Mayor Keith Nadaskay
Commissioner Sherri Albritton
Commissioner Gary Smith

STAFF PRESENT

City Manager Olivia Minshew
Deputy City Manager John Eason
Assistant City Manager Sandee Braxton
City Clerk Stephanie Camacho
Deputy City Clerk Melodie Kincaid
CRA Director Jessica Newman
Director of Project Management and Procurement Ward Grimes
Community Development Director Kyle Long
Police Chief Ron Curtis
City Attorney Kristie Hatcher-Bolin

APPROVAL OF AGENDA

Motion made by Commissioner Miller, Seconded by Commissioner Albritton.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

MINUTES FOR APPROVAL

1. Minutes for 8/4/25 Workshop, 8/11/25 Meeting, 9/3/25 Special Meeting, 9/3/25 Workshop, 9/8/25 Meeting, and 9/22/25 Special Meeting

Recommended Action: Commission's Approval

Motion made by Commissioner Albritton, Seconded by Commissioner Smith.
Voting Yea: Commissioner Miller, Mayor Pro Tem Smith, Mayor Nadaskay

PUBLIC COMMENT / NON-AGENDA ITEMS

No comments presented.

PRESENTATIONS

2. Strategic Plan Dashboard

Minshew presented the strategic plan update.

ORDINANCES / PUBLIC HEARINGS

3. Ordinance 2025-15- 2024-2025 Final Budget Adjustments - 1st Reading

Recommended Action: Commission's Approval

Hatcher-Bolin read the ordinance by title only.

Braxton presented the ordinance for final budget adjustments for fiscal year 2024-2025. Braxton also explained the City was still receiving final invoices for the 2024-2025 budget year and the numbers presented would change slightly before second reading.

Motion made by Commissioner Smith, Seconded by Commissioner Albritton.

Voting Yea: Commissioner Miller, Mayor Pro Tem Smith, Mayor Nadaskay

4. Ordinance 2025-04 FLU Designation for US Highway 17 BOCC Property - 2nd Reading

Recommended Action: Commission's Approval

Nadaskay opened the public hearing.

Mark Gilliard 912 Heardbridge Rd

Gilliard addressed the Commission, urging them to reconsider designating the property as public/semi-public.

Wayne Parrish - 1515 Heardbridge Rd

Parrish stated he had a blanket easement to that property and had been in contact with the County Manager regarding his concerns.

With no further public comments, Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Long addressed the Commission and provided a recap of the meetings held by the County's Site Selection Committee. Long also explained that, because this property was annexed into the City earlier in the year, it is required to have a City future land use designation assigned to it.

Terry Atchley, County Manager - 412 W Orange St

Atchley answered questions from the Commission regarding points of access to the property and the concern of additional traffic to Heardbridge Rd.

Motion made by Mayor Pro Tem Smith, Seconded by Commissioner Albritton.

Voting Yea: Commissioner Miller, Mayor Nadaskay, Commissioner Smith

CITY MANAGER / NON-CONSENT

5. Power Cost Adjustment

Minshew announced the September power cost adjustment.

6. Resolution 2025-16 CEI for Alabama Street

Recommended Action: Commission's Approval

Motion made by Commissioner Smith, Seconded by Commissioner Albritton.

Voting Yea: Commissioner Miller, Mayor Pro Tem Smith, Mayor Nadaskay

7. Resolution 2025-17 CEI for Tennessee Street

Recommended Action: Commission's Approval

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

8. Oak Street Utility Easement

Recommended Action: Commission's Approval

Long presented the easement to the Commission.

Motion made by Commissioner Smith, Seconded by Commissioner Albritton.
Voting Yea: Commissioner Miller, Mayor Pro Tem Smith, Mayor Nadaskay

9. Warranty Deed - Hogan Street

Recommended Action: Commission's Approval

Long presented the warranty deed from the IDA to the City in order to begin the Hogan St extension. Hatcher-Bolin mentioned a title search was in progress and that would come back before the Commission if there were any issues with those results.

Motion made by Commissioner Smith, Seconded by Commissioner Miller.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Albritton

10. ITB 25-03 Award Recommendation

Recommended Action: Commission's Approval

Ward presented the recommendation to award this bid to Cobb Construction.

Motion made by Commissioner Miller, Seconded by Commissioner Albritton.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

CONSENT AGENDA

11. Interlocal Agreement for Local Fuel Tax

12. AI Policy

Recommended Action: Commission's Approval on Items 11-12

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

CITY ATTORNEY REPORTS

No report.

CITY MANAGER REPORT

Report given.

Minshew asked the Commission if they wanted to consider canceling the November workshop due to ethics training also being held that week. The Commission opted to cancel that workshop, giving Minshew discretion to add it back to the schedule if needed.

CITY COMMISSIONER REPORTS

No report.

REMINDERS

ADJOURNMENT

With no further business to discuss, Nadaskay adjourned the meeting at 6:57 pm.