



## **CITY COMMISSION BOARD MEETING MINUTES**

**Monday, January 12, 2026 at 6:00 PM**

**Historic City Hall, Commission Chambers – 225 East Main Street, Suite 105**

**[www.cityofwauchula.gov](http://www.cityofwauchula.gov)**

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### **INVOCATION**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

Nadaskay called the meeting to order at 6:00 pm.

### **ROLL CALL**

#### **PRESENT**

Commissioner Anne Miller  
Mayor Pro Tem Russell Smith  
Mayor Keith Nadaskay  
Commissioner Sherri Albritton  
Commissioner Gary Smith

#### **STAFF PRESENT**

City Manager Olivia Minshew  
Deputy City Manager John Eason  
Assistant City Manager Sandee Braxton  
City Clerk Stephanie Camacho  
Deputy City Clerk Melodie Kincaid  
Director of Project Management and Procurement Ward Grimes  
Community Development Director Kyle Long  
Assistant Chief of Police Tom Fort  
City Attorney Kristie Hatcher-Bolin

### **APPROVAL OF AGENDA**

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.  
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

### **MINUTES FOR APPROVAL**

1. Minutes for 12/1/2025 Commission Workshop and 12/8/2025 Commission Meeting  
Recommended Action: Commission's Approval

Motion made by Mayor Pro Tem Smith, Seconded by Commissioner Miller.  
Voting Yea: Mayor Nadaskay, Commissioner Albritton, Commissioner Smith

### **PUBLIC COMMENT / NON-AGENDA ITEMS**

No comments presented.

### **ORDINANCES / PUBLIC HEARINGS**

2. Ordinance 2025-16 CIE Update - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Smith, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Albritton

3. Ordinance 2025-18 Certified Recovery Centers - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Smith, Seconded by Mayor Pro Tem Smith.

Voting Yea: Commissioner Miller, Mayor Nadaskay, Commissioner Albritton

4. Ordinance 2025-19 Condo Inspections - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

5. Ordinance 2025-21 Extending the Suspension and Waiver of Water and Wastewater Impact Fees - First Reading

Recommended Action: Commission's Discretion

Hatcher-Bolin read the ordinance by title only.

G. Smith made a motion to open discussion, seconded by Albritton.

Long addressed the Commission and explained the City had impact fees in place if the Commission chose to discontinue the suspension. Commission discussed their thoughts on collecting impact fees. Minshew explained the purpose of impact fees and the benefit of having those funds available if the water/sewer system ever needed to be expanded in order to allow for a higher capacity. Minshew also stated the City was not in jeopardy of seeing capacity issues at this time.

After much discussion, a roll call vote was taken on this item.

Miller - No

R. Smith - No

Nadaskay - Yes

Albritton - No

G. Smith - Yes

Motion failed. City staff will bring back the recommended impact fees at a later date.

**CITY MANAGER / NON-CONSENT**

6. Power Cost Adjustment

Minshew presented the December power cost adjustment.

**CONSENT AGENDA**

7. Resolution 2026-01 SCOP Agreement w FDOT Heard Bridge Road
8. Resolution 2026-02 Resiliency Hardening Study of the Wastewater Treatment Plant
9. Resolution 2026-03 State Revolving Fund Loan Program (Project #WW25018)
10. ITB 25-04 Downing Circle Milling and Resurfacing Bid Recommendation
11. Personnel Rules & Regulations (PRR) Amendment - Probationary Period for Sworn Law Enforcement
12. Subordination of City Utility Interest - FDOT E Main Sidewalk Project
13. Bad Debt Write-Off

Recommended Action: Commission's Approval on Items 7-13

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

#### **CITY ATTORNEY REPORTS**

No report.

#### **CITY MANAGER REPORT**

Report given.

#### **CITY COMMISSIONER REPORTS**

No report.

#### **REMINDERS**

#### **ADJOURNMENT**

With no further business to discuss, Nadaskay adjourned the meeting at 6:43 pm.

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Richard K. Nadaskay, Mayor

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Stephanie Camacho, City Clerk